

**Principal Chief  
Muscogee (Creek) Nation**



**Executive Branch  
FY 2016  
4th Quarterly Report  
(July, August, September)**

**Submitted To:  
Muscogee (Creek) Nation  
National Council**





# *Muscogee (CREEK) Nation*

*Executive Office*

October 25, 2016

Speaker Lucian Tiger and Members of the Muscogee (Creek) National Council:

We are pleased to present the Muscogee (Creek) Nation Executive Branch FY 2016 Fourth Quarterly Report. The report includes information from the previous quarters. Our goal is to continue this format to allow our citizens to see areas where improvement has been made, and to objectively measure our improvements this year.

We appreciate our staff and the Nation's departments for their hard work in compiling this report. It is a great honor to serve the people of this great Nation. We welcome further input from the staff and from the National Council to prepare future reports that reflects an even better job of providing information.

I believe it is our responsibility to keep the traditional values and our ancestors' sacrifices alive for generations to come.

"It's about the People"

Mvto!

A handwritten signature in black ink, appearing to read "James R. Floyd", with a stylized flourish at the end.

James R. Floyd  
Principal Chief

# FY 2016 FOURTH QUARTERLY REPORT

July 1, 2016 - September 30, 2016

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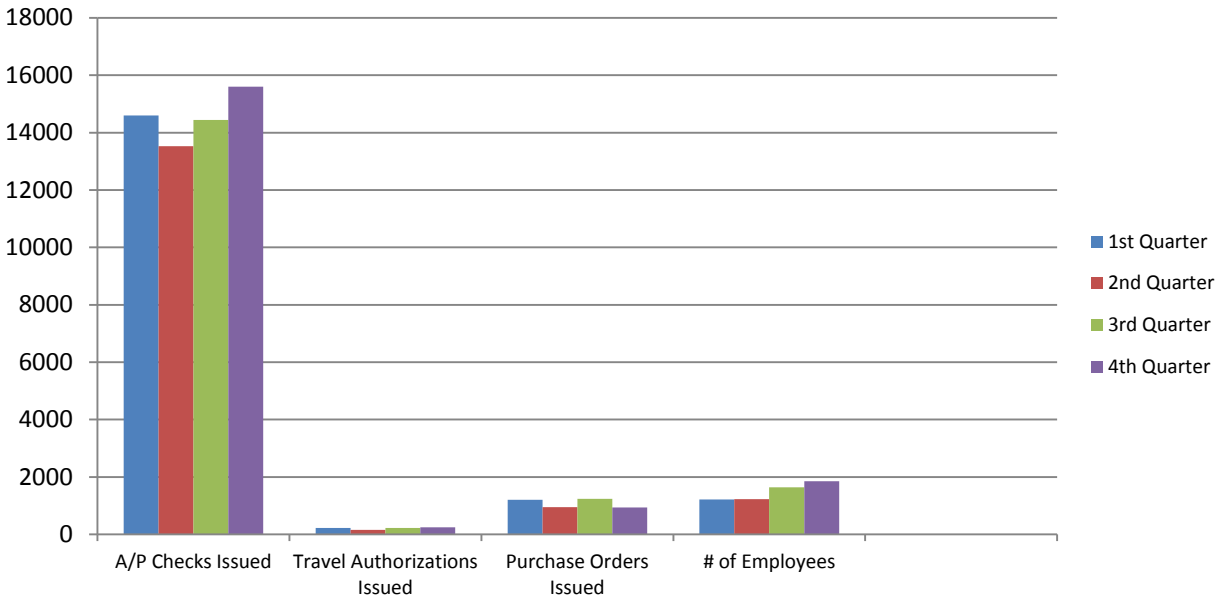
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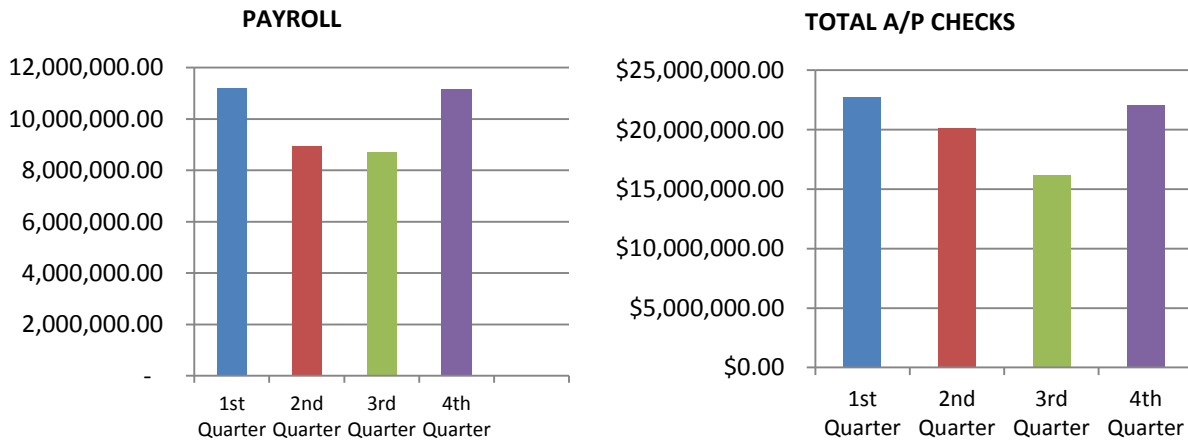


**DEPARTMENT OF THE TREASURY – Linda Roe, Controller**

Accounts Payable checks issued increased to 15,597, and Travel Authorizations increased to 251 in fourth quarter FY2016. Purchase Orders issued decreased to 943 in the fourth quarter. The number of employees increased from 1,644 in the third quarter to 1,857 in the fourth quarter due to summer youth participants and vacant positions being filled.

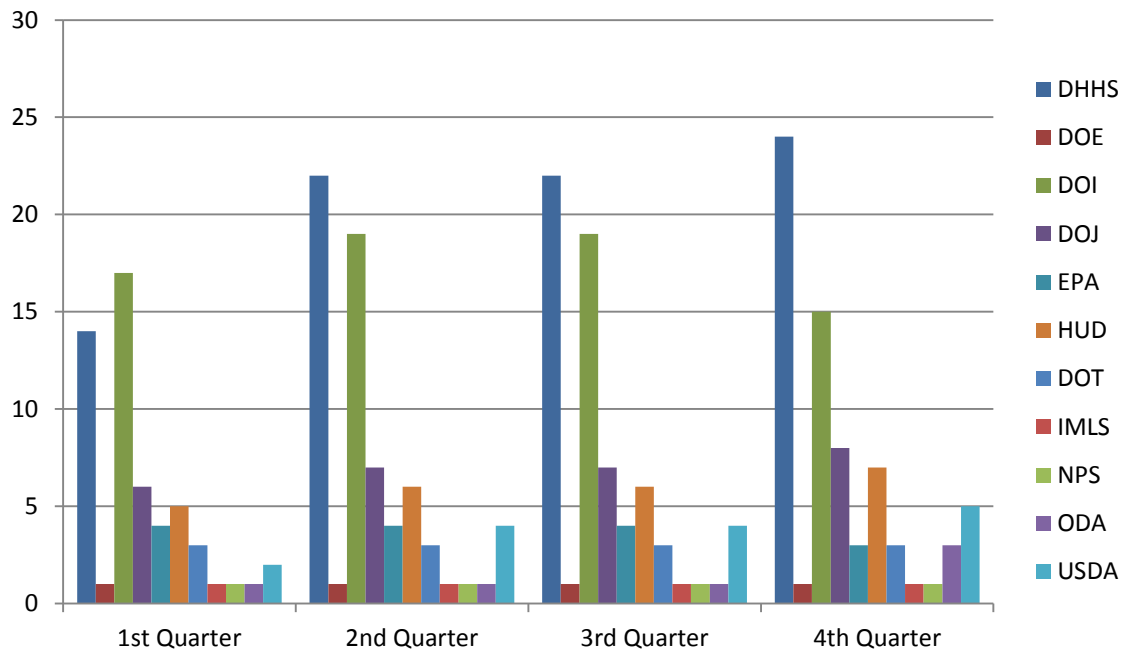


The total payroll cost for the fourth quarter was \$11,158,771.78.



The total Accounts Payable expenditures for the fourth quarter was \$22,093,201.20

The Muscogee (Creek) Nation has a total of 71 federal grants at the end of the fourth quarter.



The Muscogee (Creek) Nation appropriated supplemental funds totaling \$5,631,042.61 during the fourth quarter. \$396,571.61 was appropriated from Interest on Permanent Fund, \$3,426,926.00 was appropriated from Economic Development/Land Acquisition, and \$1,807,545.00 was appropriated from Capital Improvement.

The amount in the Permanent Fund at the end of the fourth quarter 2016 is \$313,654,824.90.

## **DEPARTMENT OF JUSTICE – Kevin Dellinger, Attorney General**

The Department of Justice provided numerous services for the fourth quarter of 2016 and continues to increase its caseload as it takes on new responsibilities and personnel.

<b>QUARTER</b>	<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4<sup>th</sup></b>
<b># CASES OPENED</b>				
Consultation and Advice Files	8	99	69	92
Civil/Litigation	1	4	0	1
Legislation	1	10	18	13
Tribal Adoptions	1	1	0	0
State Juvenile Deprived/Adoptions	19	32	36	35
Tribal Juvenile Deprived/Delinquent	2	2	3	0
Criminal Felonies	16	12	11	19
Criminal Misdemeanors	6	10	5	8
Criminal Investigations	1	0	0	1
Traffic Tickets	11	22	44	35
<b># CASES CLOSED</b>				
Consultation and Advice Files	47	89	199	168
Civil/Litigation	18	0	6	1
Legislation	16	11	16	35
Tribal Adoptions	0	1	0	1
State Juvenile Deprived	4	1	10	29
Tribal Juvenile Deprived	5	2	6	0
Criminal Felonies	46	12	5	8
Criminal Misdemeanors	50	5	12	9
Criminal Investigations	1	0	0	0
Traffic Tickets	2	7	3	1

### **DEPARTMENT OF JUSTICE- LEGAL SERVICES**

<b># CASES OPENED</b>				
Uncontested Probates	12	17	28	37
Uncontested Guardianships	11	28	19	24
Estate Planning	17	14	10	10
Approval of Deeds	5	3	1	1
<b># CASES CLOSED</b>				
Uncontested Probates	30	41	20	26
Uncontested Guardianships	13	15	10	13
Estate Planning	6	9	12	5
Approval of Deeds	2	1	2	1

### **DEPARTMENT OF JUSTICE - CHILD SUPPORT ENFORCEMENT**

<b>QUARTER</b>	<b>1<sup>ST</sup></b>	<b>2<sup>ND</sup></b>	<b>3<sup>RD</sup></b>	<b>4<sup>TH</sup></b>
COLLECTIONS	\$543,500.00	\$510,189.00	\$591,844.00	\$651,412.75
# CASES OPENED	24	33	64	62
# CASES CLOSED	29	65	49	48



## **DEPARTMENT OF THE ADMINISTRATION – Judy Haumpy, Tribal Administrator**

The major accomplishments that occurred during this reporting period included: Merging of Health, 2017 budget, and Self-Governance negotiations.

New, updating, reviewing or enforcing of policies: Travel Policy, Transit Policy, Sexual Harassment Policy, and Fleet Policy all updated.

Ongoing projects/duties: Monitoring travel for cost savings, locating office space for staff, updating employee directory and phone lines, planning of entrance gate, reassigning medical alerts, and reviewing Paycom.

Training: Laserfische, Paycom webinar, and Grants Professional conference.

### **Human Resources Management Services**

#### *Accomplishments:*

- HR completed open enrollment for all employees to review or revise their fringe benefits.
- Successfully transitioned to a new brokerage firm for all employee benefits.
- HR sponsored an S3 workshop concerning progressive discipline.
- The HR budget for the Tribe and Health was approved at the HEW August meeting.
- Assisted the Riverspirit Casino in conducting a Job Fair for displaced Health employees.

#### *Meetings:*

- HR Evolve conference in Tulsa.
- FLSA workshop at Green Country Career Tech.
- Drug testing program offered by Psychemedics.
- Summit Financial and BOK to discuss benefits and health insurance coverage.
- College of the Muscogee Nation concerning HR benefits.
- District Court to discuss selecting a jury pool of employees.

#### *Career Development*

	<u>1<sup>st</sup></u>	<u>2<sup>nd</sup></u>	<u>3<sup>rd</sup></u>	<u>4<sup>th</sup></u>
Applicants	8	15	19	15
Completion	12	2	14	6
Total \$ Paid Out	\$10,218	\$1,420	\$11,447	\$2,410

#### *New Hire Applications*

	<u>1<sup>st</sup></u>	<u>2<sup>nd</sup></u>	<u>3<sup>rd</sup></u>	<u>4<sup>th</sup></u>
Applications	909	1946	2322	1702
Filled Positions	21	57	93	78
Vacant Positions EOQ	28	41	47	38

### *MCN New Hires and Transfers*

	<u>1<sup>st</sup></u>	<u>2<sup>nd</sup></u>	<u>3<sup>rd</sup></u>	<u>4<sup>th</sup></u>
New Hires	40	68	93	72
Transfers	20	59	48	52
Background Checks	42	94	96	84

*Language Incentive Program-* MCN offers active current employees with a one-time incentive of \$.50 per hour for those who qualify.

	<u>2015</u>	<u>2016</u>
Mvskoke Creek Speakers	18	14

<u>Random Drug Testing</u>	<u>1<sup>st</sup></u>	<u>2<sup>nd</sup></u>	<u>3<sup>rd</sup></u>	<u>4<sup>th</sup></u>
Random Drug Testing	14	37	39	23
Pre-Employment Drug Test	40	69	93	95

**Information Technology:** MCN IT staff merged with DOH IT and consists of 22 employees who manage the MCN network and Health environment. The network also consists of 14 MPLS remote network locations inclusive of all community centers and health clinics. The IT staff supports in excess of 1600 users and numerous custom-built applications.

*Indirect Costs-Communications:* Modified Total Budget \$315,000

First quarter: \$32,865 - monthly fiber (internet) charges; MPLS circuit charges for 5 remote locations allowing network access; monthly departmental phone charges; independent internet charges; email filtering charges

Second quarter: \$66,514 – monthly fiber (internet) charges; MPLS circuits; upgrade to bandwidth at DR site to 100 meg fiber; upgraded Head Starts and CDC Centers to Cox cable for internet and network access; monthly phone charges

Third quarter: \$58,633—quarterly fiber costs, circuits communications

Fourth quarter: \$63,220 – quarterly fiber costs, circuits network communications

### *Completed Projects:*

- Virtualized Health environment from a physical to a virtual environment from Lackey Hall to Medical Center
- Upgraded Head Start and Child Care remotes to MPLS circuits (6 total), increasing their network performance and eliminating non-business solutions for connectivity
- Transitioned Health, Information Technology and Personnel to Tribal network
- Assisted with the upgrade to Navision 2013
- Updated cabling at CFS building with new cable runs and additional networking capability
- IT Training offered classes to employees with an attendance of 57 for the past quarter

### *Health Update:*

- NextGen is sending ADT and CCD information to MyHealth's production environment.
- Additional PQRS provider training for 2016 measures completed.
- IHS National Data Warehouse reporting was completed out of NextGen from October 1<sup>st</sup> 2015 through August 31<sup>st</sup> 2016. These reports will be uploaded monthly moving forward.
- Cerner is currently working on the development of the IHS National Data Warehouse report. We are expected to have a test report by the middle of October to send to IHS for review.
- Client billing statements are under review by Cerner. Once corrected, statements will be ready to print and send to clients.
- Orchard Laboratory System servers relocated from Lackey Hall to the Koweta datacenter.

*MCN Help Desk Work Orders:* 1<sup>st</sup> Qtr: 1,259 2<sup>nd</sup> Qtr: 1,370 3<sup>rd</sup> Qtr: 1,449 4<sup>th</sup> Qtr: 1,617

**General Services Administration Department** has four employees: the Mail Specialist, Shipping and Receiving Controller, Inventory Controller, and Warehouse Coordinator.

	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter
Postage Expense	\$39,051.13	\$38,660.66	\$35,216.28	\$35,962.45
Mail Metered	59907	57345	53278	58334
Express Mail	5	23	14	7
FEDEX	30	27	25	31
Certified Mail	922	911	917	880

**Facilities:** The Facilities Department employs 30 Staff members including the supervisors.

### *Major Projects on Campus Fourth Quarter FY 2016:*

- Relocation of various offices
- Maintenance/landscaping of MCN Complex grounds
- Set up JOM tent for various activities
- Substantial amount of A/C maintenance work completed at various buildings
- Assessed, repaired exit lights, emergency lights, exterior security lights, at various buildings
- Checked mechanical rooms for cleaning/removal of clutter

*Completed Work Orders on Campus:* 1<sup>st</sup> Qtr: 129 2<sup>nd</sup> Qtr: 204 3<sup>rd</sup> Qtr: 143 4<sup>th</sup> Qtr: 170

### *Major Projects Off Campus Fourth Quarter FY 2016*

- Carpentry- restructuring of building entryways, creating new offices, roof repair, painting
- Plumbing- emergency repairs on sewer lines, repairs on hot water tanks and septic tanks
- Electrical- safety exit lights installation, changing of ballasts and fixtures
- HVAC- Refrigeration repairs, AC/ heating unit repairs, and ice machine repairs
- Pest Control- indoors and outdoors
- Other: concrete work, ground maintenance (mowing/landscaping), building maintenance (siding repairs), changing of locks, and installation of safety rails



- Facilities transported equipment, set up for the Creek Nation booth at the Tulsa State Fair.
- Facilities relocated Youth Services to an office in downtown Okmulgee.

### Major Project Cost: Community Centers/ENP Centers

General Major Project Cost:

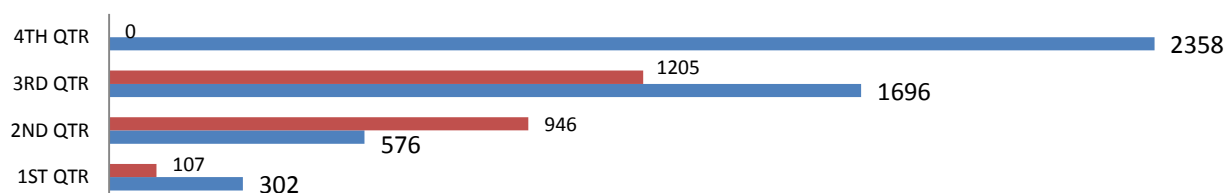
1<sup>st</sup> Quarter: \$3,300 2<sup>nd</sup> Quarter: \$8,150 3<sup>rd</sup> Quarter: \$2,400 4<sup>th</sup> Quarter: \$2,400

### Inventory Controller

Completed Work Orders: 1<sup>st</sup> Quarter: 59 2<sup>nd</sup> Quarter: 82 3<sup>rd</sup> Quarter: 67 4<sup>th</sup> Quarter: 87

Surplus Items: 1<sup>st</sup> Quarter: 36 2<sup>nd</sup> Quarter: 573 3<sup>rd</sup> Quarter: 240 4<sup>th</sup> Quarter: 216

**Telephony:** Under the management of the GSA/Facilities Manager, the Department employs 3 staff members: 2 Telecommunications Technicians and 1 Telephony Coordinator.



	1ST QTR	2ND QTR	3RD QTR	4TH QTR
Changes Submitted to 911 System	107	946	1205	0
Completed Work Orders	302	576	1696	2358

### Major Projects Fourth Quarter FY 2016

- Set up voicemail, moved and installed fax and phone lines, located outside utilities, restored internet service for various offices
- Discontinued/changed over 911 system now set at generic listing, per IT manager/director
- Pulled video and C-CURE IN/OUT times to find out who has defective badges
- Installed 280' Belden CAT6 wired 5 Belden jacks and test. Changed "TN" from main Complex to Food Distribution Building, tested and installed 18' data patch cord
- Pulled 127' of yellow composite cable for mag lock, emergency exit button and card readers to McCombs southeast door
- Pulled 90' of yellow composite cable for mag lock, emergency exit button and card readers to Finance west door
- Programmed and tested south, west and east doors for security and door access
- Connected and disconnected phone service for various offices
- Surveyed outside north and west doors for automatic locking system

### Fleet Management Department

Fleet staff: 1 Manager, 1 Fleet Coordinator, 1 Dispatcher/Clerk, 2 Mechanics, and 2 Service Techs.

	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>
Department/Communities	\$10,345.07	\$23,092.84	\$26,094.95	\$22,508.83
Fuelman-Daily and Travel	\$5,058.32	\$3,140.54	\$4,031.37	\$5,323.12
GSA Vehicles	\$82,000.04	\$75,331.81	\$77,313.61	\$72,985.11
Travel Reservations	41	7	3	8
Vehicle Purchase Savings	\$1,257	\$22,823.75	\$17,957.26	\$14,813.30
		(bid by fleet)		

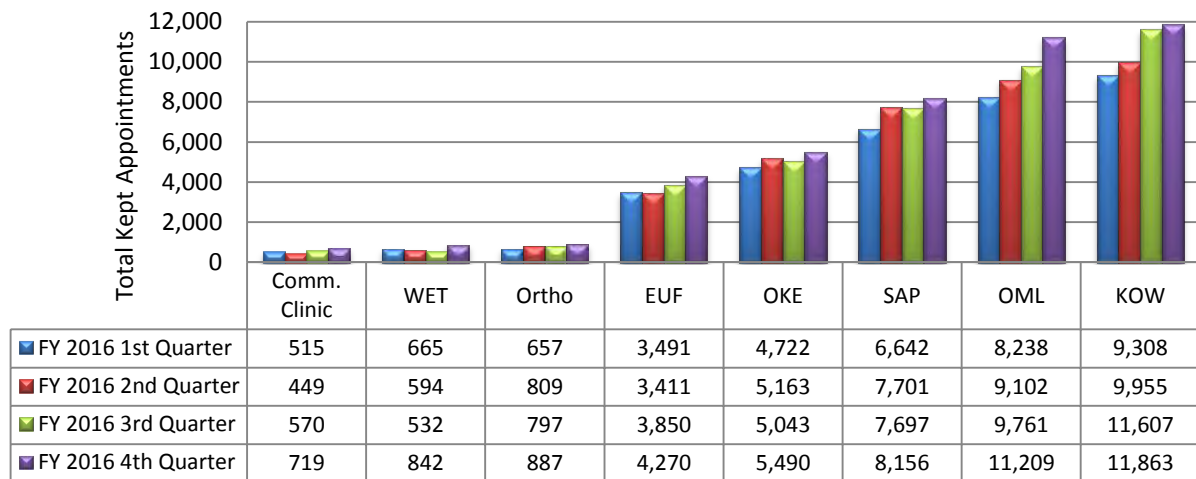
## **DEPARTMENT OF HEALTH – Rhonda Beaver, Acting Secretary of Health**

The Muscogee (Creek) Nation Department of Health (MCNDH) continues to refine processes that facilitate continual improvement in departmental goals and concentrate on increasing quality access to care, reducing waste, and increasing revenue.

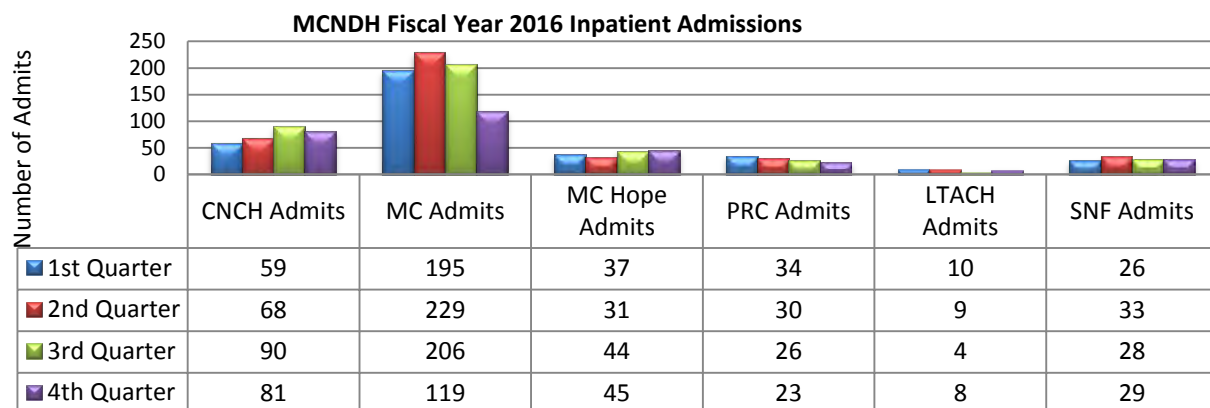
### **Access to Care**

The initiative established for each provider to schedule and see 17 patients per day in addition to four same-day walk-in slots for a total of 21 patients per day has increased the total visits for the MCNDH and supported efforts to increase patient accessibility.

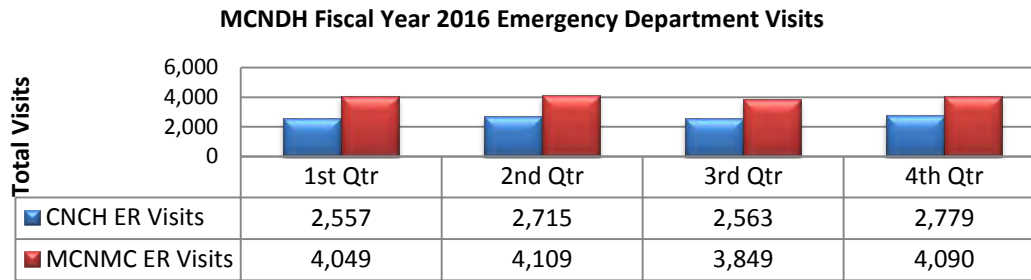
**MCNDH Fiscal Year 2016 Kept Appointments by Location**



**Summary:** This chart illustrates the kept visits by the first, second, third, and fourth quarter of Fiscal Year 2016 for each MCNDH Clinic. The MCNDH Clinics had 34,238 kept visits in the first quarter, 37,184 in the second quarter, 39,857 in the third quarter, and 43,436 in the fourth quarter. Visits are up from the first to the fourth quarter by 21%.



**Summary:** This chart illustrates the total admissions for each MCNDH inpatient unit for the first, second, third, and fourth quarter of Fiscal Year 2016. Admissions are comprised of inpatient and observation admissions. MCNDH had a total of 361 admits in the first quarter, 400 in the second quarter, 398 in the third quarter, and 305 in the fourth quarter. Admissions declined from the third to the fourth quarter by 23%.



**Summary:** This chart illustrates the total MCNDH Emergency Department visits for MCNMC and CNCH for the first, second, third, and fourth quarters of FY 2016. MCNDH had 6,606 visits in the first quarter, 6,824 in the second quarter, 6,412 in the third quarter, and 6,869 in the fourth quarter. ER visits held steady across all four quarters.

### **Construction Updates**

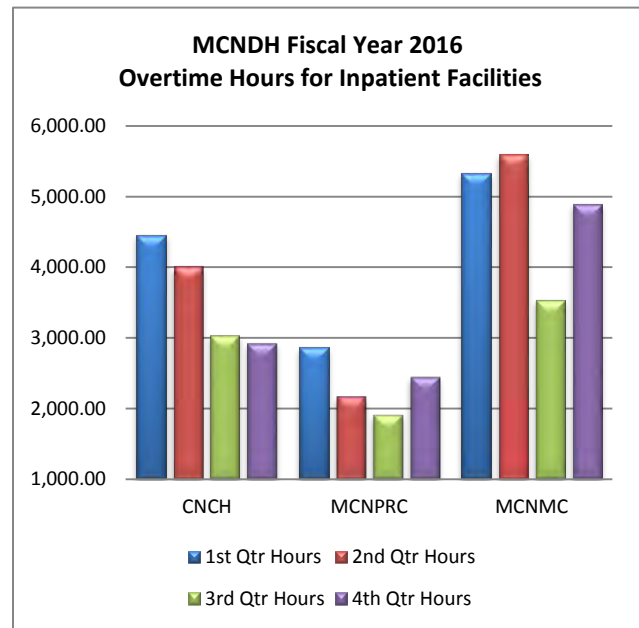
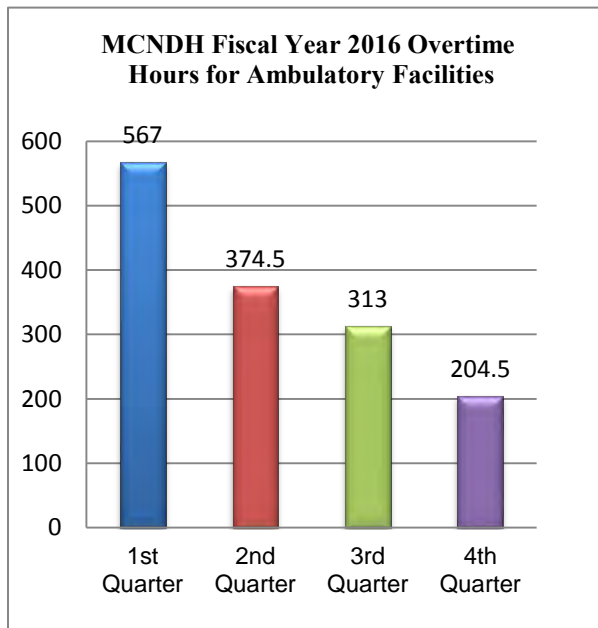
- The Okemah Hospital updated schedule now reflects a completion date of May 2017 due to the design changes required by the Oklahoma State Department of Health. Construction is progressing at a steady pace despite the required changes. The hospital portion of the building is closed in and environmental conditioning is to begin the end of October. Conditioning of the building will allow finishes to be installed such as paint, floor covering, wall covering, ceiling tile, etc. MCNDH staff has been working with the equipment planners to insure the facility is outfitted with the necessary furniture, fixtures and equipment. Tribal IT staff has been engaged to review and make recommendations to the current equipment and infrastructure design. IT will also be completing the procurement and installation of the network equipment.
- The Eufaula Clinic project is on schedule to break ground in late October 2016 or early November 2016. Design package 1, containing civil and utilities for the site, has been bid and recommendations made for sub-contractor selections. The bids came in under the estimated projections for this first phase. Design package 2 should be completed by December and bids will be received in January 2017.

### **Operational Efficiency**

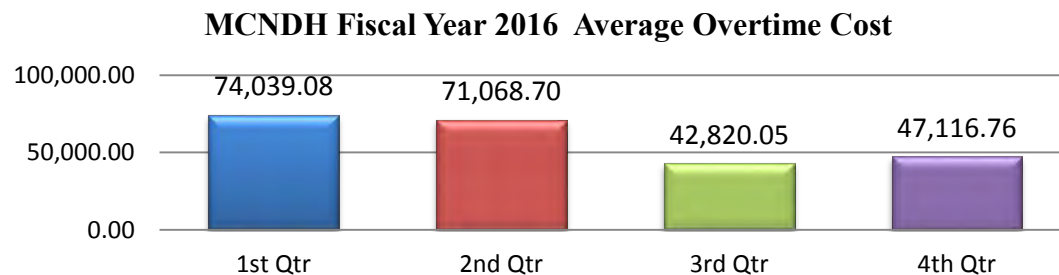
#### **Realignment and Reductions**

- MCNDH completed a reorganization process that included changes projected to reduce total personnel cost by \$12,247,000, a 17% total reduction of historical personnel costs.
- MCNDH made reductions that impacted 123 positions throughout the Department. An additional 31 health employees were transferred to the Tribe, for a total health payroll reduction of 154 employees.
- Programs throughout MCNDH were evaluated and transferred or phased out as a result:
  - The Caregiver and Tobacco Prevention programs were successfully transferred to Community and Human Service, while the Vocational Rehabilitation Program was transferred to Education, Employment, and Training.
  - Programs that have been phased out include: audiology, podiatry, orthodontics, dialysis, home health, and inpatient rehabilitation. These services will be provided through purchased care in the future.





**Summary:** The charts above illustrate the decrease in overtime hours for MCNDH facilities for the first, second, third, and fourth quarters of Fiscal Year 2016. Overtime hours have increased for both MCNPRC and MCNMC in the fourth quarter.

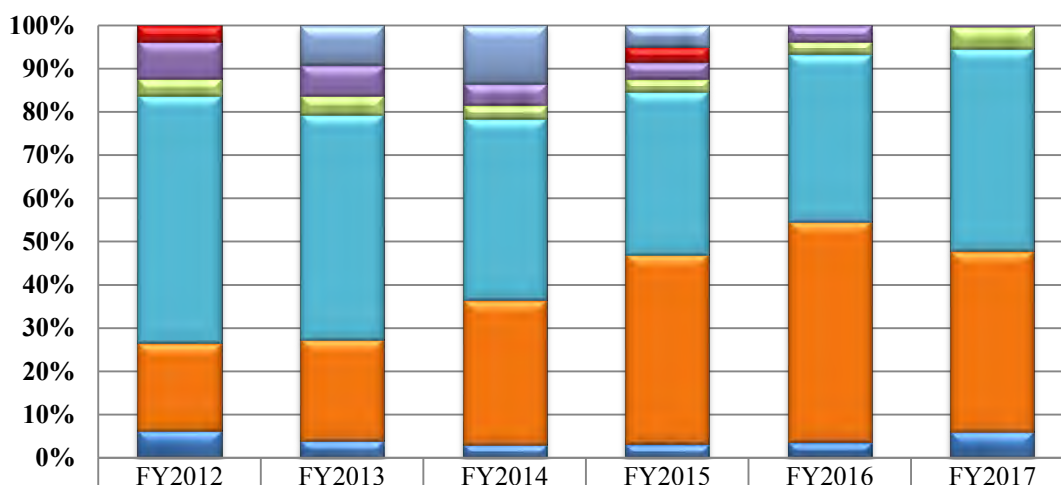


**Summary:** This chart depicts the average overtime cost for the first, second, third, and fourth quarter of Fiscal Year 2016. The average overtime cost for MCNDH decreased from the first to the fourth quarter by 36%.

### **Revenue**

The MCNDH has experienced significant changes in its funding by source. The third- party revenue budgeted for Fiscal Year 2017 is based on average collections through June 2016 (see next page).

### Budget Level by Funding Source FY12-FY17

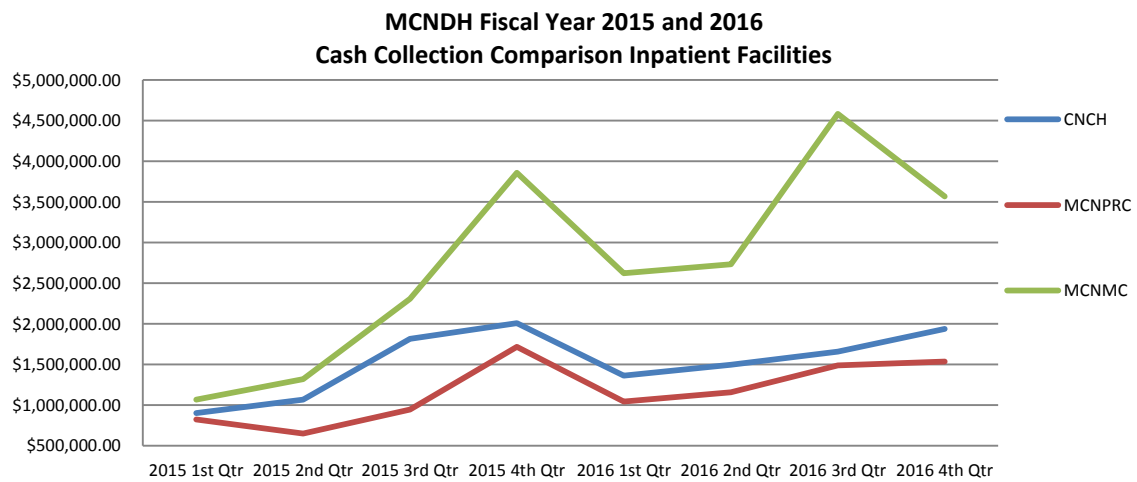
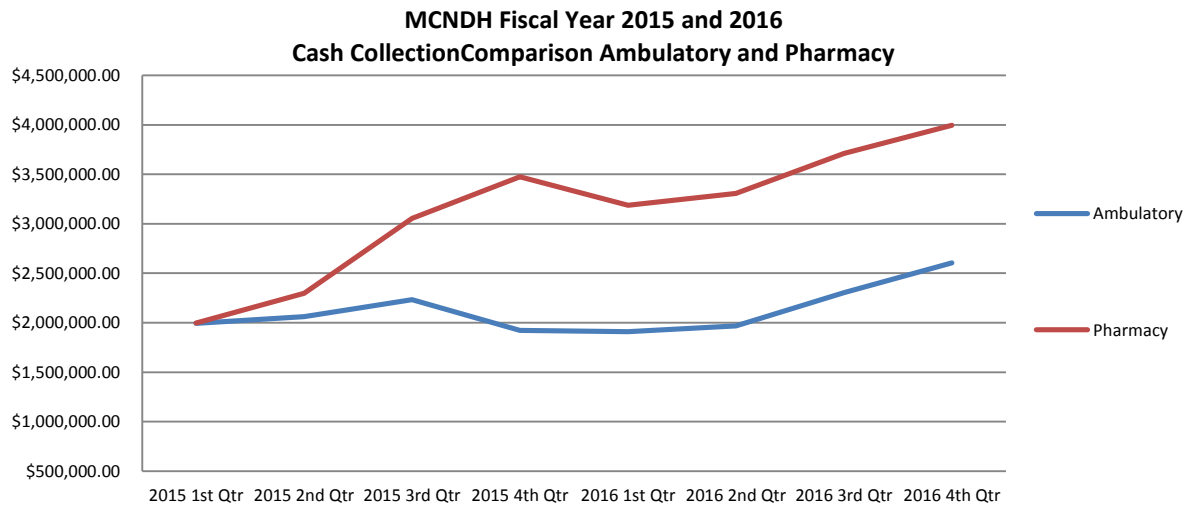


	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
Investment - Health (Special Appropriation)	\$0	\$8,059,829	\$15,838,200	\$6,622,903	\$0	\$0
Tribal (Special Appropriation)	\$3,131,000	\$0	\$0	\$4,571,100	\$0	\$0
Federal/State	\$7,229,716	\$6,197,894	\$5,788,035	\$5,125,885	\$4,555,112	\$365,970
72 HR/Tobacco (Law)	\$3,286,928	\$3,793,023	\$3,707,826	\$3,858,862	\$3,581,338	\$6,000,000
I.H.S	\$48,215,563	\$45,756,429	\$49,233,249	\$49,663,908	\$47,388,339	\$54,965,713
3rd Party	\$17,013,580	\$20,462,972	\$39,200,559	\$57,750,296	\$62,356,257	\$49,081,399
Tribal CAB	\$5,379,869	\$3,587,286	\$3,673,286	\$4,136,616	\$4,523,028	\$7,147,985

**Summary:** This chart depicts the budget level by funding source for Fiscal Years 2012 through 2017.

- Revenue Cycle Teams continue the improvement process with a focus on the centralization process of billing and coding function not only at the system level but also with infrastructure. The billing function has been centralized and is now located at the Medical Center campus. Revenue Cycle continues to see the increase of efficiency and effectiveness of the billing efforts as a result of this strategy.
- Revenue Cycle is successfully reducing the backlog of unbilled charges. They are also working on old accounts that in the past have not been tackled due to inefficient resource utilization. Through matrix, positive reinforcement, and mentoring process, Revenue Cycle has been able to improve employee morale which, in turn, increases the employees' productivity.
- Through the development and participation in intra-organizational teams, Revenue Cycle is receiving positive support throughout MCNDH from all aspects of the organization that range from the physicians, nurses, other clinicians, and other administrative functions. Increased communication has allowed the Revenue Cycle Team to resolve any issues pro-actively, and in a timelier manner.

The following charts illustrate the Cash Collection for MCNDH facilities for all quarters of Fiscal Year 2015 and 2016:





Muscogee (Creek) Nation Department of Health							
Fiscal Year 2015 Cash Collected							
(October 2014 to September 2015)							
		MCNPRC	Pharmacy	Clinics	CNCH	MCNMC	TOTAL
2014	October	\$ 426,343	\$ 710,372	\$ 692,345	\$ 347,294	\$ 472,238	\$ 2,648,593
	November	\$ 174,354	\$ 467,748	\$ 550,684	\$ 150,794	\$ 318,164	\$ 1,661,744
	December	\$ 223,383	\$ 817,126	\$ 751,368	\$ 403,449	\$ 277,304	\$ 2,472,630
	Quarter I	\$ 824,081	\$ 1,995,246	\$ 1,994,397	\$ 901,537	\$ 1,067,706	\$ 6,782,967
2015	January	\$ 187,089	\$ 904,293	\$ 559,281	\$ 459,681	\$ 361,987	\$ 2,472,330
	February	\$ 149,147	\$ 360,720	\$ 605,701	\$ 302,556	\$ 669,476	\$ 2,087,600
	March	\$ 315,842	\$ 1,032,148	\$ 896,127	\$ 304,159	\$ 289,649	\$ 2,837,924
	Quarter II	\$ 652,077	\$ 2,297,161	\$ 2,061,109	\$ 1,066,396	\$ 1,321,112	\$ 7,397,855
	April	\$ 304,679	\$ 907,643	\$ 772,872	\$ 531,953	\$ 734,446	\$ 3,251,592
	May	\$ 467,936	\$ 1,131,750	\$ 767,254	\$ 619,064	\$ 813,176	\$ 3,799,179
	June	\$ 174,220	\$ 1,014,271	\$ 692,286	\$ 663,924	\$ 759,881	\$ 3,304,582
	Quarter III	\$ 946,834	\$ 3,053,664	\$ 2,232,411	\$ 1,814,941	\$ 2,307,502	\$ 10,355,353
	July	\$ 572,737	\$ 1,162,775	\$ 711,009	\$ 730,197	\$ 1,925,543	\$ 5,102,260
	Aug	\$ 391,706	\$ 1,042,103	\$ 555,847	\$ 580,133	\$ 918,559	\$ 3,488,348
	Sep	\$ 751,681	\$ 1,271,945	\$ 656,896	\$ 699,115	\$ 1,015,469	\$ 4,395,106
	Quarter IV	\$ 1,716,124	\$ 3,476,823	\$ 1,923,752	\$ 2,009,444	\$ 3,859,571	\$ 12,985,715
TOTAL		\$ 4,139,117	\$ 10,822,894	\$ 8,211,670	\$ 5,792,318	\$ 8,555,890	\$ 37,521,890

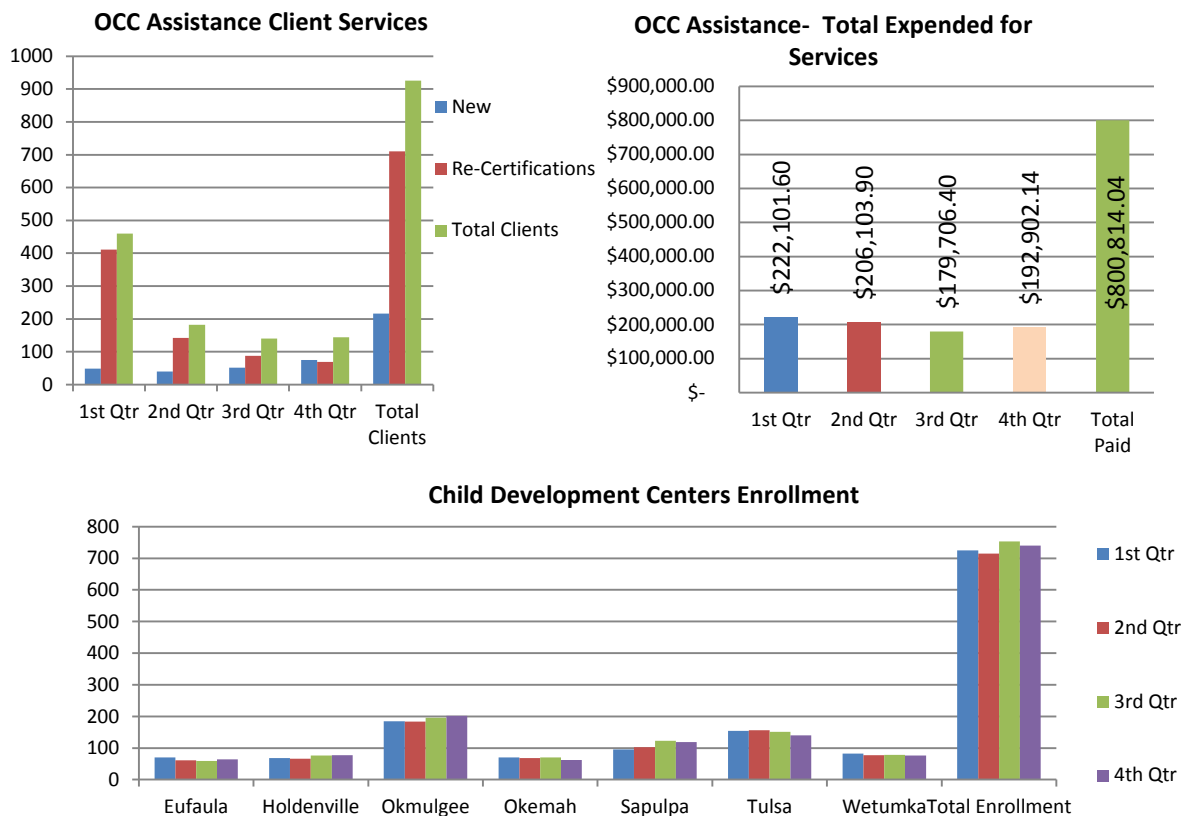
  

Muscogee (Creek) Nation Department of Health							
Fiscal Year 2016 Cash Collected							
(October 2015 to September 2016)							
		MCNPRC	Pharmacy	Clinics	CNCH	MCNMC	TOTAL
2015	October	\$ 252,484	\$ 1,037,014	\$ 668,866	\$ 531,583	\$ 847,706	\$ 3,337,653
	November	\$ 554,076	\$ 1,107,093	\$ 597,483	\$ 453,424	\$ 851,145	\$ 3,563,221
	December	\$ 238,797	\$ 1,043,880	\$ 644,394	\$ 379,040	\$ 921,536	\$ 3,227,648
	Quarter I	\$ 1,045,357	\$ 3,187,987	\$ 1,910,743	\$ 1,364,047	\$ 2,620,387	\$ 10,128,521
2016	January	\$ 275,165	\$ 1,118,533	\$ 523,373	\$ 428,541	\$ 733,298	\$ 3,078,910
	February	\$ 256,195	\$ 1,066,550	\$ 695,992	\$ 507,246	\$ 910,492	\$ 3,436,475
	March	\$ 628,139	\$ 1,122,140	\$ 747,322	\$ 561,056	\$ 1,088,924	\$ 4,147,580
	Quarter II	\$ 1,159,499	\$ 3,307,223	\$ 1,966,687	\$ 1,496,842	\$ 2,732,714	\$ 10,662,965
	April	\$ 420,316	\$ 1,281,848	\$ 676,300	\$ 532,646	\$ 1,623,782	\$ 4,534,892
	May	\$ 703,073	\$ 1,144,282	\$ 706,337	\$ 573,664	\$ 1,763,838	\$ 4,891,193
	June	\$ 367,143	\$ 1,284,187	\$ 921,133	\$ 550,638	\$ 1,195,000	\$ 4,318,100
	Quarter III	\$ 1,490,532	\$ 3,710,317	\$ 2,303,770	\$ 1,656,948	\$ 4,582,619	\$ 13,744,186
	July	\$ 436,401	\$ 1,116,757	\$ 869,341	\$ 535,193	\$ 1,095,233	\$ 4,052,925
	Aug	\$ 764,152	\$ 1,313,728	\$ 966,785	\$ 776,565	\$ 1,488,156	\$ 5,309,386
	Sep	\$ 333,407	\$ 1,565,202	\$ 767,566	\$ 626,774	\$ 982,338	\$ 4,275,288
	Quarter IV	\$ 1,533,960	\$ 3,995,687	\$ 2,603,692	\$ 1,938,531	\$ 3,565,727	\$ 13,637,598
TOTAL		\$ 5,229,348	\$ 14,201,214	\$ 8,784,892	\$ 6,456,368	\$ 13,501,448	\$ 48,173,270

In summation, through continued evaluation of processes and procedural improvements, MCNDH continues to see significant improvement with access to care, waste reduction, and revenue generation.

## **DEPARTMENT OF COMMUNITY & HUMAN SERVICES – Neenah Tiger, Secretary**

**CHILD CARE:** The Office of Child Care (OCC) is a federally funded program comprised of 7 child development centers within our jurisdiction. These centers serve all families as well as providing services related to child care.



The OCC held the Super Saturday training in September. Two Super Saturdays are held each year, in June and September, for all providers (State and Tribal Licensed Centers and Homes) each provider is given 5 credit hours toward their training requirements.

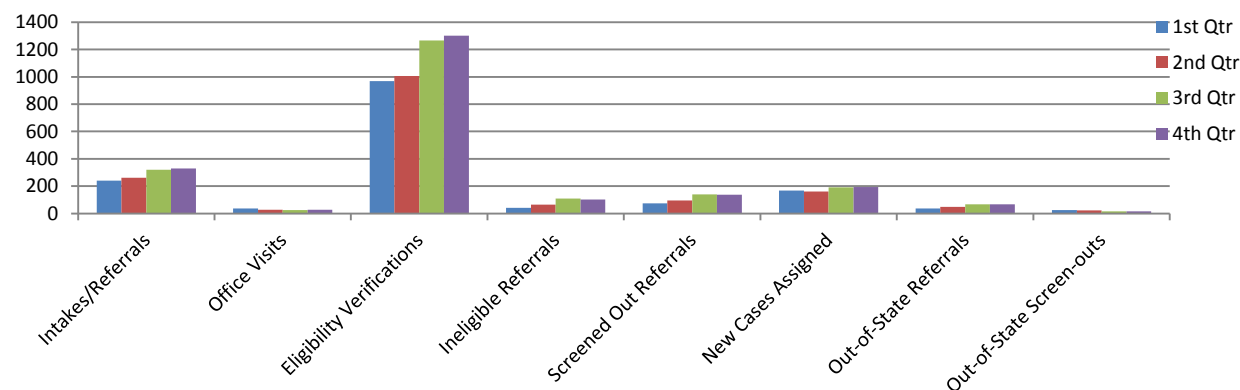
The OCC hosts the Annual Cultural Day in the fall at the Tribal Complex grounds. This year, 801 students from different schools attended. People of all ages and walks of life are exposed to Muscogee (Creek) traditional foods, language, hymns, demonstrations of almost lost arts, Stomp Dancing and Stickball Games.

### **CHILDREN AND FAMILY SERVICES ADMINISTRATION (CFSA)**

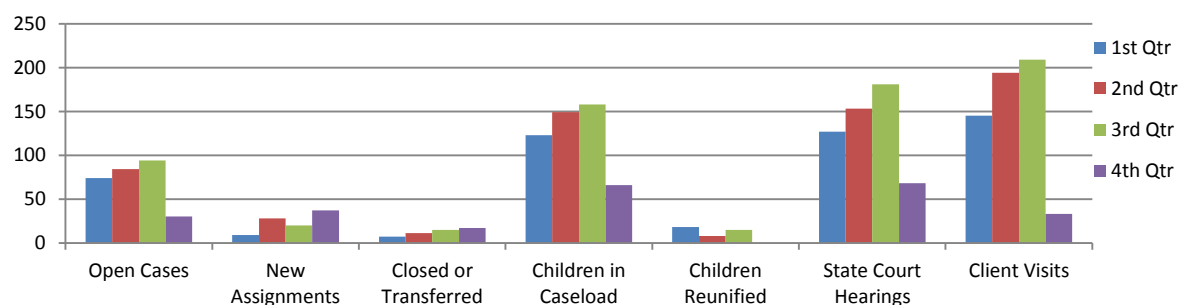
**Indian Child Welfare:** The mission of the Muscogee (Creek) Nation Children and Family Services Administration (CFSA) is to fulfill the social responsibilities and obligations of the Tribe. CFSA programs are designed to preserve, protect, and strengthen the children and families of the Tribe. CFSA programs strive to empower individuals and families, cultivate nurturing home environments, and educate individuals, families, and communities. CFSA promotes culture awareness and identification and preserves the integrity of the family unit for the purpose of creating an environment that allows maximum opportunity for positive development.

Tribal and State Reunification Services employees worked to reunify 11 Creek families; Adoption, Guardianships and Permanent Custody staff assisted with the completion and closure of 19 adoption cases. Certification and Placement maintained 12 adoptive homes and 9 foster homes. Resource Home Recruitment and Training completed 6 recruitment events this quarter.

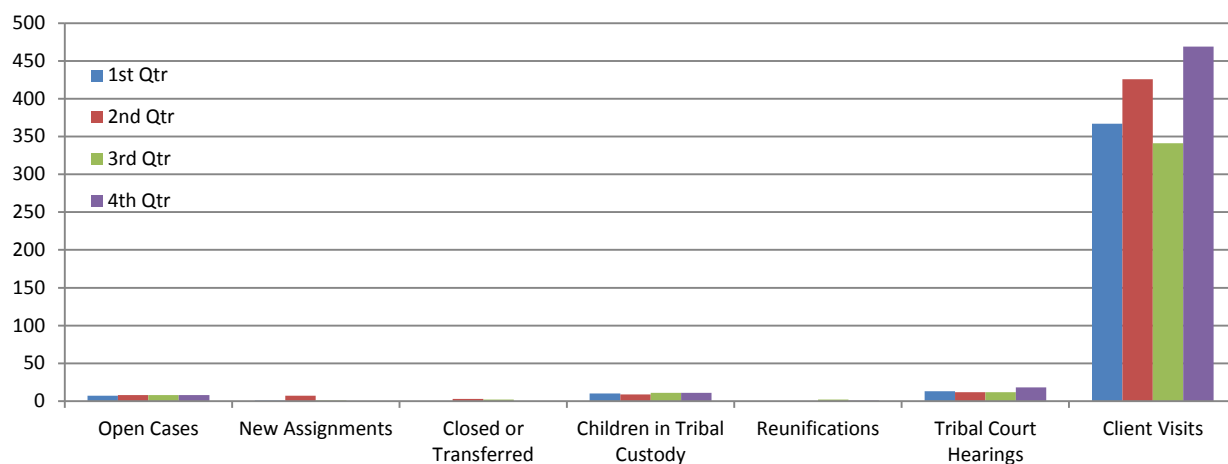
### Intake Statistics



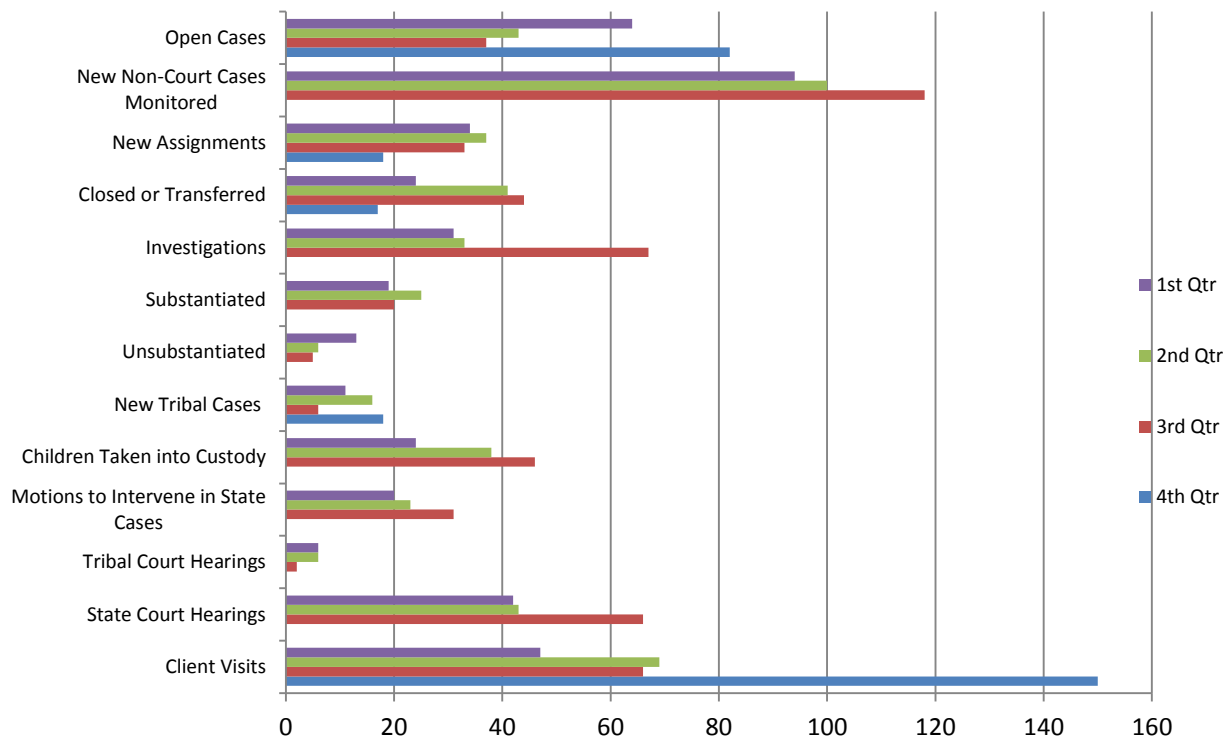
### Child Protective Services



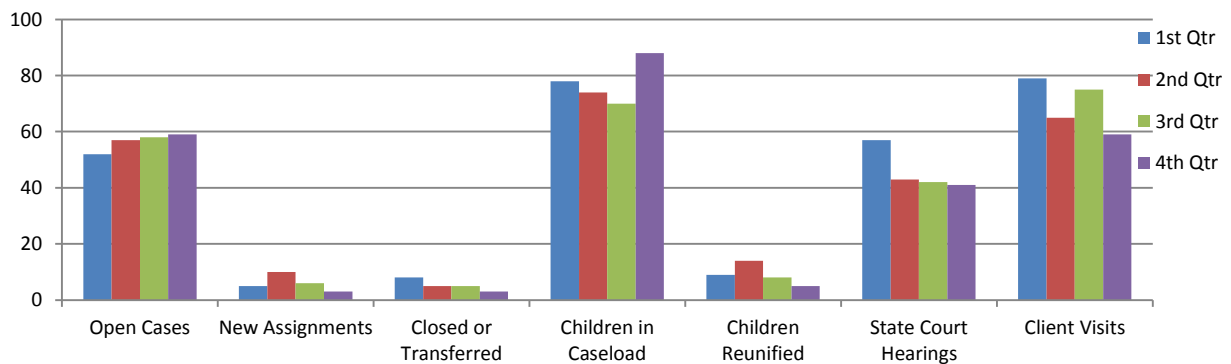
### Tribal Reunification Services



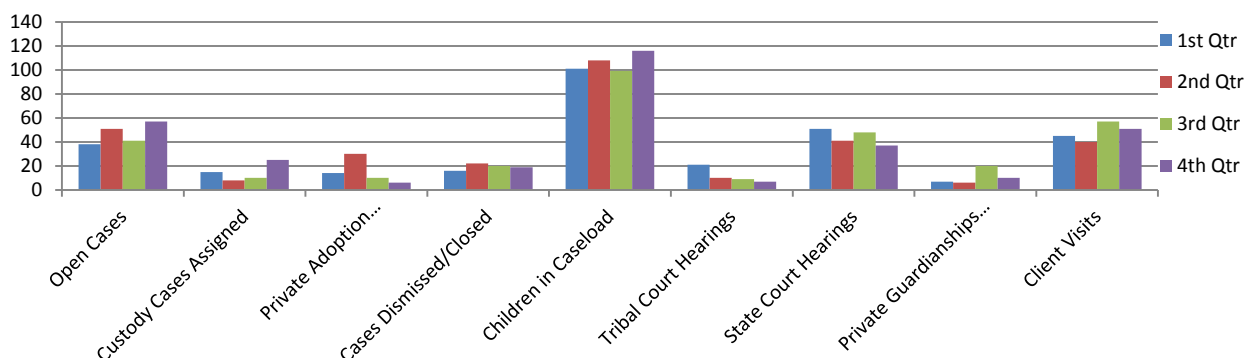
## State Reunification Services (In-Jurisdiction)



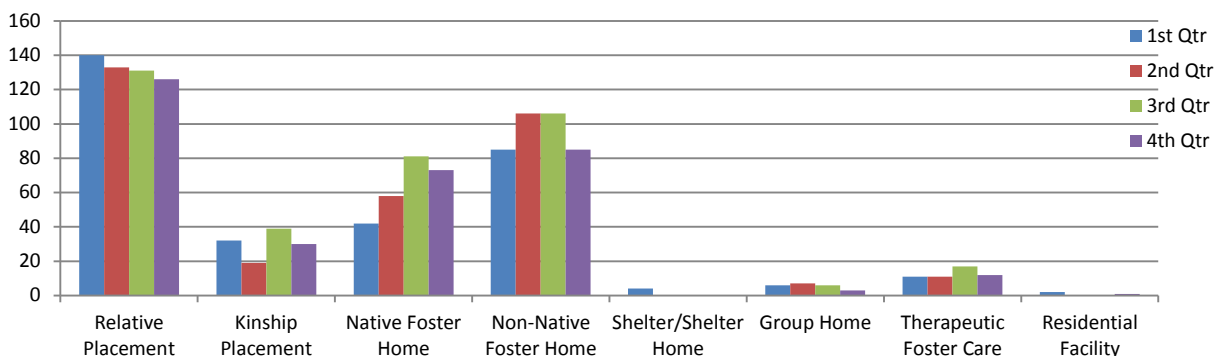
## State Reunification Services (Out-of-Jurisdiction)



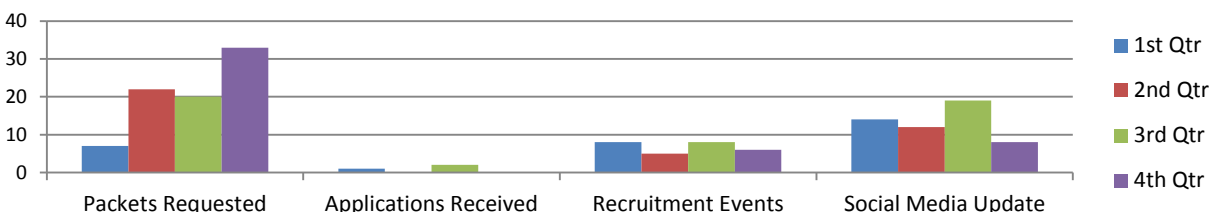
## Adoptions, Guardianships, and Permanent Custody



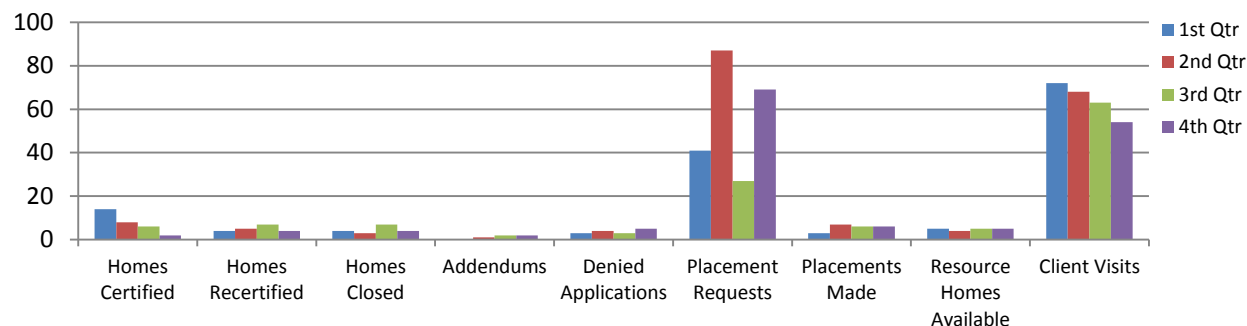
## Child Placements



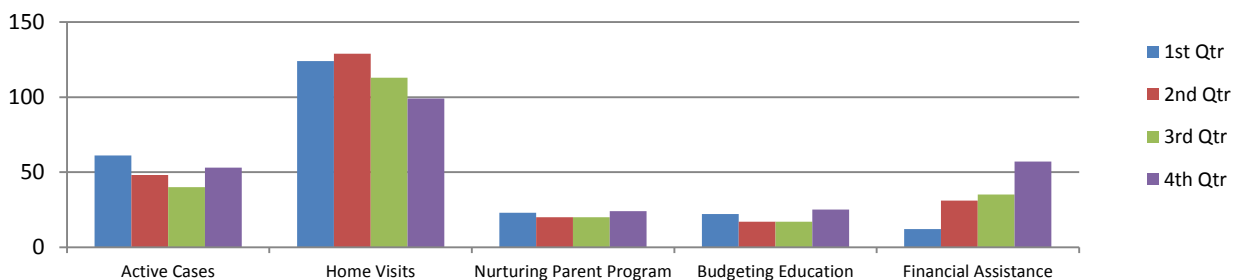
## Resource Home Recruitment and Training Packet Information



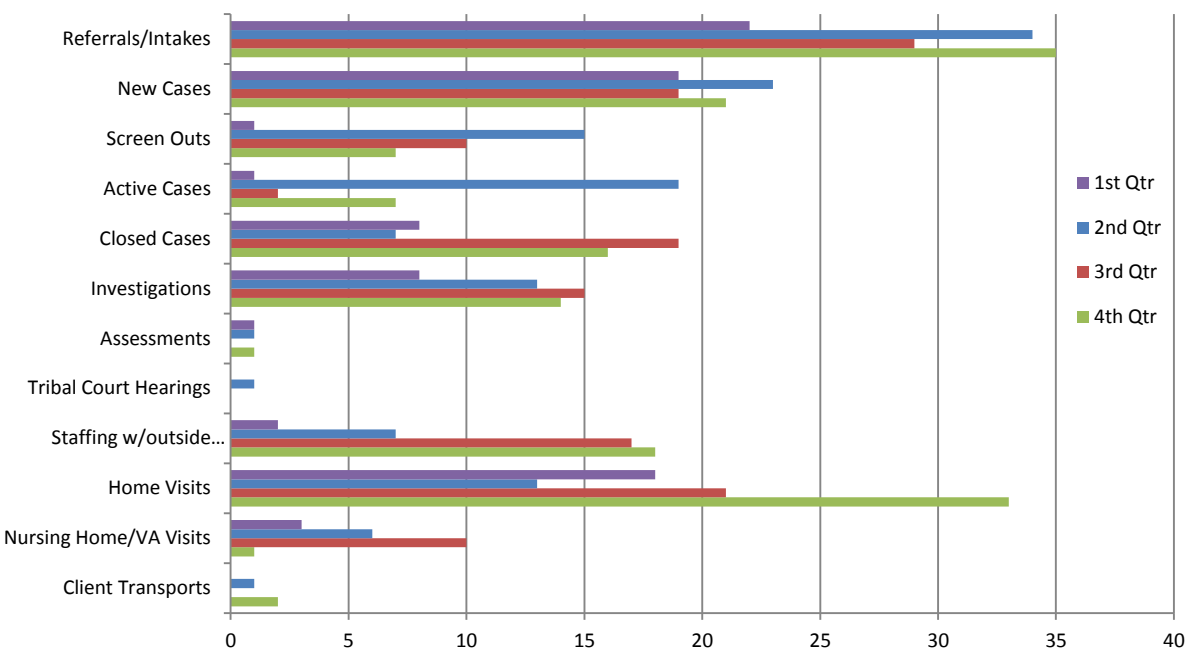
## Foster Care and Adoptions Certification and Placement



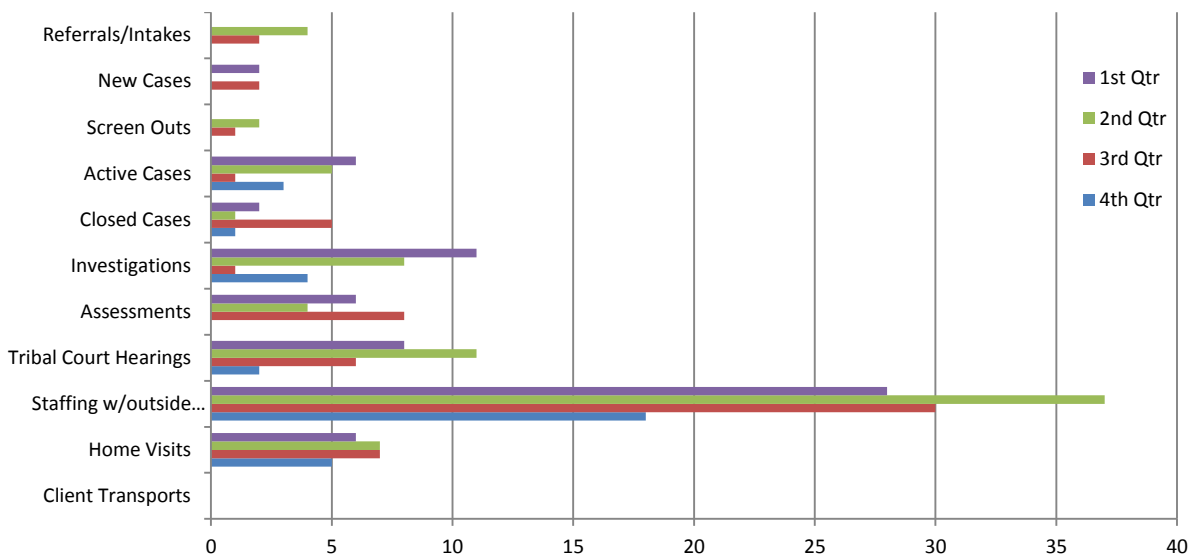
**Promoting Safe and Stable Families:** The PSSF Program is responsible for providing family preservation and support services designed to accomplish the following: protect children from harm; help children at risk of foster care placement remain safely with their families; and help families at risk or in crisis. Services include: home visits, budgeting education, parenting skills education, health and nutrition education, resource and referral information and limited transportation to resources, limited assistance with rent and utility payments, and limited assistance with food and clothing. This Program receives referrals from the Indian Child Welfare Program, the Department of Human Services, other social service agencies, and voluntary requests for services.



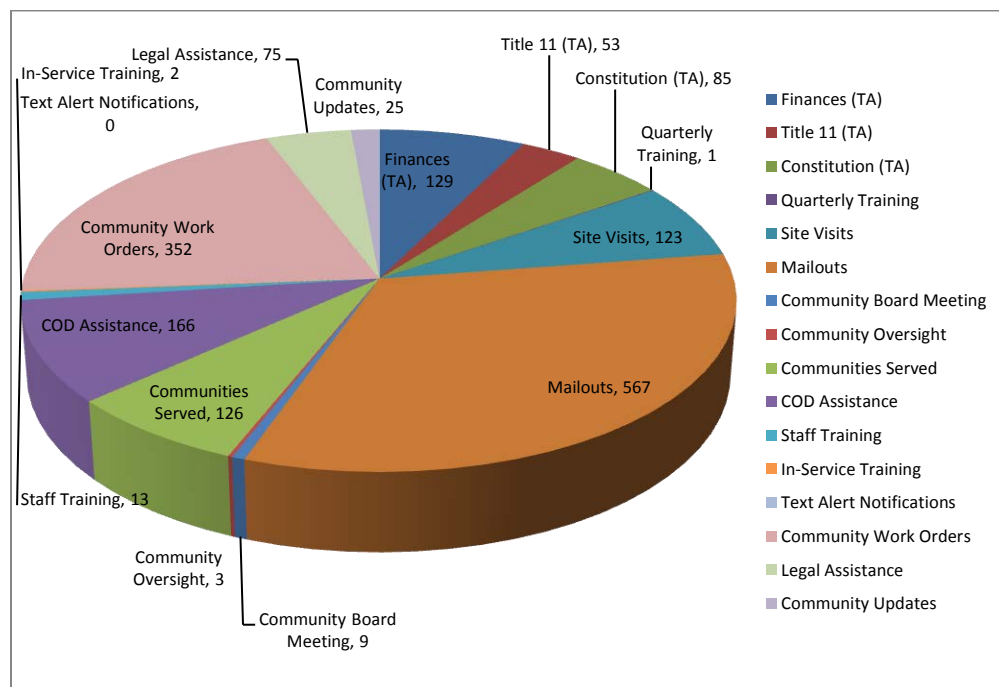
**Adult Protective Services:** The Program completed 14 investigations this quarter. APS maintains regular contact with many of the programs within the tribe as well as our community partners. APS works closely with OKDHS APS to better serve our citizens. APS is active in community outreach, engaging with MCN clinics, nutrition centers, community centers, and Human Services departments to provide information to the community about the APS Program.



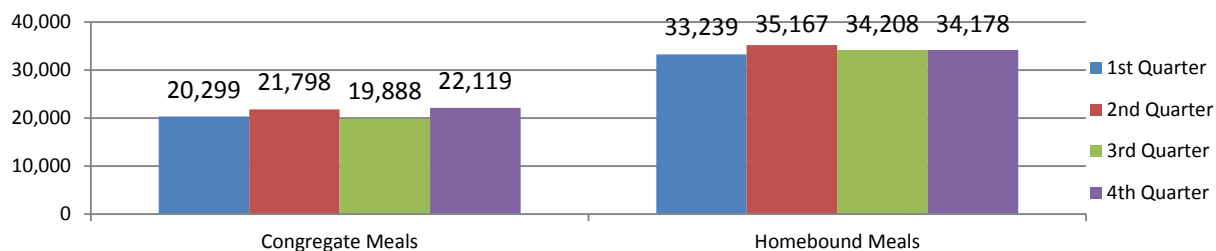
**Tribal Juvenile Justice:** The Program is designed to be a tool to counteract and control juvenile delinquency while making a difference in the juvenile justice system as well as in the native community and in the lives of young native people.



**Community Research and Development (CR&D):** provides community project, site visit, executive board vacancy assistance, in-service training scheduling, community elections and community constitutional assistance, Community Operation and Development (COD) funds administration assistance, and community legal assistance services to MCN chartered communities. CR&D has a working agreement with the Nation's Senior Lawn Service to maintain lawns for elderly citizens in the Okmulgee, Morris, and Twin Hills area as well as several community centers, and completes minor maintenance and repairs for the centers



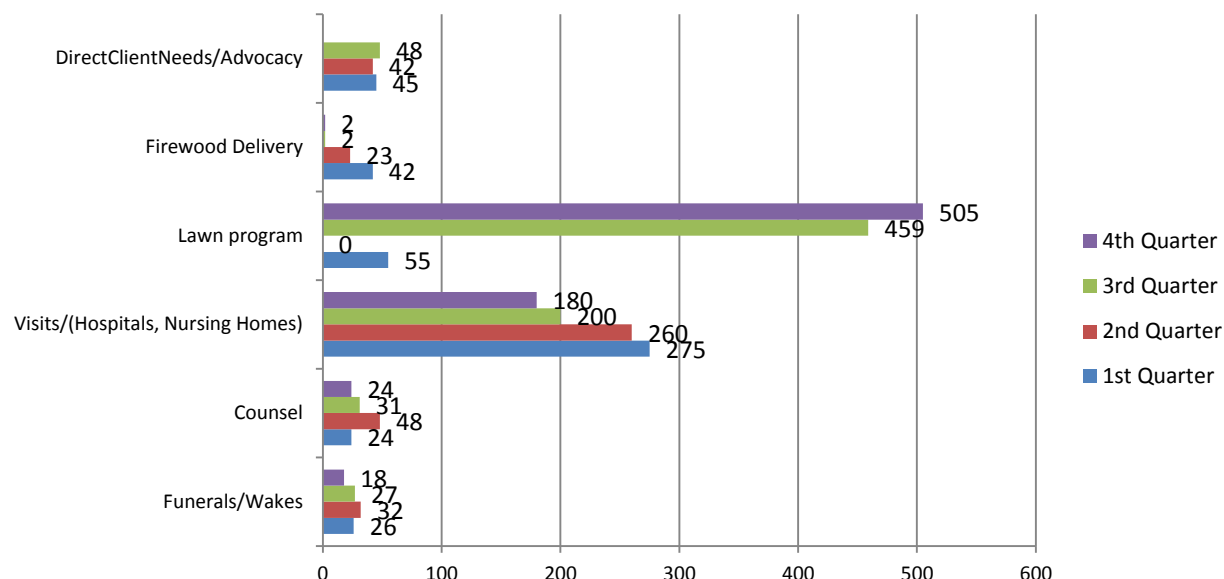
**Elderly Nutrition Program's** mission is to enhance the dignity and the quality of life of the Native Americans who are senior citizens while providing an opportunity to receive nutrition services and promoting supportive services that are necessary for their general welfare.



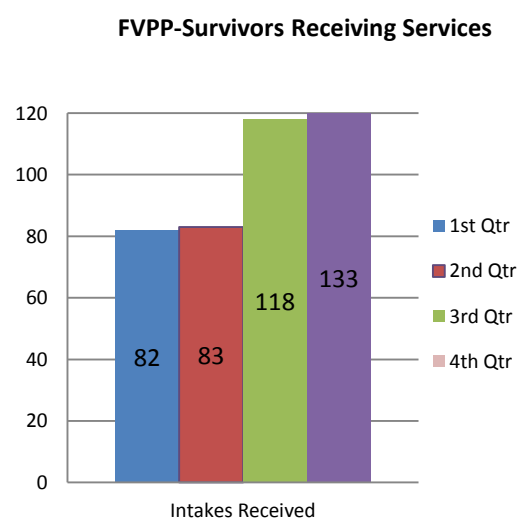
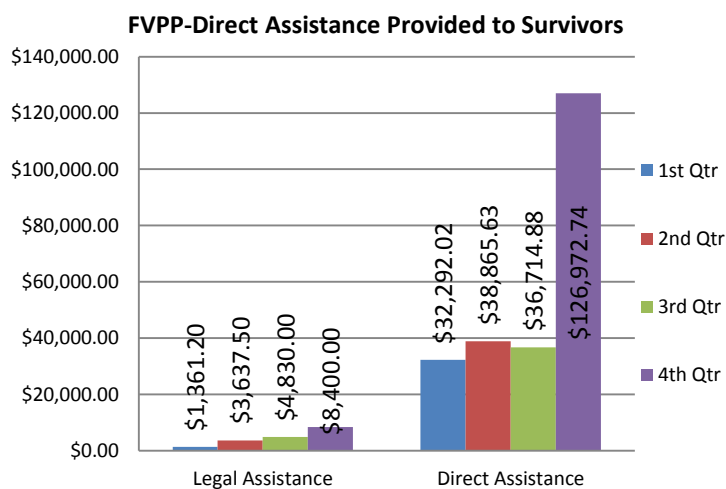
**Elder Services Program:** The Elder Services Department's primary mission is to develop and coordinate community based systems of services for all older persons, fifty-five (55) years of age and older, within the Muscogee (Creek) Nation. This proposed plan of advocacy will address various supportive solutions which will improve the quality of life for the frail, for the impaired, and for those citizens who have a need (see chart next page).



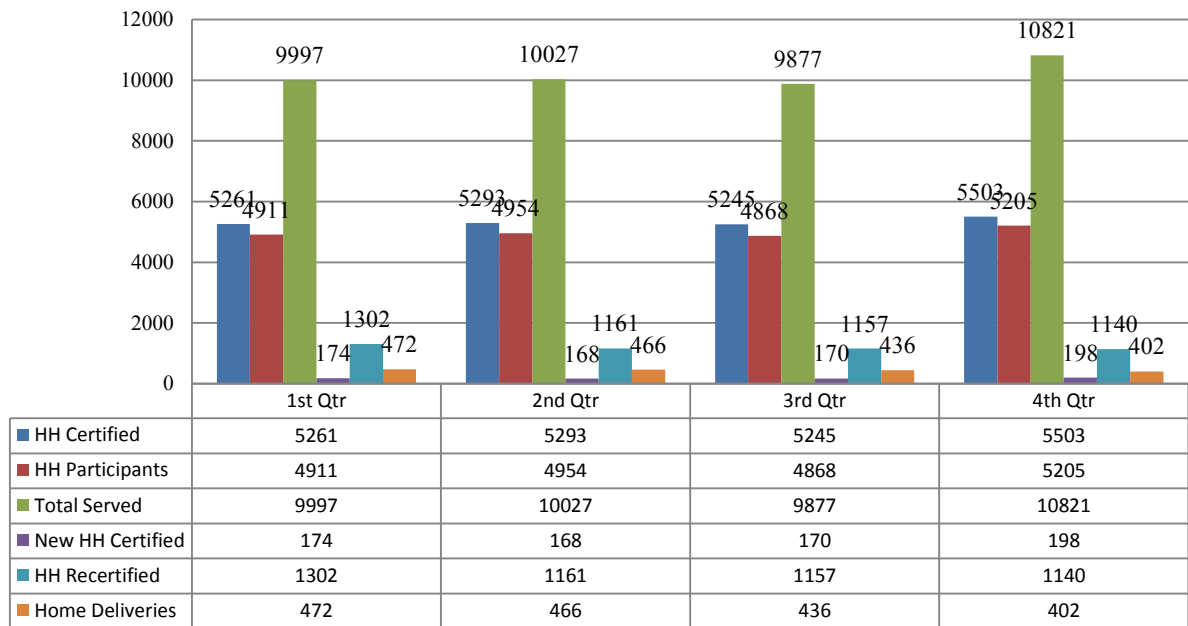
## Elder Services Program:



**Family Violence Prevention Program (FVPP):** The FVPP has a total of 13 staff, 11 staff supported by six different federal funding sources and 2 staff supported by Tribal funds. Advocates rotate an on-call schedule to ensure services are available 24/7 to victims of domestic and sexual violence, teen dating violence and stalking. The FVPP continue to see an increase in the number of survivors accessing services through the program. Services are provided to anyone regardless of race, ethnicity, gender and/or sexual orientation. The FVPP was awarded \$884,575 through the Family Violence Prevention Services Administration grant program which was an increase of almost \$67,000 from fiscal year 2016.

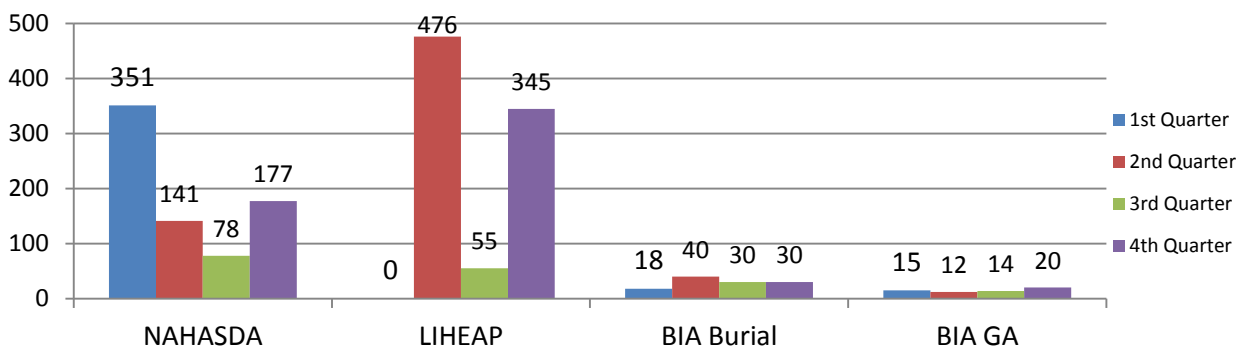


**Food Distribution:** The Food Distribution Program provides food to qualifying low-income Native American households as an alternative to SNAP (food stamps). The Food Distribution Program’s goal is to provide timely services to any eligible household while preserving their pride and dignity. Food Distribution has sites in Okmulgee, Wetumka, and Koweta. Home deliveries average 148 clients per month and are delivered to 28 towns throughout the MCN Tribal jurisdiction; this is in addition to each site being open Monday – Friday for services. The program serves an average of 1,662 participants a month. Food Distribution passed its federal management evaluation and received gold star recognition for its recycling program.

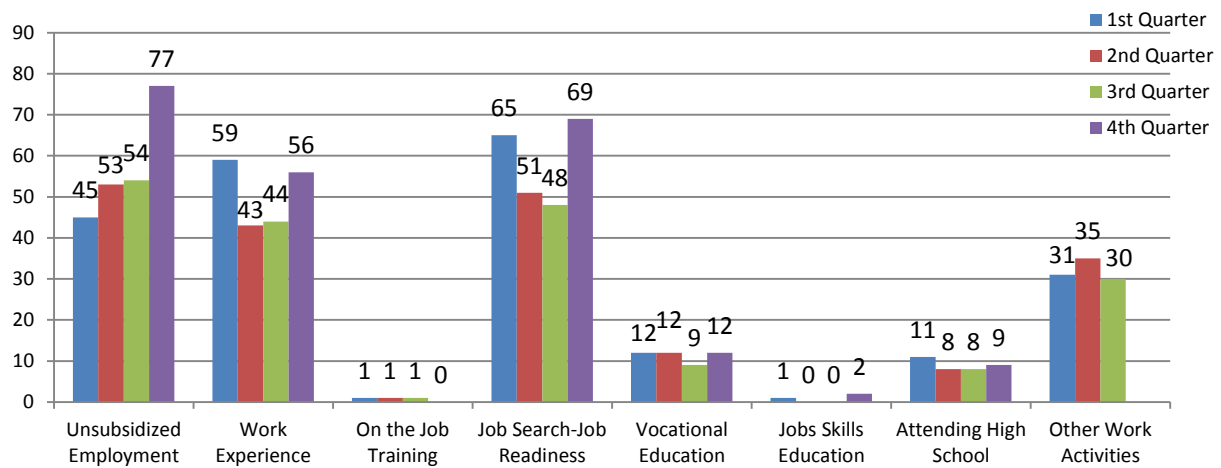


**Human Services:** The mission of the Human Services Department is to counsel, advocate, and provide referrals for Native American households to meet certain unmet essential needs. Social Services shall provide necessary assistance to eligible Native American households striving to enhance quality of life while promoting self-sufficiency and financial stability. Human Services receives both tribal and federal funding allowing for 15 types of assistance for citizens in and out of jurisdiction.

#### Social Services - Federal Programs



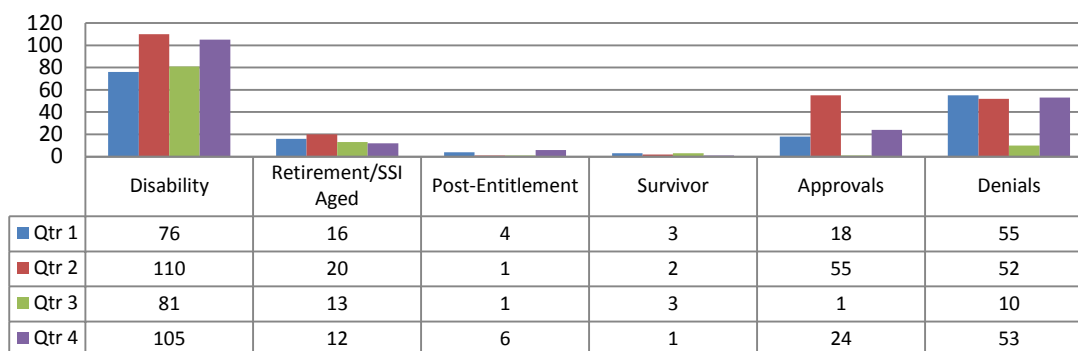
## Tribal TANF



## Social Services - Tribal Programs

	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter
Hardship	686	475	398	477
Natural Disaster	26	16	14	68
Medical Travel	41	46	43	71
Food for Funeral	48	76	52	101
Burial-3 Yr Plan	27	49	22	22
Burial-Gaming	52	49	38	46
Burial-T&L	0	20	20	59
Tribal Energy	1137	679	1243	581
School Clothing	29	589	1036	4934

## Social Security Assistance Program Claims and Claim Decisions



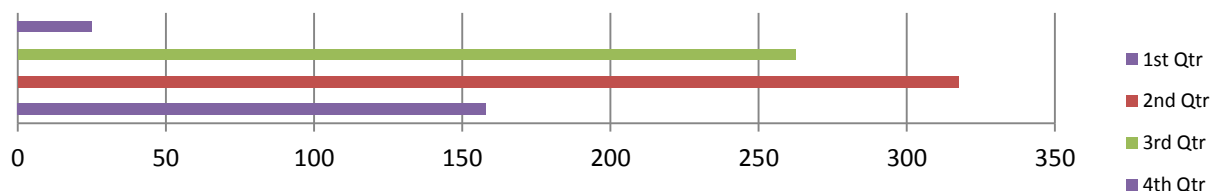
## YOUTH SERVICES (MNYS)

**Teen Pregnancy Prevention:** The Youth Services program continues to coordinate the Teen Pregnancy Prevention (TPP) Movement in Okmulgee County and is connected with TPP efforts in Muskogee and Tulsa counties. The program is now working with the Hughes County Turning Point planning a TPP event at Wes Watkins Technology Center on October 20th.

Staff members have been trained in Training of Trainers for the Making a Difference and Making Proud Choices Curriculum, and Power Through Choices, a TPP curriculum for youth in and out of home care. Youth Services began offering TPP classes in September and plans are being made to partner with TANF to offer these classes in other areas.

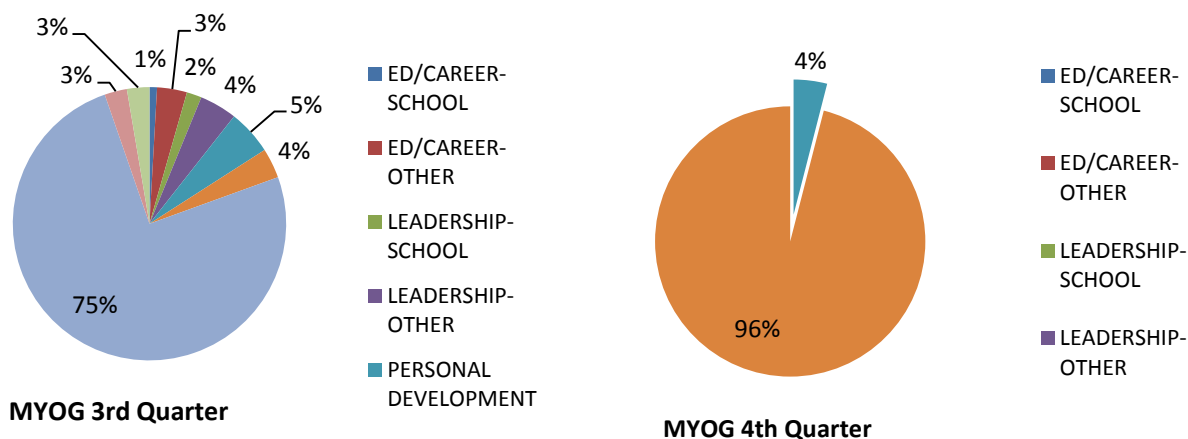
**Mvskoke Nation Youth Council (MNYC):** The MNYC currently has 39 active members. MNYC Members Jay Fife, Ashleigh Fixico and Nancy Deere-Turney were chosen by the Center for Native American Youth to attend the White House Tribal Nations Conference and Tribal Youth Gathering. They attended along with Miss Muscogee (Creek) Nation Brittany McKane. The youth had the opportunity to interact with tribal leaders from around the nation and also hear President Barack Obama's last address to these tribal nations.

### YOUTH COUNCIL SERVICE LEARNING



**The Mvskoke Youth Opportunity Grant (MYOG):** MYOG is assistance one time per fiscal year to help youth participate in opportunities. Funding is available to Muscogee (Creek) citizens ages 24 and under. There are three levels of assistance for in state, out of state, and international opportunities, which is half of the total cost not to exceed the maximum for each category. Youth Services has awarded \$14,166 in the 4th Quarter. Funding has gone to support, leadership, education, arts, and sports related opportunities. Youth are asked to complete volunteer time as a

give back for their assistance. To date, 296 MYOG grants have been processed. Collectively, 92 recipients of the grant have completed 1,236.38 hours of volunteer time.

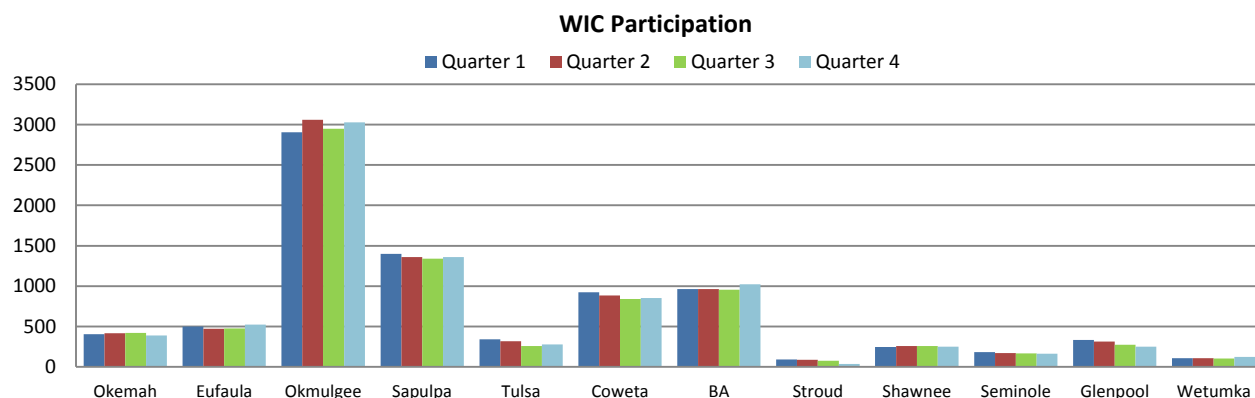


**Youth Activities:** During the fourth quarter, 40 youth participated in activities hosted by the MNYS. MNYS hosted the Cultural Expressions Camps that focused on connecting youth to artistic opportunities. Youth participated in traditional sewing, can making, food preparation and played games like stickball and other games that were converted to teach the Mvskoke language.

MNYS also partnered with the Cultural Archives and Museums program to host a traditional bow shooting camp. The camp provided the youth an opportunity to try blow darts and the Atlatel.

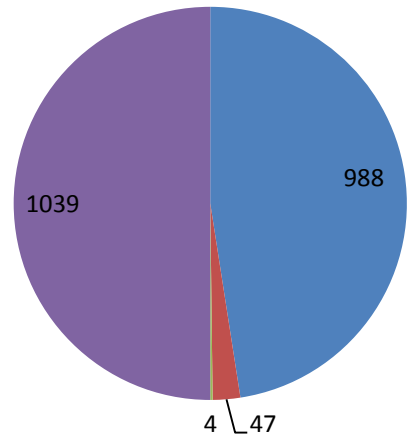
**Training:** MNYS Director, Nancy Mason, provided a workshop during the summer reading program at Grace Pickens Library in Holdenville. Youth Council Members assisted with games during the Mvskoke Language Day Camp and also provided a workshop at the Culture is Prevention Conference hosted by IAMNDN Youth Council.

**Women, Infants, Children (WIC):** WIC's mission is to safeguard the health of low-income women, infants, and children up to age 5 who are at nutritional risk by providing nutritious foods to supplement diets, information on healthy eating, and referrals to health care.



**Southern Regional Office:** The SRO, located in Wetumka, has 8 programs available to assist citizens in applying for services. The SRO annual Program Fair was held on September 16, 2016. This year there were 21 departments and 116 people in attendance.

Department	July	Aug	Sep	Total
Child Support	0	1	0	1
Citizenship	11	17	6	34
School Clothing	20	19	2	41
Tribal Energy/LIHEAP	13	9	3	25
Employment & Training	22	67	44	133
Family Violence Program	0	0	0	0
Housing	21	25	6	52
Social Services Walk In	52	67	55	174
National Council	4	6	3	13
Resource Room	60	49	40	149
TANF	0	0	0	0
Tax Commission	59	94	58	211
Transit	4	4	5	13
<b>Monthly Total Assisted:</b>	<b>266</b>	<b>358</b>	<b>222</b>	<b>846</b>



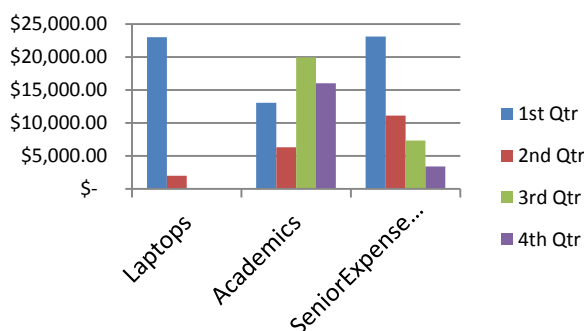
■ Incoming Calls 
 ■ Faxes 
 ■ Notary 
 ■ Monthly Total

## DEPARTMENT OF EDUCATION, EMPLOYMENT AND TRAINING -

### Gregory Anderson, Secretary

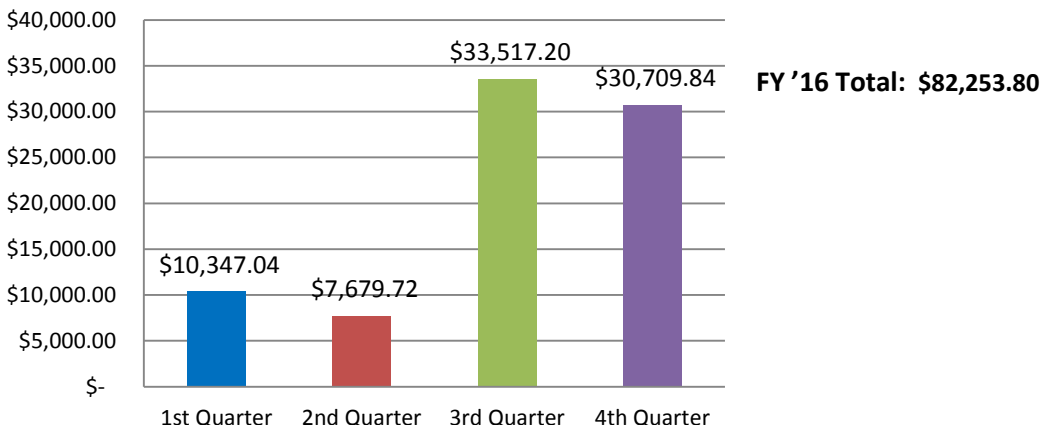
The Department of Education and Training hosted our fourth annual Superintendents' Summit at the Green Country Technology Center. This year 68% of our school districts were in attendance, exceeding past years. We were proud to welcome special guest speakers: State Superintendent, Joy Hofmeister; Lt. Governor, Todd Lamb; Director of American Indian Education, Dwight Pickering; and President for the Oklahoma School of Science and Math, Dr. Wang. We also had other special guest visits by State Representative Steve Kouplen, Senator Roger Thompson, and State Representative Jerry McPeak.

**NCA 00-136 Extra Curricular Activity Grant:** the one-time \$500 need-based grant has depleted all funding for this fiscal year. The grant has assisted 280 citizens throughout with laptops\*, high school senior expenses, tutoring, driver's education and other academic needs. (\*Laptops are on a first come, first serve basis and ordered at the beginning of the fiscal year. This will explain no activity for the and fourth quarters.)



	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
<b>Laptops</b>	\$23,000.00	\$2,000.00	\$-	\$-
<b>Academics</b>	\$13,044.46	\$6,297.54	\$19,944.09	\$16,022.60
<b>Senior Expenses/ Other</b>	\$23,070.52	\$11,120.55	\$7,359.10	\$3,422.77
<b>Totals</b>	<b>\$59,114.98</b>	<b>\$19,418.09</b>	<b>\$27,303.19</b>	<b>\$19,445.37</b>

**Scholarship Foundation Program:** awarded 36 scholarships at \$27,250.00 to Muscogee (Creek) students in pursuit of higher education for the fall semester. The third annual Benefit Golf Tournament raised \$26,660.00 to support the Foundation's currently established scholarships.





**Johnson O'Malley Program:** Monitors each of the 45 school programs for compliance with the federal regulations and Creek Nation policies. In-Service trainings are held twice a year and offered to JOM school programs.

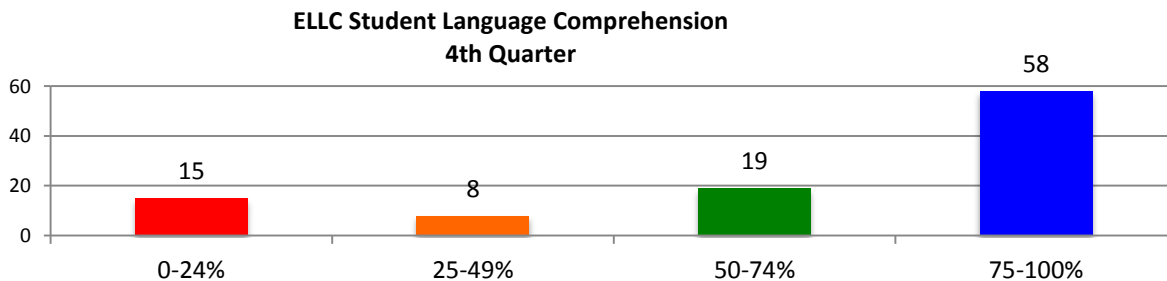
**School Compliance FY 16** – Of 44 schools and one community-based program, (98%) are in compliance at the end of September 2016.

3<sup>rd</sup> Qtr. Total (June): 43  
4<sup>th</sup> Qtr. Total (Sept): 44

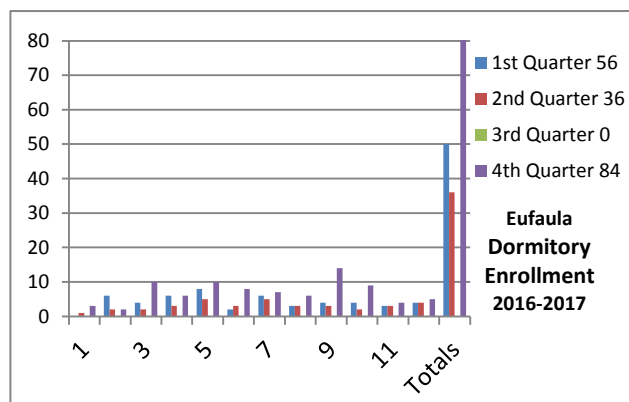
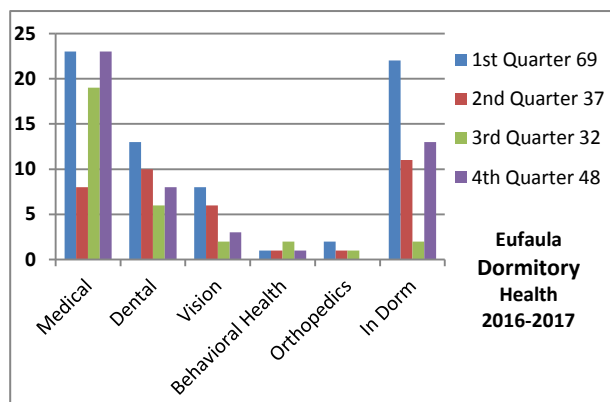
**In-Service Training** – Provided to JOM Parent Committee members, directors/coordinators, superintendents and administrators to ensure compliance requirements are understood. In-Service trainings create an opportunity for JOM school programs to gain knowledge of services offered within Department of Education & Training and other MCN departments as well as allowing the participants to network with other school programs.

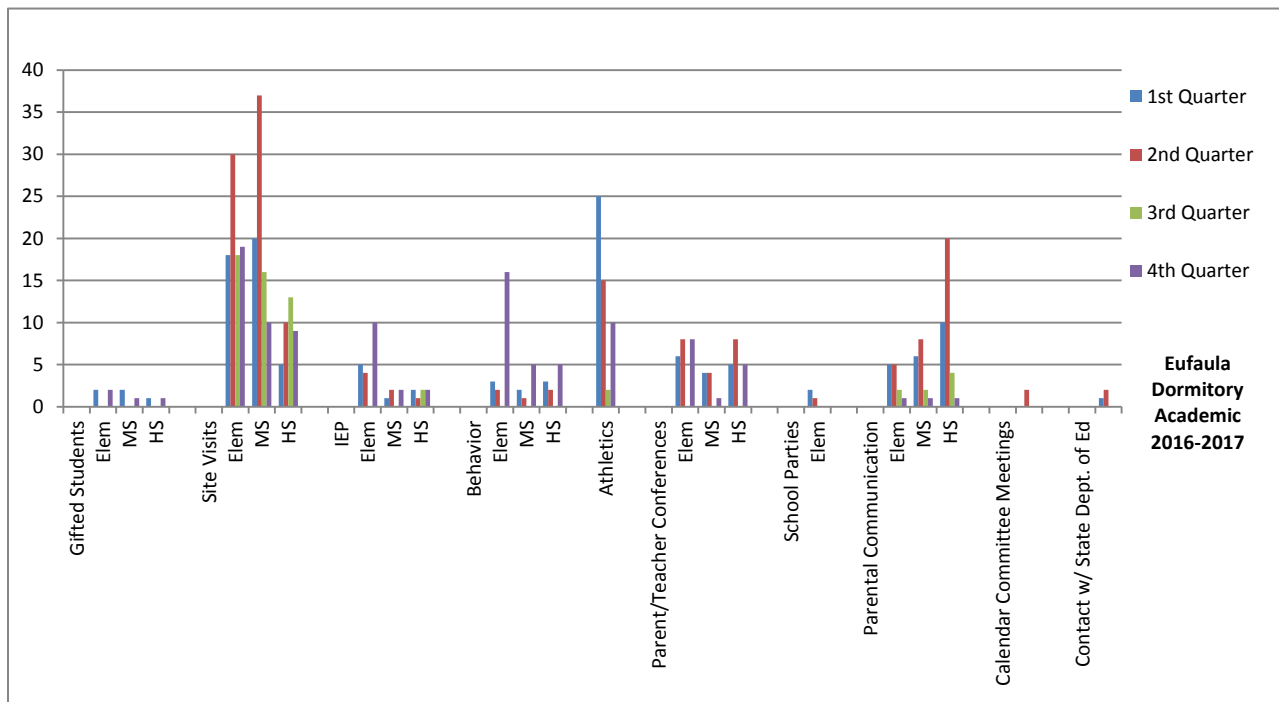
In-Service Training  
FY' 15 Totals: 140  
FY' 16 Totals: 153

**Euchee Language Department:** Fall after school program began August 22, 2016 with 30 students enrolled. The students have shown an increase by 58% of the student body with a 75% or better Euchee language comprehension.

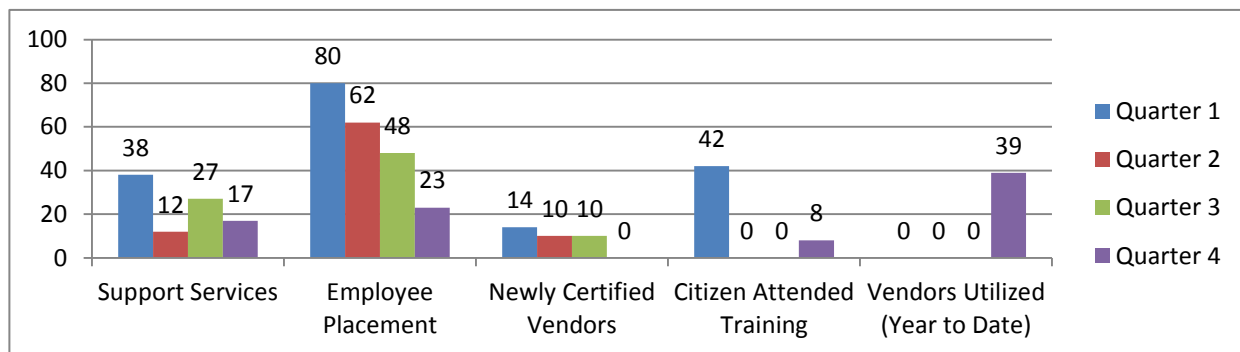


**Eufaula Dormitory:** 84 students were enrolled and 78 are currently in residence for the fall. The students are actively engaged in tutoring, recreational activities, and culturally enriched endeavors while the Dormitory strives to ensure the overall health, success and well-being of all students.

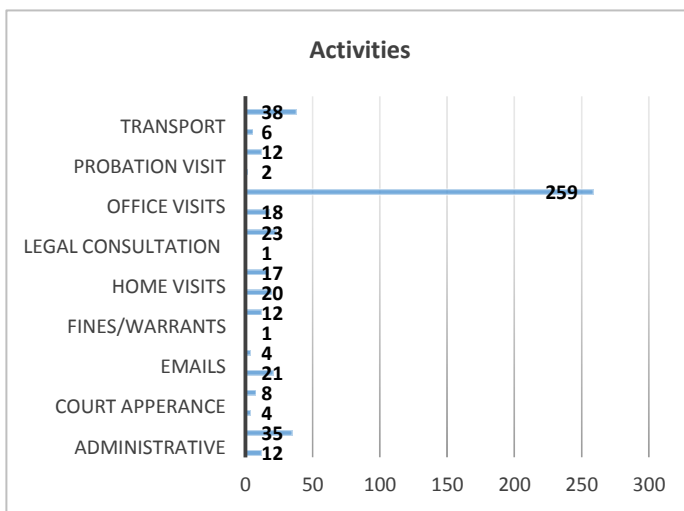
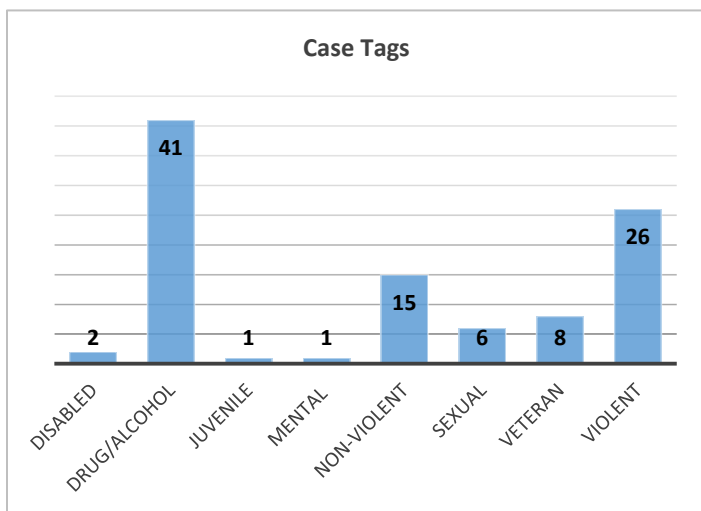
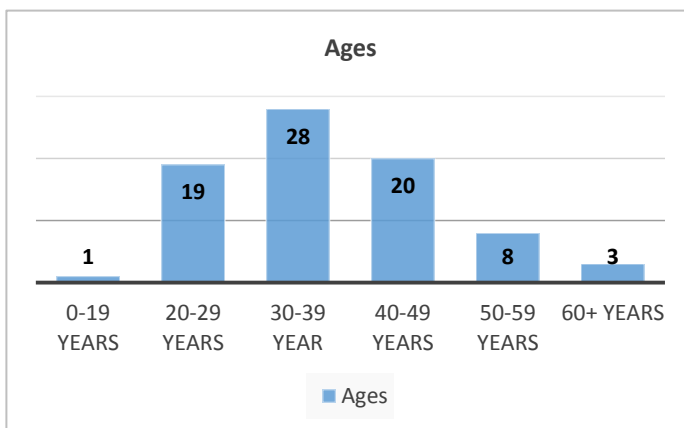
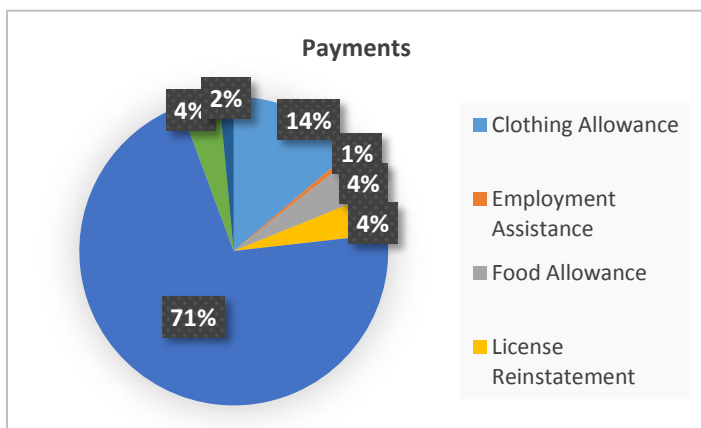




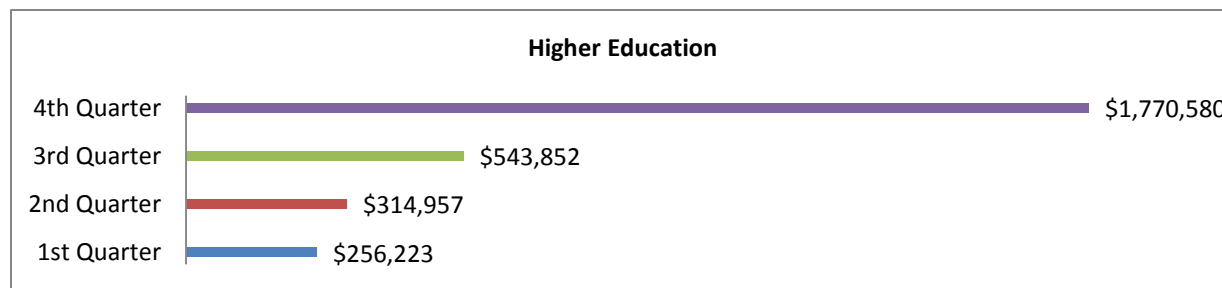
**Tribal Employment Rights Office:** has assisted over 700 Muscogee (Creek) citizens and members of other federally recognized tribes with job placement. 39 TERO vendors were utilized throughout the Tribe for this fiscal year. TERO provided multiple trainings to help citizens gain new skills and certifications for job assistance.



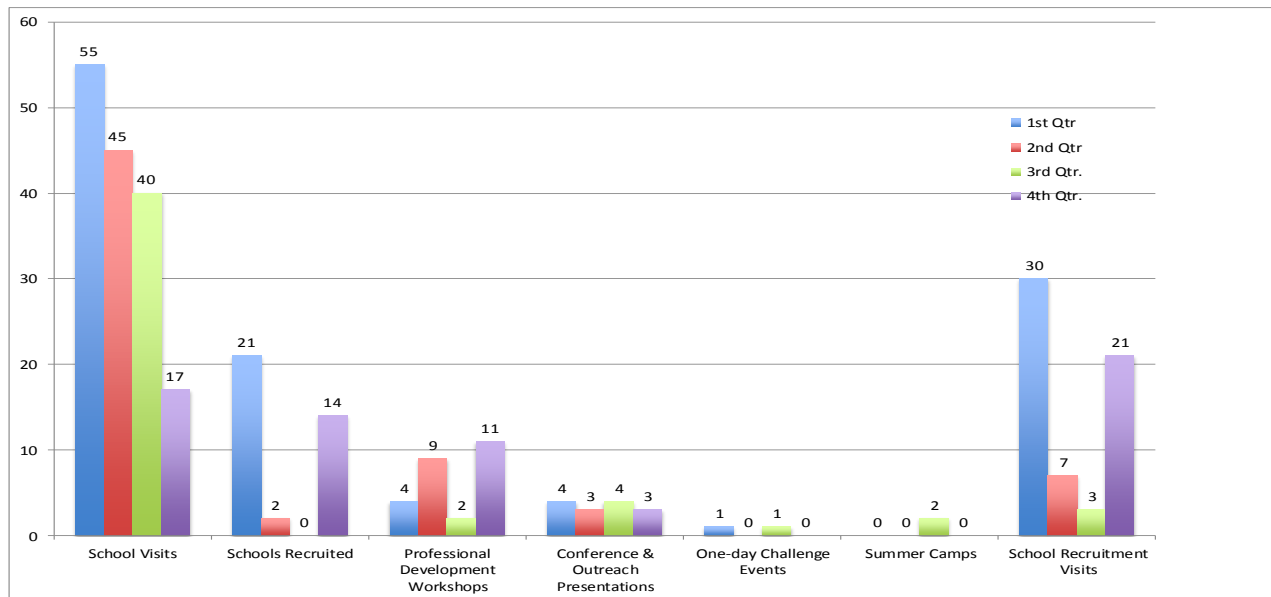
**Reintegration Program:** is working with NORDAM to discuss NDA and MOU to collaborate on a project that will create a sustainable culture for the Reintegration Program which will provide jobs for Creek citizens and RiP clients. The Program was awarded two grants; the Second Chance Act Smart Re-entry Program (\$997,179) associated with RiP's *Bridges to Home* and a grant awarded by Historic Preservation Fund Grants to Indian, Alaska Natives and Hawaiian Organizations (\$29,690,) to be used in association with RiP's *Cultural Preservation Education Project for Higher Risk Tribal Youth*.



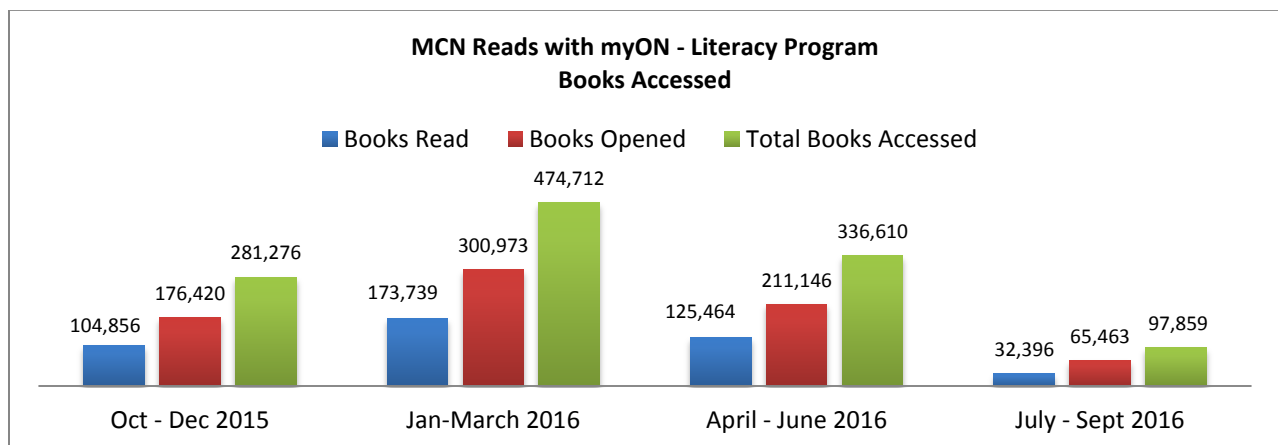
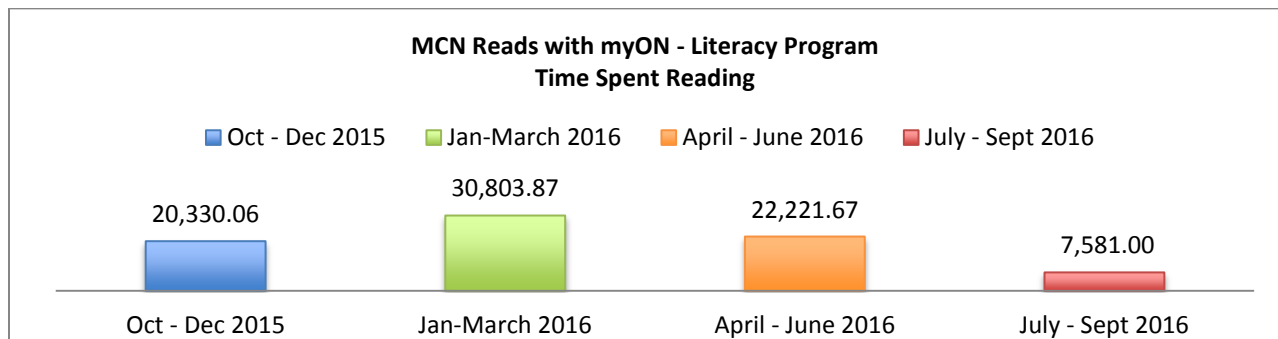
**Higher Education:** The staff assisted 998 students this quarter funded by seven programs administered by the Higher Education Department: Doctoral Scholarship 22; Post-Graduate Masters 8; Self-Governance 40; NCA 03-Tribal Scholarship 21; Tribal Grant 598; and Incentive Grant 309. The Department goals and objectives are to continue to visit local area high schools, universities, and Muscogee (Creek) Nation events in order to maintain engagement with the communities.



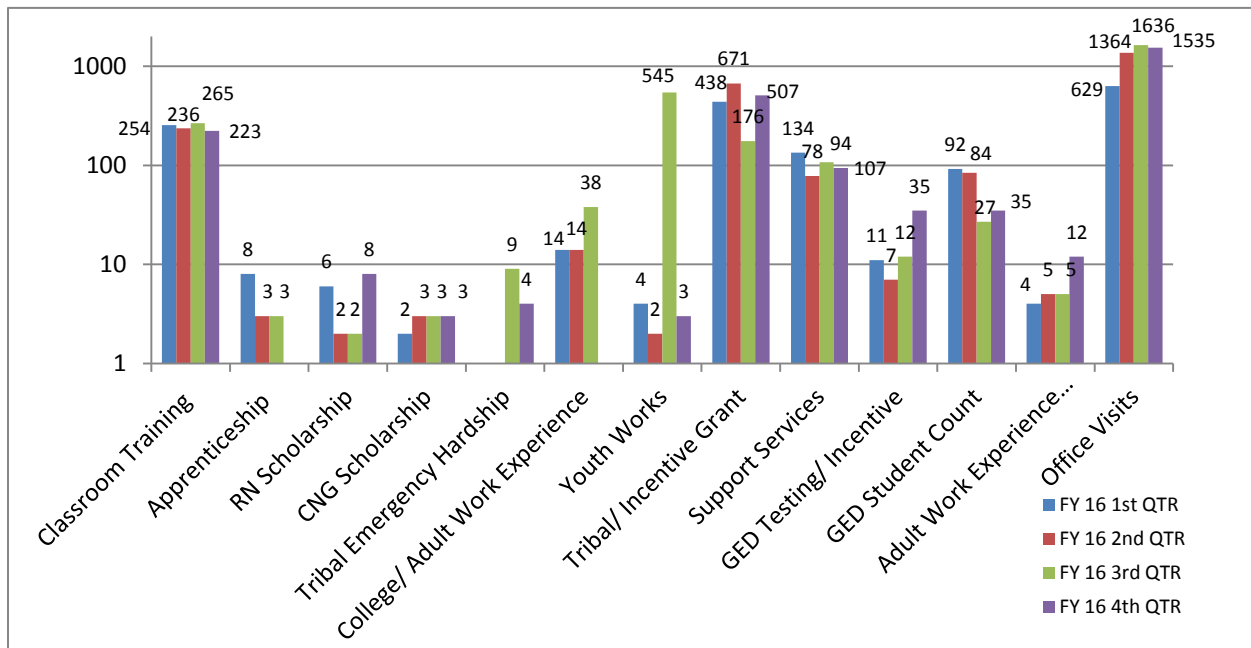
**MCN Botball Program:** New curriculum was developed and implemented to serve 9 MCN Head Starts, 15 classrooms and 289 students; an on-line Junior Botball Curriculum was created for easier access for all MCN teachers as well. New schools recruited include Morris Elementary School, Lone Star Middle School, Paden High School, Ryal and Wetumka.



**Literacy Program:** The top students for the summer and SY 15-16 were invited from throughout the Muscogee (Creek) Nation to celebrate their accomplishments. The average Lexile growth was 7% for 2<sup>nd</sup> grade readers and 3% for 7<sup>th</sup> grade. The program completed 10 out of 47 refresh of back to school data for JOM.

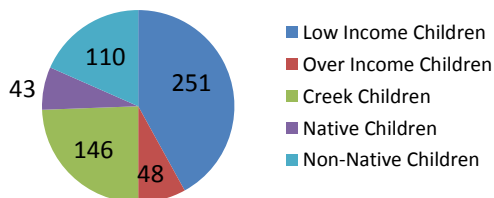


**Employment and Training Administration:** provides career and educational opportunities through quality guidance, from a cultural aspect, to enhance self-sufficiency, involve community and family, and promote a stronger worker. Due to the increased unemployment rates many citizens and federally recognized tribal members have considered returning to school and trade programs prior to seeking employment. The Workforce Program has hosted one job fair and conducted two workshops for this quarter.

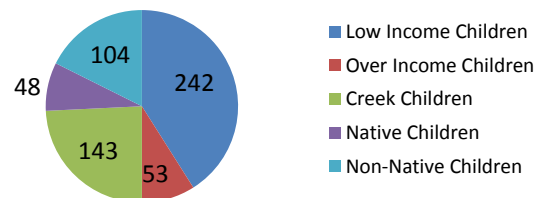


**Head Start Program:** was provided funding for two, 29-seat buses and received a One-time funding to purchase, three additional buses. The Tribe also funded the program through the Botball appropriation with 78 Blue Bots, which was recognized by the White House for being the first Head Start to implement Botball into the classrooms for the younger children.

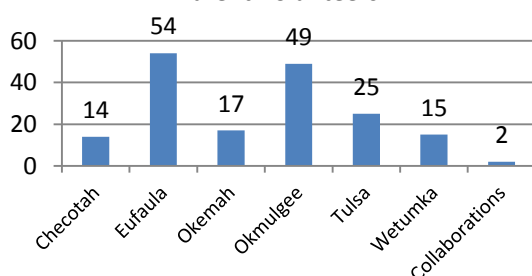
**August 2016**  
**299 Children Served**



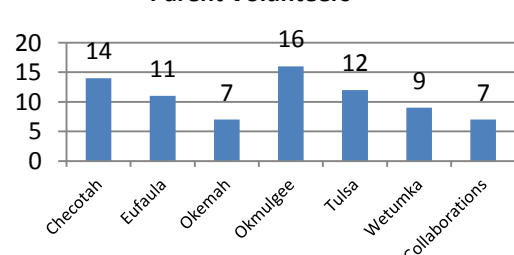
**September 2016**  
**295 Children Served**



**August 2016**  
**Parent Volunteers**



**September 2016**  
**Parent Volunteers**



## **THE OFFICE OF INTERIOR AFFAIRS: Christopher A. Azbell - Secretary**

**The Oil and Gas Department** The Oil and Gas Department continues to monitor and account for the oil and gas production royalty payments for the Muscogee (Creek) Nation. The United States Department of Interior's Office of Natural Resources Revenue (ONRR) provides the Muscogee (Creek) Nation with monthly royalty reports from producing wells that the Nation owns a mineral interest. There is typically a 3-month delay from the operating company reporting the production amounts and ONRR supplying the information to the Nation. This delay is in place to ensure accurate data and well production.

Well Name	County	Month	Revenue
RUFF 3H-4	Hughes	7/31/16	317.96
CREEK 1-5	McIntosh	7/31/16	374.24
CREEK 1-5	McIntosh	7/31/16	327.46
RUFF 2H-4	Hughes	7/31/16	134.51
EARTHMAN 2-5	McIntosh	7/31/16	83.61
Mays 2-3H	Pittsburg	7/31/16	25.39
Mays 2-3H	Pittsburg	6/30/16	16.49
Russell 1	Hughes	6/30/16	196.74
RUFF 2H-4	Hughes	6/30/16	90.84
RUFF 3H-4	Hughes	6/30/16	223.76
EARTHMAN 2-5	McIntosh	6/30/16	56.49
CREEK 1-5	McIntosh	6/30/16	215.59
CREEK 1-5	McIntosh	6/30/16	246.39

**The Planning Department** and Grants Management Office are now more interwoven and provide complementary services to one another.

*Grants – Accomplishments:* Grants that are regularly offered on an annual basis are being researched in order to be ready for their anticipated announcements. The Department is also working with other departments and programs that have been awarded grants to ensure that they are in compliance with the requirements of their grants.

*Grant Applications Submitted:* Affordable Care Act (ACA) Tribal Personal Responsibility Education Program for Teen Pregnancy Prevention (PREP), Technical Assistance and Support for Improved Protection of Drinking Water Sources, Water Rights Negotiation/Litigation & Water Management, Susan G. Komen – Tulsa Affiliate.

*New Grant Awards:* Native American Library Services Basic Grants Program (\$7,000), Native Youth Community Project (\$3,686,533), Tribal Transit Grant Program (\$108,000), 2016-VOCA-Muscogee (Creek) Nation-089 (\$190,378), 2016-VOCA-Muscogee (Creek) Nation-141 (\$177,154) TOTAL New Awards = \$4,169,065.00.

The Department hosted the 1<sup>st</sup> Annual Grants Professionals Conference at the College of Muscogee Nation and attended Tribal Lands and Environment Forum.

**The Tribal Driveways Department** continued to repair/replace existing driveways for eligible Muscogee citizens, communities, churches, ceremonial grounds and cemeteries. The Manager, Field Supervisor and/or crew continued daily inspections and documented their findings with pictures. All applicable documentation was placed in each applicant's file.

	1st Quarter	2nd Quarter	3rd Quarter	4 <sup>th</sup> Quarter
Total Completed Applicants	32	23	48	9
Total Applicants on hand	120	44	14	19
Total Applicants Inspected	38	38	16	7
Total Churches completed	1	1	2	2
Total Completed Ceremonial Ground	0	0	0	0
Total Completed Church/Family Cemetery	4	3	7	1
Total Burial Preparations	23	15	21	7
Total loads of gravel	129	108	164	46
Total monies spent on gravel	\$50,860.84	\$48,338.29	\$46,750.55	\$7,265.54
Total monies spent on tin horns	\$4,876.02	\$1,790.32	\$4,607.28	0
<b>Grand Total:</b>	<b>\$55,740.33</b>	<b>\$50,130.93</b>	<b>\$51,360.55</b>	<b>\$7,265.54</b>

**The Realty Trust Office** has assisted citizens with Probates, Land Partitions, Leasing and other areas related to Real Property. 15 leases were approved, bringing in approximately \$29,842.00 for our clients/citizens. 14 quiet title suits were answered. In addition, 74 inventories were completed for probates. 2 right-of-ways were approved.

Quarterly Fiscal Year 2016 Realty Services	3rd Quarter	3rd Quarter Funds		4th Quarter	4th Quarter Funds	
Inventories	38	N/A		74	N/A	
District Court Probates	37	N/A		26	346,046.00	
BIA Approved Leases	3	38,100.00		15	29,842.00	
On Site Inspections	93	N/A		155	N/A	
Trust	4	N/A		3	N/A	
Quiet Title Suits	15	N/A		14	N/A	
Approved Right Of Ways	3	17,862.00		2	N/A	
Income Total		55,962.00			375,888	

**The Tribal Construction Department** currently provides oversight on construction projects, design services on programming and planning projects, building safety and code compliance inspections on MCN facilities, and self-performs construction on various projects. Over the next quarter, all current project managers will be moving forward with "ICC Commercial Building Inspector" certification to further increase the Department's credentials as well as to protect the public's health, safety and welfare while occupying Tribal facilities.



FY 2016 - 4th Quarter Tribal Construction	
<b>Completed Construction Projects</b>	CMN Student Center/Auxiliary
	Bollards- Okmulgee Travel Plaza
	Excavation at MCN Council House
	Remediate Grading at Holdenville Head Start
	Remediate Eufaula Storm Shelter
	Demolition of 3 houses on Demo list
	Remediate Grading at Veterans Building
	Okfuskee Ag Project - Installation of water well
<b>Active Construction Projects Under Contract</b>	Cromwell Indian Community Renovation Project
	Eufaula Clinic
	Holdenville Indian Community - Smoke Shop Expansion
	Reintegration Complex
	MCN Council House
	Okemah Hospital/Clinic
	Glenpool Indian Community Center Renovation
<b>Program and Planning</b>	Hanna Indian Community Center
	Twin Hills Indian Community- Kitchen Renovation
	Twin Hills Store Expansion
	Okmulgee Travel Plaza - New Facility Design
	Muskogee Travel Plaza - Parking lot design
	Omniplex Masterplan
	Checotah Community Center Kitchen Renovation
	Checotah - Texanna Road Smoke Shop
	Duck Creek - New Smoke Shop
	Dustin Ranch Facility - New Construction
	Eufaula Community Kitchen Renovations
	Oklahoma City Community - Parking Lot & Renovations
	MCN 40 Acre Masterplan
	Citizenship Office Renovation
	Community Services Roof Replacement
	Environmental/Geospatial Building - New Construction
	Fountainhead Masterplan
	Mound - National Council Chambers Table/Floor Renovation
	NRCS Office - New Construction
	Okmulgee Golf Course Remediation
	New Court Building
	Rifle Range
	Federal Roads Mechanic Shop
	MCN ER Expansion - On Hold
<b>In-House Construction Projects</b>	MCN Mound Renovation
	Remediate grading at WIC Building

Planning Stage (1st Qtr)	Planning Stage (2nd Qtr)	Planning Stage (3rd Qtr)	Planning Stage (4th Qtr)
Butler Creek Church Road	Butler Creek Church Road	Arbeka Road	Arbeka Road
Duck Creek	Duck Creek	Beggs Walking Trail	Ash Road Bridge
Iron Post Road	Eufaula Walking Trail	Butler Creek Church Road	Beggs Walking Trail
Little Coweta II	Hanna West Road	Duck Creek	Butler Creek Church Road
Loop 56 Highway & Mission Street	Iron Post Road	Eufaula Clinic Road	Duck Creek
	Little Coweta II	Graves Creek Church Road	Eufaula Clinic Road
	Loop 56 Highway & Mission Street	Gun Club Road East	Graves Creek Church Road
	Maintenance Facility Building	Gypsy School Road	Greenleaf Church Road
		Hanna West Road	Hanna West Road
		High Street	High Street
		Iron Post Road	Holdenville Middle School Road
		K-Bar Road	Iron Post Road
		Kellyville Road	K-Bar Road
		Koweta Food Distribution Road	Kellyville Road
		Lake Boren Road	Koweta Food Distribution Road
		Lake Jackson Road	Little Coweta II
		Little Coweta II	Maintenance Facility Building
		Loop 56 Highway & Mission Street	Newtown Methodist Church Road
		Maintenance Facility Building	Oneta Road
		MCN Parking Lot Phase II	Ryal Road
		Mission Street	Stidham Road
		Newtown Methodist Church Road	Twin Hills Road Phase II
		Oneta Road	
		Stidham Road	
Under Construction (1st Qtr)	Under Construction (2nd Qtr)	Under Construction (3rd Qtr)	Under Construction (4th Qtr)
10th Street	10th Street	10th Street	Gun Club Road East
Little Coweta I	Loop 56 Highway & Mission Street	Eufaula Walking Trail	Gypsy School Road
Texanna Road	Wainwright Road I	Loop 56 Highway & Mission Street	Historic Nuyaka Bridge Relocation
Wainwright Road I	Wainwright Road II	Wainwright Road I	Lake Boren Road
		Wainwright Road II	Lake Jackson Road
			Loop 56 Highway & Mission Street
			MCN Parking Lot Phase II
			Mission Street
			Wainwright Road I
			Wainwright Road II

Completed (1st Qtr)	Completed (2nd Qtr)	Completed (3rd Qtr)	Completed (4th Qtr)
Okfuskee Indian Com Center Park Lot	Little Coweta Road I		10th Street
Old Hwy 69 - Rentiesville	Texanna Road		Eufaula Walking Trail
Special Projects Completed (1st Qtr)	Special Projects Completed (2nd Qtr)	Special Projects Completed (3rd Qtr)	Special Projects Completed (4th Qtr)
10th Street Milling	Claude Cox Complex Concession Pads	Arbeka Ceremonial Ground Dirt Work	College of the Muscogee Nation – Hauled Top Soil
Highway 16 in Coweta - Milling	Dustin Cemetery	Bryan Sanders Milling Work	Deep Fork Hillabee Church - Constructed Handicap Access Ramp
Old Highway 69 - Rentiesville Milling	Environmental	Festival - Watered Rodeo Grounds, Hauled Golf Carts & Trailer to Parade & Smoothed Parking Area around Fairgrounds Road	MCN Okmulgee Hospital - Graded and Paved New Parking Lot
	Grover Wind	Middle Creek Baptist Church Bridge	Middle Creek Baptist Church Bridge
	Norman Daniels	Mound Building - Hauled Rock	Okemah Cabinet Shop - Spread and Leveled Gravel for Driveway
	Okfuskee Baptist Church	New Tulsa Ceremonial Ground Dirt Work	Transported Dugout Canoe to Tulsa State Fair for Exhibition
	Rodeo Grounds	Northeast Methodist Driveway	
	Tall Grass Road	Northwest Chapel - Hauled Dirt	
	Wetumka SRO	Realty Dirt Work	
		Tourism Pad at Claude Cox Omniplex	
		Tulsa Indian Baptist Church Parking Lot	

**The Transit Department** has transported 16,669 passengers in the fourth quarter, with a grand total of 111,543 miles. Our new Wetumka Transit Office has driven 20,156 miles and transported 2,506 passengers.

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
<b>Miles Traveled</b>	104,739	109,393	114,853	111,543
<b>Passenger Count</b>	15,209	16,976	16,924	16,669
<b>Giving Back to The Community Program Trips</b>	5	0	0	3
<b>MCN/KATS Partnership Referrals</b>	45	50	48	29
<b>Shuttle Service/Loaner Vehicle provided</b>	13	6	20-4	9-1
<b>Trolley Miles</b>	6,924	7,615	7,200	6,901
<b>Trolley Passengers</b>	1,497	2,017	2,289	1,764
<b>Wetumka Transit Ofc. - Miles Traveled</b>	12,063	15,630	23,534	20,156
<b>Wetumka Transit Ofc. – Passengers</b>	1,272	1,932	2,289	2,506
<b>Euchee Language Loaner - Miles Traveled</b>	436	1,203	212	0
<b>Euchee Language Loaner - Passengers</b>	126	312	57	0
	<b>2014</b>	<b>2015</b>	<b>2016</b>	
<b>Muscogee (Creek) Nation Festival Shuttles</b>	458	1,749	299	
<b>Year End Total of Miles Traveled</b>				440,528
<b>Year End Total of Passengers Transported</b>				65,808

**The Geospatial Department** has been active in working with other departments and staff to provide information and mapping capabilities to those departments needing those resources.

	Q1	Q2	Q3	Q4	Total
Technical Assistance	40	48	27	83	<b>198</b>
Assisting MCN	16	39	46	41	<b>142</b>
Map Documents Produced	44	839	111	263	<b>1257</b>
Short & Long Term Projects	34	63	37	38	<b>172</b>

FY 2013 Information Exchange Network Grant      FY 2016 Information Exchange Network Grant

Extended until March 2017

Grant award letter & legislation developed

Grant is about 90% complete

Legislation passed to expend funds

Staff attended meetings, calls, trainings, etc.

### **Data Management and Development Activities:**

Enterprise GIS Activities

Development Activity

Database Services

Service Users

14

9

9

51

Staff Development: 68 trainings/workshops/meetings attended

### **The Cultural Preservation Department**

- Tribal Historic Preservation Office (THPO) received and reviewed 625 NHPA Section 106 consultation projects from tribal, federal, state, county, and city agencies requesting cultural clearance.
- The Department participated in 12 Government-to-Government Consultations: USDA Forest Service, Region 8; Texas Department of Transportation, Texas Military Department, Inter-Tribal Council of the Five Civilized Tribes, National Association of Tribal Historic Preservation Officers, Advisory Council on Historic Preservation, Tennessee State Museum, Alabama Power Company, North Carolina Army National Guard, University of South Carolina, City of Oxford, Alabama, Oklahoma National Guard.

### **NAGPRA (Native American Graves Protection and Repatriation Act)**

- 14 ongoing consultations working toward repatriation and reburial of Muscogee NAGPRA items with the following entities: Tennessee Valley Authority; Moundville Archaeological Park; University of Alabama; Georgia State University; Ocmulgee National Monument; Horseshoe Bend National Military Park; Peabody Museum of Natural History, Yale University; Southeast Archaeological Center; Smithsonian Natural History Museum; National Museum of the American Indian; Fort Benning Military Installation; Alabama Power; New Jersey State Museum; USACE Mobile District; NPS Cumberland Island

<b>Historic and Cultural Preservation</b>					
<b>Projects</b>	<b>1st Quarter</b>	<b>2nd Quarter</b>	<b>3rd Quarter</b>	<b>4th Quarter</b>	<b>TOTAL</b>
Federal Consultations	23	19	10	13	65
Section 106 Reviews	789	583	547	625	2544
Inadvertent Discoveries	3	1	1	2	7
GPR Surveys	2	1	0	2	5
Phase I Archaeological Surveys	3	0	2	4	9
GIS Meetings	1	2	2	1	6
Cemetery Program	14	10	20	20	64
Outreach Presentations	5	2	18	5	30
College of MCN Service Learning Students	3	1	0	0	4
Library Visitors and Genealogy Requests	76	88	82	123	369
Tribal Resolutions/Legislation	4	4	2	1	11
Federal Agreements	4	3	0	0	7
Conferences/Meetings	4	2	4	4	14
Trainings Attended	3	1	0	2	6
Tower Construction Notification (TCNS) Projects	330	194	169	168	861
Tower Construction Notification (TCNS) Funds	\$142,700	\$194,000	\$115,200	\$117,600	\$569,500

### **Cemetery Reclamation Program**

Cleaned and serviced 20 Muscogee (Creek) citizen cemeteries/properties: Sand Creek Church, Holdenville, OK; Davis Cemetery, Holdenville, OK; Fishertown Cemetery, Texanna, OK; Sands/Holata Cemetery, Okemah, OK; Jacob Cemetery, Salem, OK; Old Okmulgee Smoke Shop, Okmulgee, OK; High Spring Church, Okemah, OK; Grant Chapel Church Cemetery, Welty, OK; Randall Church Cemetery, Wilson, OK; Fish Cemetery, Henryetta, OK; Cumsey Cemetery, Arbeka Ceremonial Ground, Henryetta, OK; Jackson/Gouge Cemetery, Hanna, OK; Wetumpka Indian Baptist Church Cemetery; Bear Cemetery, Hectorville, OK; Kellyville Ceremonial Ground, Okmulgee Indian Baptist Church Cemetery; Yardeka Church, Henryetta, OK; Frye Cemetery, Salem, OK; Trenton Church, Vernon, OK.

### **National Library, Archives, and Cultural Outreach**

- Assisted 123 patrons with genealogy and Mvskoke history research in the Library.
- Completed conversion to the Library of Congress Cataloging Classification.
- Donated 25 books to the Trevor Fish book drive for Murrow Children's home.
- Hosted 6 traditional arts classes: stomp dance can making; basket weaving, belt finger weaving.

Participated in 18 cultural outreach programs throughout the MCN Jurisdiction.

**The Agri-Business Department:** Hanna baled soybeans with 35 acres of beans remaining to harvest; in the process of planting wheat with 20+ acres in the ground to date and have 3 acres of pumpkins; working with GIS to reestablish clear boundary lines and replace fencing for additional security around the Hanna property. Dustin currently in calving season, as of 10/4/2016, 501 head of cattle total with new calves born daily. For FY15/16, over 1100 bales of hay were produced from the Nation's land base with 600 carry-over from last year for winter and supplemental feeding. Two pens to work cattle were constructed in the last quarter. Ongoing land management is occurring at the properties including digging out ponds to maintain water integrity and clearing brush at Little Sand Creek.

### **The Cultural Center & Archives Department:**

***COUNCIL HOUSE RESTORATION:*** The Department has been working closely with OneFire LLC and Selser Schaefer Architects to complete the historic preservation tax credit application and to establish the required structures to monetize the tax credits in order to complete the restoration. The restoration is tentatively scheduled to begin in mid-December 2016.

***COUNCIL HOUSE VISITOR CENTER:*** The MCNCCA Department contracted with Selser Schaefer Architects for the building concept design for the Visitor Center, located directly across from the Council House. The deliverables included concept plans, narrative description of the floor space, interior perspective rendering of the gallery, and a cost opinion. The cost to renovate the visitor center is estimated to be \$1,887,000. Our Department will be working closely with the 501C3, The Muscogee Historical and Cultural Foundation, to raise funds to renovate the building.

**MUSCOGEE CULTURAL AND HISTORICAL FOUNDATION:** The Muscogee Cultural and Historical Foundation and the MCNCCA Department are working together to provide fundraising efforts and support Muscogee historical and cultural preservation facilities and programs. MCNCCA recently consulted with a fundraiser who created a capital campaign feasibility study to guide planned fundraising efforts. The Cultural and Historic Foundation and MCNCCA have been meeting once a month to discuss progress on the 501C3, updates on the Council House and Visitor Center, and possible fundraising opportunities.

**2016 TULSA STATE FAIR:** The Department assisted the Office of Public Relations with set-up and events at the Tulsa State Fair. The dugout canoe was on display for the public with information on the project, and an eight-foot wall panel discussing the history of Muscogee (Creek) Nation. The MCNCCA contracted with George Alexander, Muscogee citizen and artist, who did a live painting on the Main Stage of the Riverspirit Expo on September 30<sup>th</sup>. Bradley Hill, “DJ Yuchi”, provided music to accompany the live painting. MCNCCA will continue to support our Muscogee artists and plan to have other events in the new fiscal year with our artists including live painting.

**CONSULTATIONS:** The MCNCCA attended two consultations this past quarter. The National Museum of the American Indian held a consultation for the National Native American Veterans Memorial. An advisory committee has been traveling across the United States requesting tribal community input for the memorial. A staff member from NMAI is expected to visit Muscogee (Creek) Nation in October to discuss developments and how the nation can be involved. A member of our staff and Second Chief Hicks attended an exhibit consultation at Horseshoe Bend in August. The National Park Service will be updating their exhibit and request input from the Tribe. Most of the exhibit will feature history of the Muscogee (Creek) Nation. The National Park Service will forward their exhibit to the tribe for feedback before the installation.

Additionally, the MCNCCA participated in a consultation with the Tennessee State Museum as they redesign their history exhibits. Dr. James King from the College of Muscogee Nation and RaeLynn Butler, MCN THPO Officer, acted as subject matter consultants.

**INSTITUTE OF MUSEUM AND LIBRARY SERVICES (IMLS) GRANT:** The MCNCCA was awarded an IMLS grant in FY 2015 to support and enhance the collection management activities in order to preserve and create access to approximately 6,600 objects in the permanent collection. The Department completed all of the grant requirements by the September 30<sup>th</sup> deadline and is in the process of preparing the final report.

The fourth quarter for FY 2016 included preparation for the new fiscal year. National Council passed legislation in September allowing an amendment to our revolving fund for the purchase of items in an upcoming gift shop to be located in downtown Okmulgee. This is a temporary location for the gift shop until the Visitor Center is renovated. In addition, an e-commerce website was designed allowing for an online gift shop. Both gift shops should be operating by the end of this calendar year, 2016.



**The Risk Management Department:** MCNCCA assisted with storm damage in the northeastern part of MCN boundaries. The ACS crew was on site for clean up after a heavy wind and rainstorm hit Broken Arrow/Coweta area in July. As always, we are always on standby for any emergency type assistance that is needed in the MCN jurisdiction.

The vehicle list of Tribal cars has been updated monthly and is crosschecked with the Fleet Management office for an accurate count of tribally owned and GSA operated vehicles. Both departments accounted for all MCN vehicle purchases. All new vehicles have been updated and trade-ins have been removed for accurate count.

The MCN annual building inspections are continually being performed by Firetrol Protection Systems and are completing the final inspections for FY16. An updated list of all tribal facilities that have been added throughout the year has been turned in for all Fire, Life and Safety systems. These will continue to be performed and documented in the Risk Management office for review if needed. This process has made scheduling, invoicing, and tracking deficiency corrections more effective and efficient. Quarterly Community meetings are still being attended and will continue until the end of the fiscal year. No major issues have come to light thus far.

The CPR training classes continue for MCN programs as requested. Public organizations are attending often and are welcome to participate for this training. The departments are developing different ways to keep up with what is needed in case of an emergency. Departments are also prepared to assist with safe work areas, data requests, ACS requests, insurance issues, deadlines for tribal programs, and preparing for any type of emergency that may occur.

The Emergency Management staff and Response team are prepared for any kind of weather emergencies in the MCN jurisdiction. Both teams are always on standby.

## DEPARTMENT OF COMMERCE

**Secretary of the Nation & Commerce:** There are 54 domestic limited liability companies on file. 14 have filed to renew their annual certificates of good standing and 5 companies have filed for a certificate of incorporation this quarter. Total funds generated for filing certificates and other service fees: \$1,210. These funds will be deposited to the Permanent Fund.

**Self-Governance:** Negotiations with the Bureau of Indian Affairs for the FY2017-2018 Multi-Year Funding Agreement (MYFA) were conducted on August 23, 2017. The MYFA was agreed to and signed by Chief Floyd and the Director of the Office of Self-Governance. The MYFA will be in place until September 30, 2018.

The Nation has entered into a Memorandum of Understanding (MOU) with the Department of Interior's, Office of the Special Trustee for American Indians (OST). The purpose of the MOU is to detail the coordination, implementation, duties and responsibilities of each party for the Nation's operation of the OST Real Estate Appraisal Program for FY 2017.

The Self-Governance Coordinator attended the 2016 Tribal Strategy Session September 7<sup>th</sup>-8<sup>th</sup>. The strategy session afforded Self-Governance staff and other Tribal representatives the opportunity to review, update, and identify the key Self-Governance strategic policy, budget and legislative issues, as well as provided a forum to develop essential strategies that advance tribal Self-Governance.

**Mvskoke Loan Fund:** New Legislation was approved by Chief Floyd and the National Council for the duties and authority of the Mvskoke Loan Fund Board. Three of the past Board members were sponsored and one new Board member was sponsored and approved by the National Council. Those four Board members are the following: Al Wilson, Earl King, Brad Kent and Lou Ann Hudson; Cynthia Tiger was confirmed to serve on the Board.

On August 1, 2016, a Board meeting was held and Jerry Wilson was hired to serve as the CEO for the Mvskoke Loan Fund. Al Wilson resigned from his position on the Board. The new CEO presented his top ten priorities to the Board and provided a financial report to the Board.

On September 7, 2016, a regular scheduled meeting of the Board was held; the CEO distributed an updated Board Manual and presented a resolution ratifying the FY'17 budget that was approved in an emergency meeting held on August 31, 2016 at the request of the National Council. Mr. Wilson gave an update on the CDFI-NACA-T/TA Grant Compliance and a status report on the CDFI Certification; and gave an update on the ICDBG, USDA IRA Lending Program, and the ONAC Grant Programs.

The CEO identified several issues associated with NCA 16-080 and notified the Board that no new loans could be made until the Public Notice provision of this law was completed. The AG office will review this law to provide guidance on compliance with this provision of the law. The CEO also provided monthly financials, a Loan Portfolio Report, a re-organizational and

marketing plan for Board member consideration. He asked the Board to update the Loan Committee Membership and adopt the new FY'17 Budget as passed by the National Council.

The Acting Secretary of the Nation was invited to the Oklahoma Native Asset Coalition (ONAC) annual board meeting to speak on the partnership with ONAC. Met with the Euchee Butterfly Farm Project Team, discussed the opportunities with working with a tribal community and sponsorship. Collaborated with REI and Thrive15 to host an Entrepreneurial 10-Week Training Series, with an average of 25 participants. 23 applications and business plan templates were sent out. Four have been received. 46 Tribal citizens in our jurisdiction are interested in starting a small business. 23 of 46 were counseled with business plan samples and templates. Five of 46 have completed and returned Mvskoke Loan Fund applications.

The Mvskoke Loan Fund was saddened to learn of the loss of John Blue during this reporting period. Several representatives from the MCN attended his funeral on behalf of the tribe. He will be missed and his hard work provided a number of MCN citizens the opportunity to start their own small business and make an employment impact in rural communities throughout the MCN service area.

## DEPARTMENT OF HOUSING – Sam Whitlow, Secretary of Housing

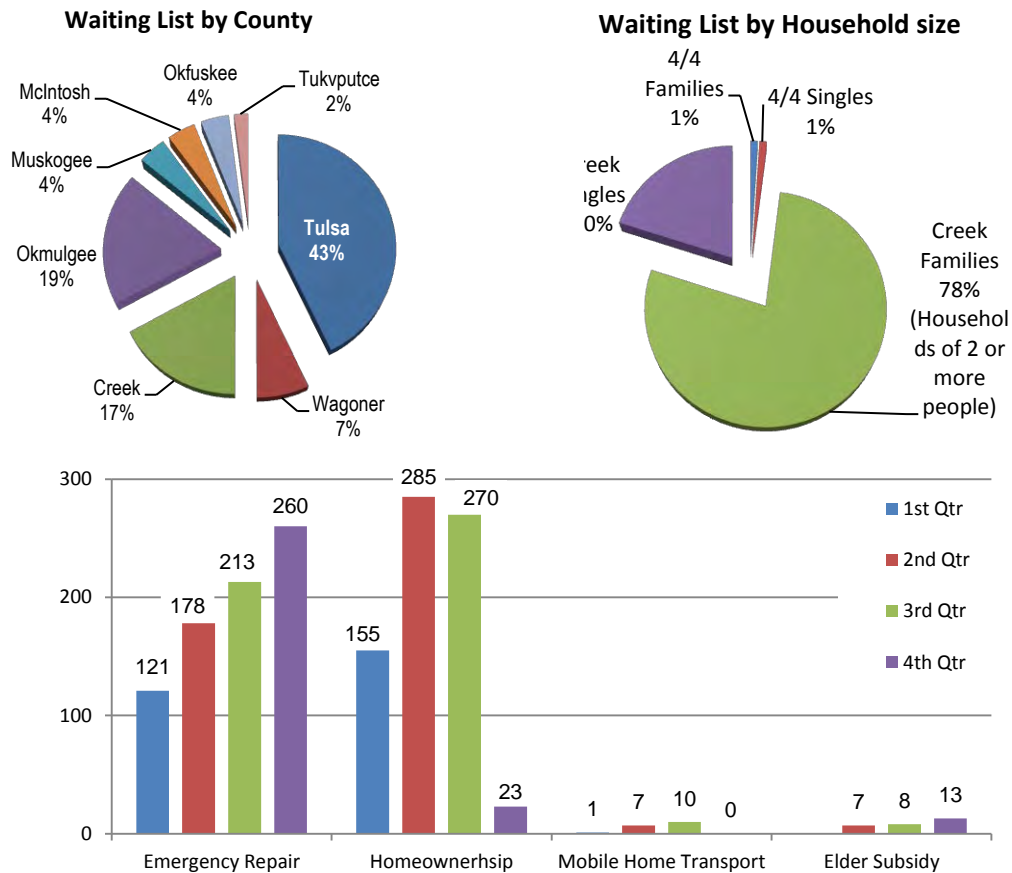
### Admissions / Housing Services Program Development

The Elder Subsidy Program has 39 applicants approved and receiving assistance with rental housing.

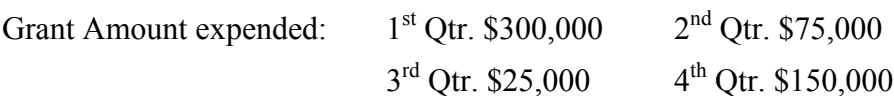
### Section 184 Pilot Program

The Department of Housing is working with Bank2 to begin the Section 184 Pilot Program. New staff members are being trained and the first 10 - 15 applicants should be purchasing a home with the assistance of this program.

**Waiting List for our Home Ownership Program is 436**



ACTIVITIES	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
Office Visits		430	422	502
Phone Calls	2708	1875	3761	3430
Work Orders	502	297	259	260
Homebuyer Ed Class	2	2	1	3
Attendance			12	22



Housing Management Activities										
	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr			1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
Office Visits/One-on-One	583	418	573	597		Phone Calls	1246	2005	3153	3333
Re-certifications	53	138	188	236		Move-ins	2	10	11	12
Recerts Mailed	69	201	218	150		Late Notices	834	822	1094	819
Final Notices	546	511	316	509		Termination Notices	138	199	47	219
Violations	8	19	16	26		Annual Inspection	146	296	182	205
Delinquency Agreements	7	11	15	16		Home Visits	5	8	21	25
Evictions/Vacant Units	2	2	5	4		Court Hearings	3	3	9	0
Maintenance Apps	109	201	249	355		Work orders		226	236	373
Application Updates	3	0	0	10		Units Conveyed	3	10	5	2
Outbriefing Sessions	2	3	3	2		Files to Attorney	0	0	0	0
Abstracts Ordered/Released	7	7	4	0		Deeds Filed	12	4	0	0
Payments Received										
Payment Desk	920	916	987	997		Internal & Payroll	38	48	37	
Complex	62	62	62	63		Lockbox	68	66	66	
Community Shield Insurance										
	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr			1 <sup>s,t</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
New Participants		21	14	6		Participants removed		15	19	9
CS Insurance Work Orders						Wind		50	40	88
Generated		59	49	98		Fire		4	0	3
Completed	20	41	38	78		Water		5	7	7
						New Units		19	12	15
Total # of Participants	523	541	568	581		Units Removed		3	2	2

**Construction Services Department** processes work orders and requests environmental clearance/update for the following five programs: Privately Owned Homes (Emergency Repair), NAHASDA units, Mutual Help units, Lease with Option to Purchase, and Rental units (Okmulgee, Checotah, Eufaula, Okemah Apartments).

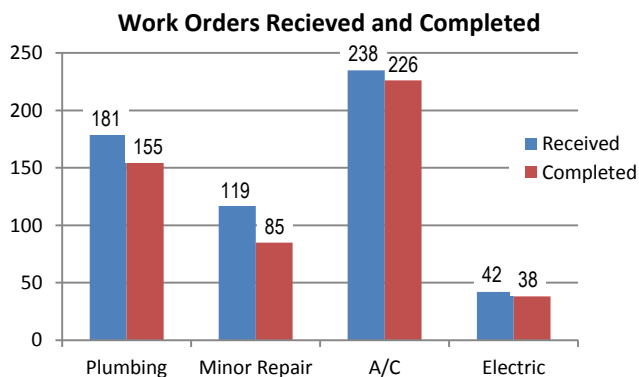
Work Orders			
	Received	Completed	Pending
Mutual Help	1	1	0
Lease Option Purchase	2	2	3
NAHASDA Units	15	9	5
Rental Units	5	0	0
Privately Owned Homes	33	21	7
<b>Total</b>	<b>56</b>	<b>32</b>	<b>15</b>

**\*Pending status is the work orders that have been assigned to the Inspector but is awaiting Environmental Clearance which is a HUD requirement.**

**Contract Services** is responsible for the procurement of contracts for repairs, rehabilitation, new construction, and professional services. Major activities are 14 contracts totaling \$514,632 to rehabilitate 5 homes and 9 rental units. Work agreements are also processed to allow minor repairs such as electrical, plumbing, heating and air conditioning, handicap accessibility, and roofing to be procured. There were 93 minor repairs, 1 emergency electrical, and 6 emergency heat and air. New Construction phases contracted was 10.

### Force Account

Received 181 plumbing work orders, completed 155 at a cost of \$28,268.06 with 3 work orders contracted out. Minor repairs received 119 work orders, completed 85 at a cost of \$23,882.59. A/C received 238 work orders, completed 226 at a cost of \$48,361.59 with 5 contracted out. Electrical received 42 work orders, completed 38 at a cost of \$5622.23 with 1 contracted out.



**Development Department:** The Development Department housed 13 families, acquired 7 homes, repossessed 1 home, 2 LWOP New Constructed homes, and 3 Alt. mobile homes.

Homes are located in the following counties: Tulsa 3; Okmulgee 1; Wagoner 1; Creek 1; Muskogee 1, Okfuskee 2.

	1 <sup>st</sup> Qtr	2 <sup>nd</sup> Qtr	3 <sup>rd</sup> Qtr	4 <sup>th</sup> Qtr
Acquisition Homes	7 completed 7 in progress	9 completed 5 under contract	7 completed 5 under contract	7 completed 10 under contract
Reposessed Homes	2 completed	2 being offered	1 moved in	1 moved in 4 vacant
LWOP Homes New Construction	6 under construction	1 completed 5 under construction	2 completed 3 near completion 3 beginning construction	2 completed 5 under completion 1 beginning construction
Alternative Acquisition Homes	1 completed 1 in progress	1 completed 2 in progress	1 completed 2 beginning process	1 offered
Alternative New Construction	1 under construction	1 completed		1 beginning
Alternative Mobile Homes	3 in progress	3 completed 5 in progress	3 completed 5 in progress 2 to be ordered	3 set up completed 3 set ups in progress

**Rental Properties:** Rental properties are located at Checotah, Eufaula, Okemah, and Okmulgee (Taylor and Crutchmer) with a total of 317 units. Elderly housing has 54 units.

Crutchmer and Taylor rental work from the same waiting list.

	Okmulgee Taylor	Okmulgee Crutchmer	Eufaula	Checotah	Okemah	Elderly - Okmulgee
Occupancy & Vacancies	47 Occupied 3 Vacant	42 occupied 8 vacant	65 Occupied 12 Vacant	65 Occupied 5 Vacant	54 Occupied 15 Vacant	53 Occupied 1 Vacant
Applications	5	27	9	16	6	4
Inspections	5	8	36		5	0
Re-	22	25	30	10	9	5
Work Orders	51 Issued 43 Complete	37 Issued 35 Completed	49 Issued 30 Completed	17 Issued 15 Complete	41 Issued 24 Complete	17 Issued 17 Complete
Terminations	0	1	2	0	0	0
Waiting List	18	18	20	12	33	42

## **PUBLIC RELATIONS – Geebon Gouge, Acting Director**

Consistent with the mission of the Office of Public Relations, *“To Project a Positive Image of the Muscogee (Creek) Nation”*, our staff has facilitated numerous projects and activities in the past quarter to that purpose.

The most notable include:

- The new website had 1,288,092 hits during the 4<sup>th</sup> quarter, for a total of 1,417,434 year-to-date. Staff also modified the website for more effective navigation.
- Media coverage included photography, videography and live-stream coverage for the National Council General Session meetings held in July, August and September.
- Developed and produced four episodes of “Information from the Nation” which promotes the Nation through our YouTube channel and Facebook Page informing citizens about events within the Nation.
- Provided photography, videography, set-up, and event assistance for the Okemah Hospital Topping-Off Ceremony.
- Attended the Inter-Tribal Council held in Norman, OK.
- Produced new commercials for MCN Physical Rehabilitation Center and a Breast Cancer Awareness message that ran on various television outlets.
- Provided photography and videography for various events including College Work Experience, Margaritaville Grand Opening, Eufaula Walking Trail Opening, Diabetes Summit, Honey Springs Battlefield Visitor Center Opening, Suicide Prevention Drillers Night, and SRO Program Fair.
- Conducted various interviews for various events including the scholarship fund, youth council, public notices, coaches and other recipients of awards, and appropriations from MCN National Council.
- Filmed, edited and produced two special presentations for our YouTube channel and Facebook Page which included “Beverly Gaither – Survivor with a Purpose” and “Minnie Proctor – We Over Came That”.
- Provided media coverage including photography, videography and interviews for the Youth Walk to the Capital – Violence Against Women.
- Media coverage including photography and videography for the Unity Conference Gala. Our Department used the footage from this event to produce a 15-minute special used for the Mvskoke Youth Council Website, our YouTube Channel and Facebook Page.
- Created videos for the Veterans Affairs, Wilson Football Program, Coweta 10-year anniversary and Veteran’s Job Fair.
- Coordinated and hosted the Tulsa Driller Muscogee (Creek) Nation Night, providing contest winning employees with free tickets to the baseball game.
- Took new portraits for Chief and Second Chief.
- Took various departmental photographs for the new website which includes group photographs for JOM and Head Start.



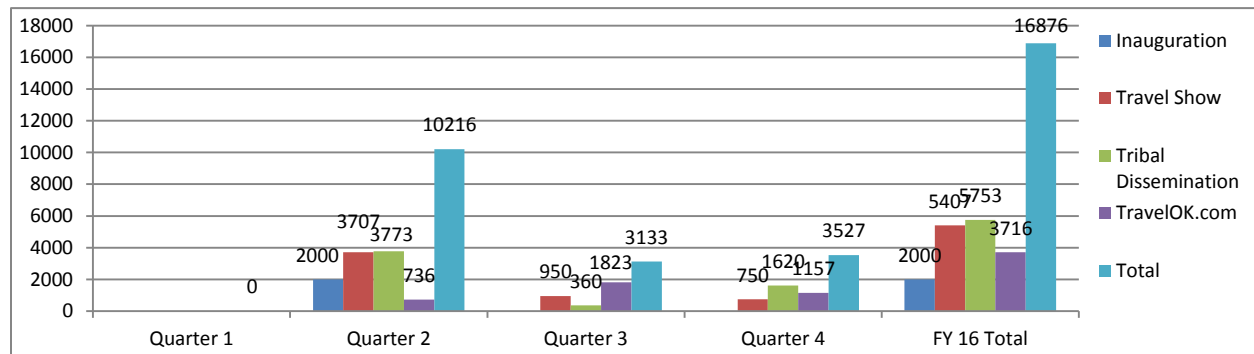
- Provided photography for the Okmulgee Indian Community Center Back to School Bash, Expressions Camp at Glenpool Indian Community, Tulsa Cultural Festival, Clay Nelson Historical Speech, Chalk Walk, Hope Summit, and Stomp Dance for Hope.
- Coordinated events at the Tulsa State Fair including planning and organizing the vendors, booths, volunteers, and entertainment for the stage.
- Worked in conjunction with other MCN departments for internal and external promotions for event preparation including media assistance and support.
- Provided media assistance and support with interviews for newly commissioned cabinet members and other directors of MCN.
- Recorded new radio voice overs to promote the Muscogee (Creek) Nation.
- Public Relations continue to monitor the Nation's website and marquee.

We continue to coordinate activities to promote the positive image of the Nation through sponsorships, advertising, media and partnership arrangements. Our staff continues to make every effort to promote the great Muscogee (Creek) Nation!

## TOURISM AND RECREATION – David H. Turner, Director

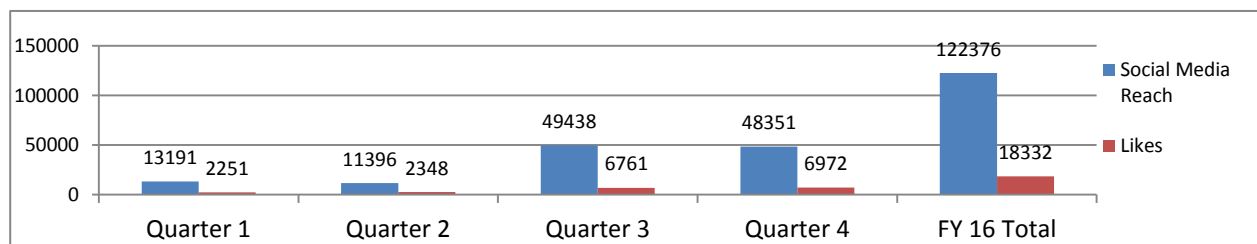
The Tourism and Recreation Department has continued to partner with the Lake Eufaula Association in the State of Oklahoma's travel show program, distributed the Guide to the Mvskoke Nation, scheduled events in the Mvskoke Dome/Claude Cox Omniplex, and instituted the Mini Creek Fit program through our established CreekFit and Walking Strong division of fitness. The department continues to maintain its tourism website and departmental Facebook page, as those social media outlets provide additional awareness of the Creek Tourism. The 2016 Travel show season saw partnership with Lake Eufaula Association, River Spirit Casino Resort, Flying Tee, and Fountainhead Golf Course.

Chart 1: Guide to the Mvskoke Nation Distribution



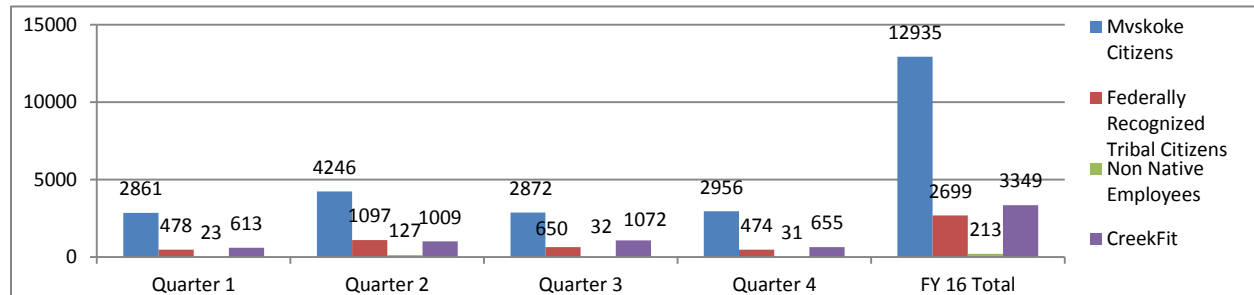
An electronic version of the Guide to the Mvskoke Nation is available at the Department's website, [www.creektourism.com](http://www.creektourism.com), and can be requested directly from the State of Oklahoma's Tourism & Recreation Department's fulfillment program at [www.travelok.com](http://www.travelok.com) via a partnership with Onefire Holding Company, to generate interest in the Muscogee (Creek) Nation. This partnership allows our department the ability to target markets. Also, during this past quarter, the department launched the much-anticipated Promotional Tourism Video. This video will be used as a marketing tool and showcase piece when attending the numerous consumer and travel shows scheduled for FY 2017. The video is not only suitable for marketing, but also as a means to educate others about our history, land, amenities, and people. The Promotional Tourism Video can be viewed at [www.creektourism.com](http://www.creektourism.com). Tourism & Recreation utilizes social media to promote governmental, business, and community endeavors such as the Mvskoke Nation Festival. The Department routinely partners with and shares information on social media from Muscogee (Creek) Nation businesses, casinos, or other MCN properties. Such partnerships include River Walk, River Spirit Casino Resort, One Fire Casino, Los Cabos Jenks, The Melting Pot Tulsa, Creek Nation Casino Muscogee, etc.

Chart 2. Social Media Outreach



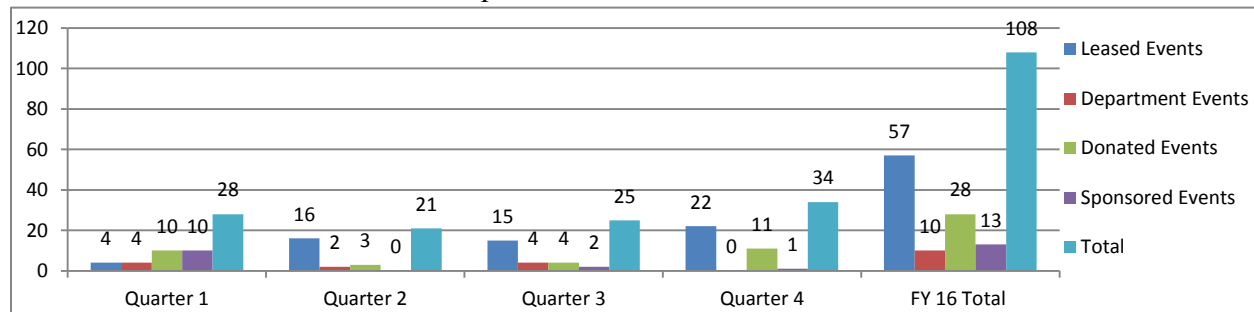
CreekFit, an action-oriented endeavor with the initiative to encourage our people to be active and healthy, continues to serve more than 100 citizens and employees per week. The department also launched the Mini Creek Fit program through the CreekFit brand to expand the recreational offerings to other age groups at the Mvskoke Dome. The Walking Strong program continues to be successful in aiding individuals at different levels of fitness with the motivation to stay healthy and be active.

Chart 3. Mvskoke Dome Usage



The Tourism and Recreation Department continues to lease the Mvskoke Dome and other facilities at the Claude Cox Omniplex for various events and continues to partner with other Muscogee (Creek) Nation departments and businesses.

Chart 4. Events at Claude Cox Omniplex



Tourism & Recreation began renovations at the Claude Cox Omniplex in preparation for the Mvskoke Nation Festival. The Mvskoke Nation Festival had 728 volunteers and estimates an overall attendance of 40,000. In preparation for the 2016 festival, the Department installed new fencing at the softball fields and throughout the Claude Cox Omniplex; renovated the roof of the stage; added three food-vending spaces; extended the new playground to include more swings, a merry-go-round, and spring riders. In late August, we covered the playground equipment with an awning to make the equipment more enjoyable during hot summer days. The Department is currently collaborating with the Department of Interior Affairs to develop a master plan for the Claude Cox Omniplex. The Department continues to work with the Inter-Tribal tourism group to develop a collaborative Five Tribe tourism campaign.

### **ATHLETIC COMMISSION – Dan Kirby, Athletic Commissioner**

The fourth quarter was busy with many meetings trying to organize combative sports events at the dome in Okmulgee. Met with Ronnie Warrior and Rojer Johnson to see if we could bring boxing and Thai fighting to the Okmulgee area. After many meetings, planning, and scheduling of the events the promoters dropped out and cancelled at the last minute.

We also had meetings with the staff at the new Margaritaville and promoter Dale Cook for our first MMA event to be held in the ballroom at the Margaritaville Casino. Our first event was held October 1st and it was very successful. Our next event in the casino ballroom will be November 19th. The National Council also adopted NCA 16-157, which authorized a revolving fund account for the commission to handle monies deposited from the event for licensing fees.

**INDEPENDENT STATUTORY EXECUTIVE AGENCIES**  
**MVSKOKE MEDIA – Jason Salsman, Acting Mvskoke Media Manager**

**Accomplishments:**

- Mvskoke Media attended the National Conference of the Society of Professional Journalists' in New Orleans in conjunction with the Native American Journalists Association conference, to accept the Elais Boudinot Free Press Award from NAJA. The award is the second award presented to Mvskoke Media in the calendar year for its free press efforts.
- The 'Muscogee Nation News' produced six paper editions for the quarter, with the staff producing 86 original stories for publication. Newspaper staff covers Muscogee (Creek) Nation updates and events, the executive, legislative and judicial branches, as well as features Muscogee (Creek) citizen. 87 mail outs, 350 additions, changes and deletions to the MMN. An addition of 29 new subscribers to The Muscogee Nation News.
- Video division has shot, edited and produced 12 episodes of Native News Today for broadcast on Tulsa's CW 12/19. We've produced 8 real-time weekly reports to the citizens and 6 new segments of our new series, "The Table," an interactive segment discussing news topics of the MCN. Continued series honoring and capturing footage of our Mvskoke elders titled "Elder Conversations"
- Mvskoke Radio has broadcast 12 editions from KOKL Radio Station in Okmulgee. The show can now be tuned into on radio our live online each week. There has been an increase in citizen involvement with the addition of call-in requests for commentary and conversation with official guests.
- Mvskoke Media is available via social media platforms such as Facebook and Twitter, print edition via free subscription for Muscogee (Creek) citizens and online in PDF format on the MCN website. As of April 1, content is also available through the new Mvskoke Media website.
- As of September 30, 2016, Mvskoke Media had 14,593 followers combined on our Facebook pages and 5,631 combined followers on our Twitter pages. A majority of users view the mobile page as opposed to desktop. A majority of followers of the page are women aged 35-44. Most of the followers live in Tulsa, Okmulgee or Oklahoma City.
- The highest organic reach of our social media site content reported for July-September was our coverage of the Tulsa Standing Rock rally with over 64k views on our video and over 230,000 people reached.
- Now at 774 (+94 from last quarter) YouTube subscribers for our online channel and content
- Mvskoke Media saw an increase in ad revenue sales for the department.

**Goals and Objectives:**

The goal for the department in the next quarter is to increase our content and real-time live reports to the citizens. We have seen increased popularity in these types of reports and can deduce that this is the type of coverage that citizens prefer. We want to continue to generate in-house revenue streams through advertisement sales in hope of reaching our ultimate goal of fiscal self-sustainment. We would also like to see a 3<sup>rd</sup> board member seated to our Mvskoke Media Editorial Board completing the requirements for a full board as mandated by council legislation. Finally, it is our final quarter goal to identify and hire a permanent manager for the department.

## **LIGHTHORSE ADMINISTRATION – Robert Hawkins, Lighthouse Police Chief**

Under the Supervision of Lighthouse Police Chief Robert Hawkins, the Lighthouse department has 40 full-time sworn personnel. The Lighthouse Officers have amassed over 2,000 hours in continued education to maintain their credentials and pursue excellence in our field. The Lighthouse Department currently has 4 officers seeking to further their education in the field of their profession by attending college to obtain an associate and /or bachelor degree. The Lighthouse Police Department is actively seeking applications for potential new hires to bring us up to full staff.

The Dive Team has not been requested this quarter but continues to prepare for upcoming training so that they may be looked upon as an example in that field.

The K-9 teams have maintained the federal standard of 16 hours per month. K-9 Officer Patrick Williams has been instrumental along with his K-9 partner in the recovery of several pounds of marijuana. All three of the K-9 teams have been actively using their dogs in the communities. They have conducted walkthroughs and searches in several schools (at the schools request) and the jail in Okmulgee (Okmulgee County Criminal Justice Authority).

**Communication Department:** Have had the following training:

### **July**

- 24 hrs. ride along
- 2 hrs. in house training “Crisis Intervention”

### **August**

- 8 hrs. ride along
- 2 hrs. in house training
- Amanda Pittman started 8/22/16
- Deborah Griffith started 8/26/16

### **September**

- Jeffrey Frank attended “APCO Communication Center Supervisor” Class Aug 30-Sept 2
- 2 hrs. in house training “Liability”
- Lynn Anderson started 9/12/16
- Lauren Smith started 9/19/16
- Amber Sands-Dial & Jeffrey Frank completed “Domestic Violence-Online” training

**Investigations:** Investigators have had a total of 29 major crimes cases, to include: Fraud, Theft, Assault and Battery, Burglary, Larceny, Auto Theft, Death of persons, Vandalism, Sexual Assault, Weapons Offences, Obstruction of Justice, Breaking and Entering, Leaving the Scene of an Accident with Property Damage, Embezzlement, Possession of CDS, and Kidnapping. Investigators have performed a total of 230 training hours for continuing education.

### **Meth Initiative Officer:**

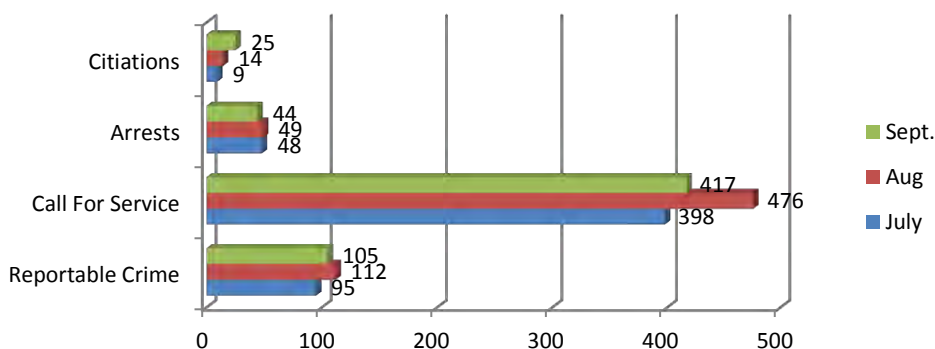
**July through September 2016 attended the following meetings and/or presentations:**

- Remedial Pistol Basic Fundamentals
- Criminal Jurisdiction in Indian Country
- Tactical Medicine for First Responders
- Writing More Effective Reports and Affidavits
- LH Orientation
- Range Qualifications
- Criminal Jurisdiction Refresher (Drugs, Human Trafficking and White Collar Crime Basics)
- Stroke and Aphasia for Emergency Personnel
- Response to DV and Strangulation for Law Enforcement
- K-9 Operations for Non-Handler During Deployment
- Suicide Prevention – Man Therapy

**EXPLORERS** were busy participating in community activities and programs. Explorer Training/Meeting/festivals/parades included the following:

- Physical Fitness Training
- Weekly Sunday Meetings
- First Aid/CPR/AED Training and Certification
- Leadership
- Paintball Event
- Mvskoke March 2016
- Post colors - Unity Conference
- Post Colors – Riverwalk Boomfest
- Council Meeting
- Preparing Speech Presentations
- 10-Code Test

	July	Aug	Sept.	Total
<b>Reportable Crime</b>	<b>95</b>	<b>112</b>	<b>105</b>	<b>312</b>
<b>Call For Service</b>	<b>398</b>	<b>476</b>	<b>417</b>	<b>1,291</b>
<b>Arrests</b>	<b>48</b>	<b>49</b>	<b>44</b>	<b>141</b>
<b>Citations</b>	<b>9</b>	<b>14</b>	<b>25</b>	<b>48</b>
<b>4<sup>th</sup> Quarter Total:</b>	<b>550</b>	<b>651</b>	<b>591</b>	<b>1,792</b>
<b>Total FY 2016:</b>				<b>5,838</b>



**OFFICE OF TAX COMMISSION – Jerry McPeak, Tax Commissioner**

Our review of the fourth quarter Muscogee (Creek) Nation tax collections sends a mixed message. While the Motor Vehicle collections and Tobacco Tax has increased slightly from last quarter and even the same quarter for 2015, Sales Tax comparisons for both last year (2015) and the third quarter this year (2016) show a notable decline for both those time frames.

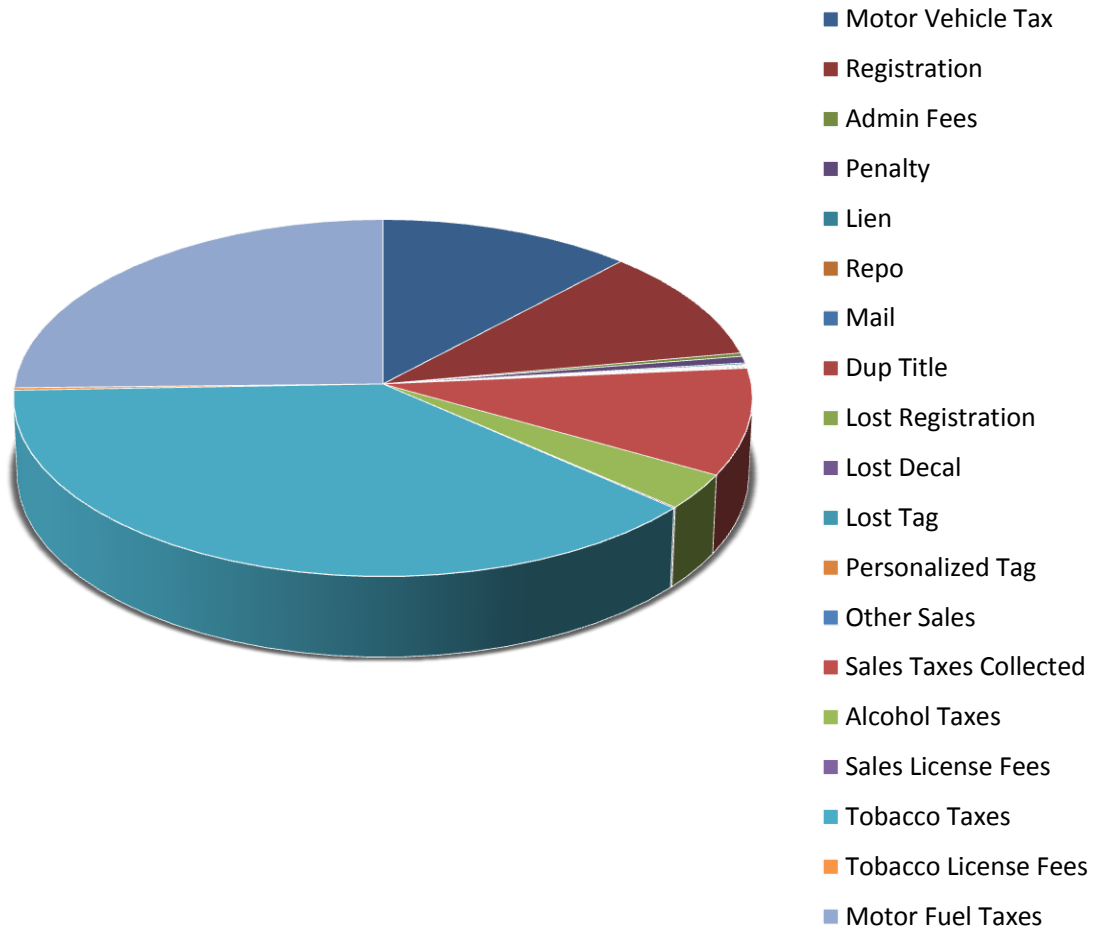
Still by comparison to the economy of the State of Oklahoma, the Muscogee (Creek) Nation is faring much better. The economic indicators, although showing a slow down within our boundaries, indicate the Muscogee (Creek) Nation looks much more robust than the State government.

Finally, it should be noted that the tax collections for 2015 were at record levels. Thus, same adjustment should be expected.

The Tax Commission is continuing to aggressively seek and invest protocol that makes the citizens interactions with the Tax Commission easier, and less time consuming.

<b>Product</b>	<b>Qtr 1</b>	<b>Qtr 2</b>	<b>Qtr 3</b>	<b>Qtr 4</b>
<b>Motor Vehicle Tax</b>	\$255,205.35	\$317,129.72	\$294,097.67	\$321,875.33
<b>Registration</b>	\$217,561.00	\$263,238.75	\$262,949.75	\$272,138.50
<b>Admin Fees</b>	\$6,720.00	\$9,205.00	\$8,170.00	\$8,695.00
<b>Penalty</b>	\$13,114.25	\$19,186.50	\$16,893.00	\$16,434.25
<b>Lien</b>	\$2,890.00	\$2,220.00	\$3,140.00	\$3,160.00
<b>Repo</b>	\$230.00	\$490.00	\$310.00	\$290.00
<b>Mail</b>	\$1,827.06	\$2,202.00	\$2,331.00	\$2,291.50
<b>Dup Title</b>	\$1,325.00	\$1,460.00	\$1,400.00	\$1,460.00
<b>Lost Registration</b>	\$22.00	\$22.00	\$34.00	\$32.00
<b>Lost Decal</b>	\$60.00	\$125.00	\$225.00	\$280.00
<b>Lost Tag</b>	\$185.00	\$250.00	\$90.00	\$170.00
<b>Personalized Tag</b>	\$1,995.00	\$2,170.00	\$1,925.00	\$1,995.00
<b>Other Sales</b>	\$1,796.41	\$2,475.13	\$2,321.58	\$2,254.82
<b>Sales Taxes Collected</b>	\$206,038.24	\$221,459.60	\$234,210.14	\$184,598.32
<b>Alcohol Taxes</b>	\$69,038.59	\$69,053.88	\$59,836.55	\$59,970.45
<b>Sales License Fees</b>	\$1,935.00	\$650.00	\$2,320.00	\$840.00
<b>Tobacco Taxes</b>	\$808,292.07	\$798,095.90	\$819,472.21	\$838,692.64
<b>Tobacco License Fees</b>	\$4,800.00	\$500.00	\$100.00	\$ -
<b>Motor Fuel Taxes</b>	\$540,775.13	\$549,655.20	\$555,882.82	\$576,074.27
<b>Quarterly Totals</b>	<b>\$2,133,810.10</b>	<b>\$2,259,588.68</b>	<b>\$2,265,708.72</b>	<b>\$2,291,252.08</b>
<b>Annual 2016 Total:</b>	<b>\$8,950,359.58</b>			

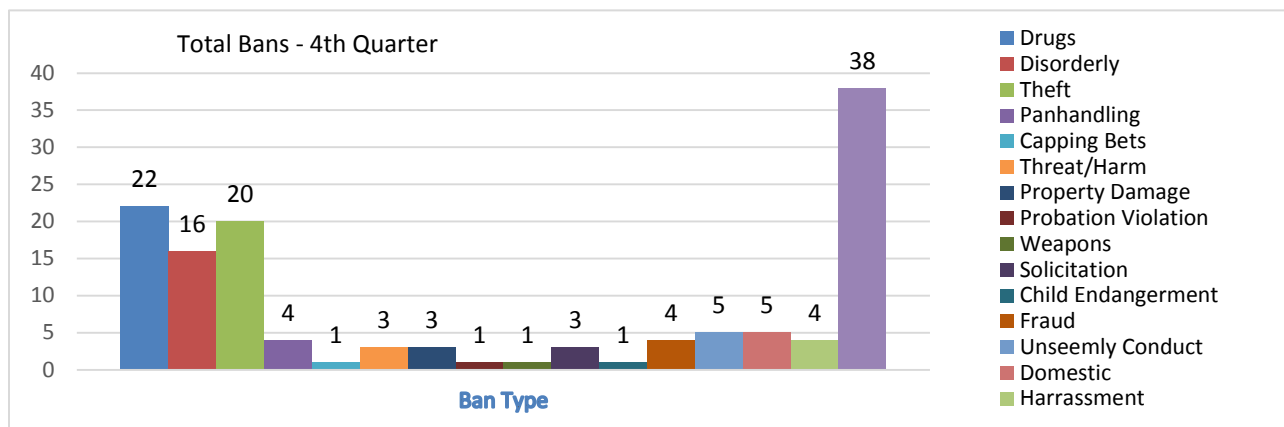




## OFFICE OF PUBLIC GAMING – Buddy York, Gaming Commissioner

The Office of Public Gaming is an independent agency responsible for regulating all gaming activity within the jurisdiction of the Muscogee (Creek) Nation. The Office of Public Gaming acts to promote and ensure integrity, accountability, security, honesty, and fairness of the operation and administration of all gaming facilities. Current OPG employees are given first consideration for promotions and reassignments.

Office of Public Gaming Employee Breakdown							
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Quarterly Change		
Muscogee (Creek)	62	64	67	66	-1		
Other Tribe	15	15	15	14	-1		
Non Native	46	46	47	48	1		
Total OPG Employees	123	125	129	128			



**Regulatory Compliance:** One (1) agent is stationed at all casinos except Okemah and Holdenville where one (1) agent is assigned for both casinos. There are five (5) agents at River Spirit Casino. All Compliance Agents observe promotions, interact with casino operations ensuring compliance, write and follow up on reports as needed, and examine all areas of the casino for health and safety for compliance. They assist with electronic gaming machine seal breaks when needed.

**Software:** Software Compliance Agents ensure compliance with the gaming machine software. Agents are required when operations access gaming software to ensure integrity of gaming machines.

EGM Installations/Conversions Completed, EGM Seals Broken					
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Quarterly Change
EGM Installs and Conversions	507	566	588	899	311
Gaming Seals Broken	641	426	953	851	-102
Total	1148	992	1541	1750	209
*Average of 19.44 Machines/Day					

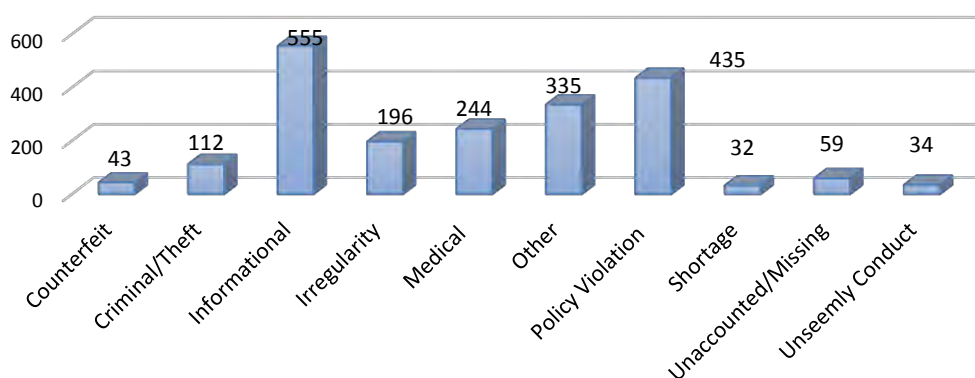
**Investigations:** During July, OPG investigations settled one (1) enforcement action, and initiated one (1) action which was not published due to an employee resignation. In August, OPG investigations were involved in three (3) investigations.

During the month of September, OPG Investigations participated in the following events:

- a) Authored and revised a gaming licensing disclaimer form which delineated the conditions of dual licensing between Margaritaville and RSC license holders. (4 hours)
- b) Conducted a confidential employee internal affairs investigation. (ongoing-6 hours currently)
- c) Sent out a United States Department of Homeland Security warning memo in regards to Pressure cooker improvised IEDs after a series of IED attacks occurred in New York City and New Jersey. (2 hours)
- d) Monitored the sixPR gaming license issue. This resolved with sixPR obtaining a gaming license. (8 hours)
- e) Approved 65 various promotions, including 1 high value promotion, and 2 promotional vendors. (48 hours)
- f) Monitored a bogus check-cashing scheme that was detected by Okemah Casino security and reported to Lighthouse. (1 hour)

### **Surveillance:**

Surveillance Incident Reports - 4th Quarter



\*Other-Anything not already listed. Unaccounted/Missing-Lost and not found.

**Information Technology:** Surveillance IT: As with most other teams, we spent the majority of this quarter preparing for and opening the Margaritaville Casino and Restaurant. Surveillance IT duties in this endeavor included preparing the newly installed Pivot 3 Virtual environment and setting up all of the Avigilon Servers for the expansion. During this phase of the expansion, we aimed and brought live almost 1000 new cameras on this virtual environment and over 400 new doors that required access control. This is roughly 2/3 of all the cameras that will be installed by the completion of the project.

In addition to ongoing projects, our team has maintained continuous support of our 200+ computers, 150+ servers, 400+ user accounts, 50+ cellular devices, 75+ phone and data lines, 2000+ cameras, 8 property-wide access control systems on both the Surveillance and OPG networks.

The surveillance IT team is also responsible for fielding after-hours support calls to make sure our properties remain compliant at all times. During the fourth quarter, our team was responsible for responding to and preventing 113 incidents that were all possible MICs violations that could directly lead to revenue impact.

## Licensing: Vendor Licensing

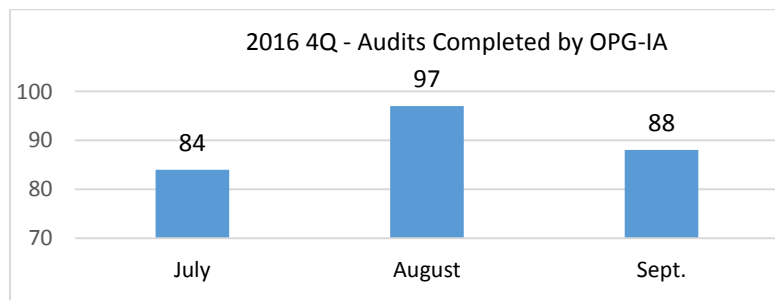
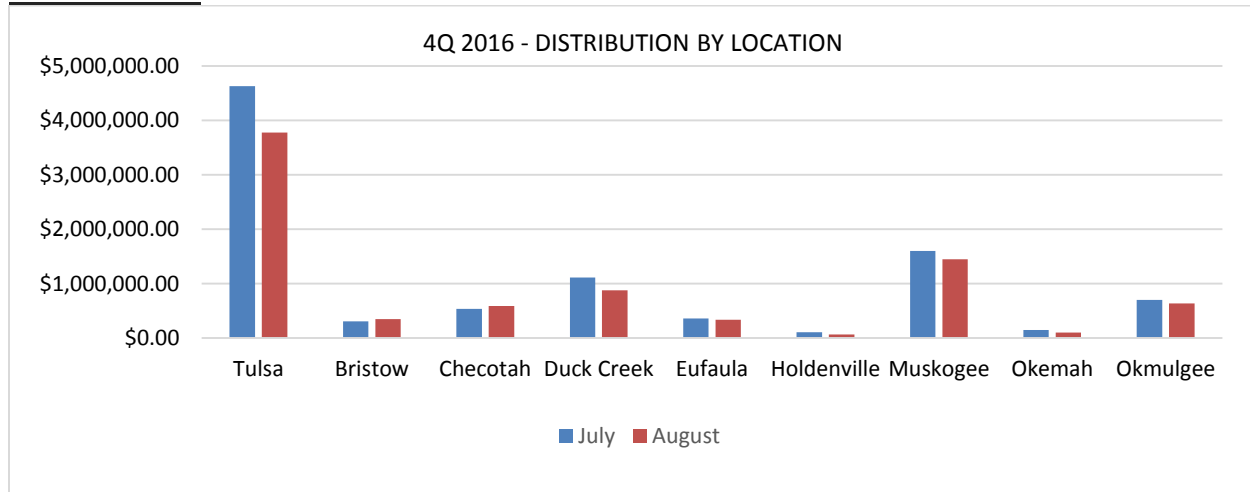


Licensing Department - Vendor Employee Licensing						
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Quarterly Change	
Vendor Technicians-Gaming	73	124	168	126	-42	
Vendor Technicians-GR/NG	39	22	66	27	-39	
Vendor Technicians-Contractor	52	70	123	51	-72	

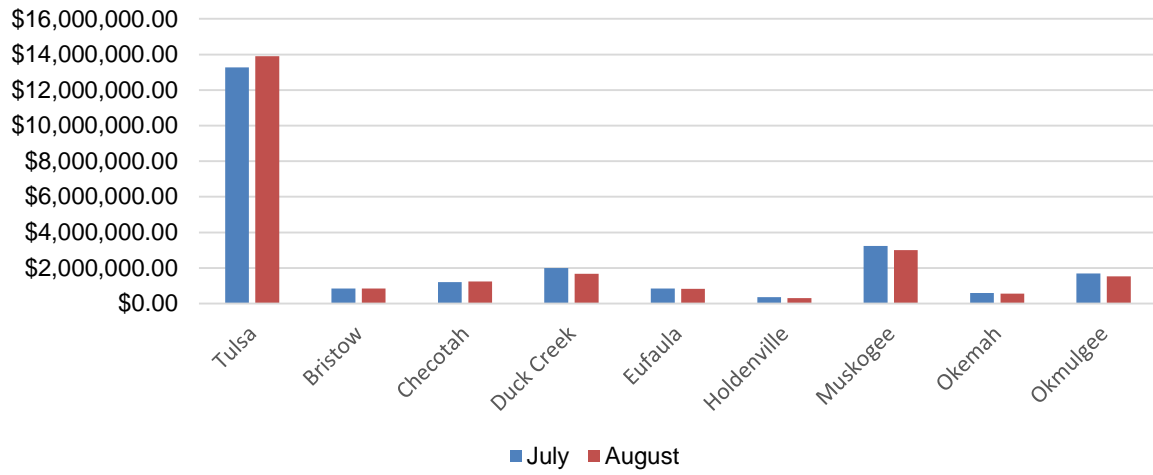


Licensing Department - Employee Licensing						
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Quarterly Change	
Applications Completed-New Hire	235	199	266	165	-101	
Applications Completed-Renewal	149	189	106	114	8	
Total	384	388	372	279		

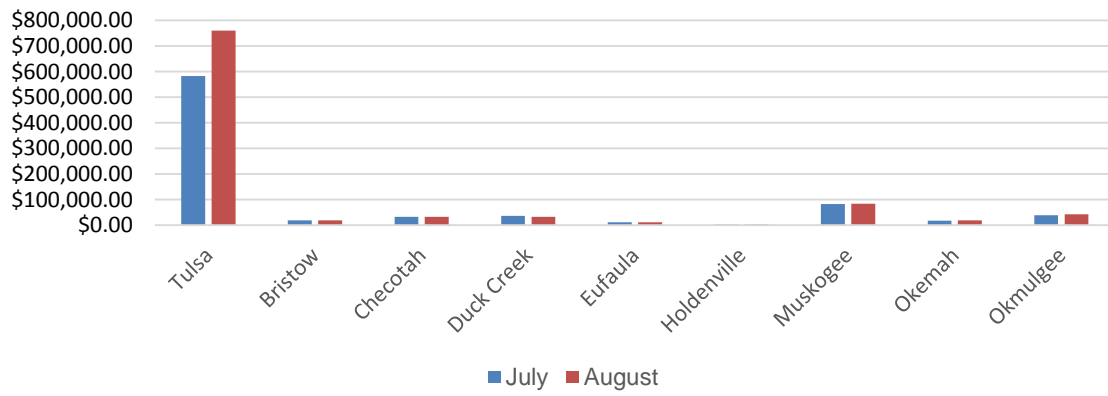
## Internal Audit:



4Q 2016 - GAMING REVENUE BY LOCATION



4Q 2016 - FOOD AND BEVERAGE REVENUE BY LOCATION



## **MUSCOGEE NATION BUSINESS ENTERPRISE – Woody Anderson, CEO**

Muscogee Nation Business Enterprise (MNBE) has two divisions: Professional Services which provides staff augmentation, facility and life support, IT support and security to customers worldwide, including work in Iraq, Korea, Mexico and Afghanistan, and the Life Safety & Security Division which provides fire alarm systems, access control, CCTV, nurse call, data and voice cable management systems and commercial sound systems. MNBE also operates the Travel Plazas in Muskogee and Okmulgee.

MNBE Fire & Security Division current projects include:

River Spirit Margaritaville Project

MCN Integration Project Surveillance

MCN Okemah Hospital Project Surveillance

MCN Division of Health

MCN Tribal Government Fiber and Surveillance

Citizen Potawatomi Casino Upgrade

Citizen Potawatomi golf Course

Henryetta Public Schools

MNBE has obtained preferred vendor status with the Chickasaw Nation and have met with business unit leaders to discuss surveillance and access control opportunities. MNBE is performing a service contract for the Re-Integration program.

Travel Plaza management has been contacted by a large nation-wide trucking firm to discuss a potential contract for their trucks to utilize the Okmulgee and Muskogee Travel Plazas. Preliminary information indicates there would a large increase in fuel sales at both locations. Management will be receiving a proposal for a review.

Travel Plaza management has been researching solutions to the underground water issues that impact the parking lot and fuel tanks at the Muskogee Travel Plaza. MNBE will be soliciting the services of a firm to evaluate and make recommendations to the improvements required. They have had meetings with the Intertribal Environmental Consortium representatives and Tribal Environmental Office. Management is negotiating with the owner of a national chain restaurant to locate on property next to the Travel Plaza. Outside financing for the project has been identified and the lease would be a twenty-year lease. They are waiting on review of the lease by the BIA. Management has toured a new facility for this chain built by another tribe. MCN Realty Department has submitted the draft lease to BIA for review.

Management is in discussions with Heartland Ventures owner of the Burger King Franchise at the Okmulgee Travel Plaza for a new lease. Heartland has offered to provide approximately \$350,000 to upgrade their operations at the Travel Plaza. Management has identified a site in south Tulsa to locate the Rex's restaurant. They are currently evaluating the location and anticipate submitting a letter of intent to lease the property to the owners.

The current number of employees for the various divisions and units:

MNBE Corporate	12	Creek	37	48%	Male	40	58%
Fire & Security	21	Other Native	08	10%	Female	37	42%
Professional Services	01	African American	07	9%	Total	77	100%
Okmulgee Travel Plaza	22	Caucasian	25	32%			
Muskogee Travel Plaza	21	Total	77	100%			
Total Employees	77						

**Fuel Tax Distribution from State of Oklahoma** *(Please note the MCN Tax Commission receives distribution for the Fuel Tax Compact from State of Oklahoma on a Quarterly Basis)*

	2016	2015
❖ 1st Quarter	\$ 540,775.13	\$ 606,259.90
❖ 2 <sup>nd</sup> Quarter	\$ 549,665.20	\$ 565,255.60
❖ 3 <sup>rd</sup> Quarter	\$ 555,882.82	\$ 513,867.17
❖ 4 <sup>th</sup> Quarter	\$ 576,074.27	\$ 608,128.97
❖ <b>YTD Distribution</b>	<b>\$2,222,387.42</b>	<b>\$2,293,511.64</b>

❖ **TOTAL COLLECTED TO-DATE** **\$38,637,594.08**

Tax Collections	2016	2015
❖ <u>Muscogee Travel Plaza</u>		
❖ 1 <sup>st</sup> Quarter Collections	\$12,781.66	\$13,261.70
❖ 2 <sup>nd</sup> Quarter Collections	\$12,798.35	\$13,505.31
❖ 3 <sup>rd</sup> Quarter Collections	\$13,241.14	\$12,874.18
❖ 4 <sup>th</sup> Quarter Collections	\$14,033.62	\$12,830.42
❖ YTD Collections	\$52,854.77	\$52,471.61
❖ <u>Okmulgee Travel Plaza</u>		
❖ 1 <sup>st</sup> Quarter Collections	\$16,867.12	\$13,862.47
❖ 2 <sup>nd</sup> Quarter Collections	\$17,522.61	\$14,494.20
❖ 3 <sup>rd</sup> Quarter Collections	\$18,706.18	\$17,712.63
❖ 4 <sup>th</sup> Quarter Collections	\$19,044.08	\$17,353.05
❖ YTD Collections	\$72,139.99	\$63,422.35

❖ **Total Tax Collections YTD** **\$124,994.76** **\$115,893.96**

#### Nation Distributions

❖ 1 <sup>st</sup> Quarter Distribution	\$30,000
❖ 2 <sup>nd</sup> Quarter Distribution	\$30,000
❖ 3 <sup>rd</sup> Quarter Distribution	\$30,000
❖ 4 <sup>th</sup> Quarter Distribution	\$30,000
❖ <b>YTD Distribution</b>	<b>\$120,000</b>

#### ❖ Returns Breakdown

From Inception:

Contributions.....	\$ 92,939.01
Direct Payments.....	\$1,643,721.97
Okmulgee Golf Course.....	\$1,037,916.30
Muscogee International, LLC.....	\$1,786,576.15
Muscogee Rex.....	\$ 150,000.00
MNB, LLC.....	\$ 66,000.00
Muscogee Staffing Solutions.....	\$ 250,000.00

**MUSCOGEE NATION BUSINESSES, LLC:** Formed and opened Muscogee Staffing Solutions, LLC (MSS, LLC). MSS, LLC is the first company formed under the MNB, LLC holding company. MSS, LLC has been participating in various job fairs and meeting with prospective clients. The on-line application system is up and running.

MNB, LLC filed with the Muscogee (Creek) Nation Secretary of Nations office five new LLC's in August 2016.

1. Muscogee Asset Protection, LLC
2. Muscogee Business Services, LLC
3. Muscogee Development Company, LLC
4. Muscogee Distribution & Logistics, LLC
5. Muscogee Manufacturing, LLC

Current MSS Employees

Creeks	10
Other Native	02
Caucasian	04
Hispanic	<u>03</u>
Total	19



## **OFFICE OF VETERANS AFFAIRS – Ken Davis, Veterans Affairs Director**

The Muscogee (Creek) Nation's Veterans Affairs Services Office (VASO) plans, organizes, coordinates, reviews, submits, and reconciles Muscogee veterans and surviving spouses' claims for receipt of earned benefits and services administered through the United States Department of Veterans Affairs (USDVA). MCN, not being a recognized and chartered Service Organization by the United States Department of Veterans Affairs, is negotiating to utilize the USDVA form 21-22A for representation, claims submissions, tracking purposes and awarding.

Veterans' claims: 6 active claims initiated, reopened, reviewed, burial services, inquiries, waiver, upgrade status, and requests. 783 active/settled claims under consideration with the USDVA. Total secured fourth quarter for Muscogee veterans and surviving spouses was approximately \$95,772, including back pay of \$12,318; one veteran received back-pay of \$12,318.

Funds received from the VA are tax-exempt (local, state and federal). 456 veterans and 29 surviving spouses received VA funds ending CY-2016. 148 of the 485 veterans and surviving spouses currently in receipt is rated 100% by the USDVA; 30% total in CY-2016. Approximate amount secured for Muscogee veterans and surviving spouses for 2016 is \$7,906,019 (thus far).

### **Other Activities:**

VASO outreach to Muscogee Communities continues with 1 accomplished. VASO has verified Purple Hearts from WWI to Iraq (104 total). VASO started with 56 verified. VASO now has a MOU directly with the Oklahoma Department Veterans Affairs. VASO's Director is anticipating accreditation active with the ODVA. VASO participated in the Creek Nation Festival with a float in the parade and an open house of the veterans building. An "On-Site Push" mission to locate Muscogee veterans and surviving spouses for VA benefits intake, and re-evaluations was 8.

	<b><u>3rd Quarter</u></b>	<b><u>4th Quarter</u></b>
Active Claims Opened	1,026	1,034
Claims Under Consideration	777	783
Awarded Claims	703	710
Compensation Received	\$48,564	\$95,772
Back Pay Received	\$11,800	\$12,318
Claims Denied	1	2
Living veterans	486	485
Total veterans (including dead)	581	583
Total living 100% S/C	146	148
Total 100% since Jan. 2005 (including dead)	187	189
Current residual amount - CY 2016	\$7,854,515	\$7,906,019
Back pay 2005-2016	\$3,406,702	\$3,419,020
Board of Veterans Appeals Hearings	3	0
Board of Veterans Appeals Hearings/wins	57/54	57/5
Purple Hearts (WWI to Iraq)	104	104
KIAs (WWI to Vietnam)	56	56
DOWIAs (WWI to Vietnam)	6	6
MCN communities visited	1	1
On-Site Push missions (home visits)	352	359

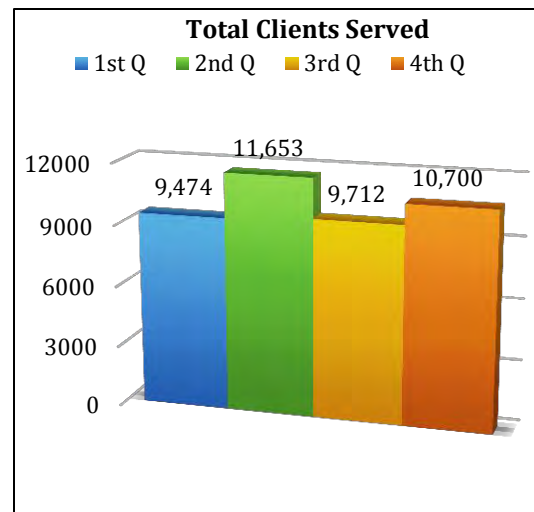
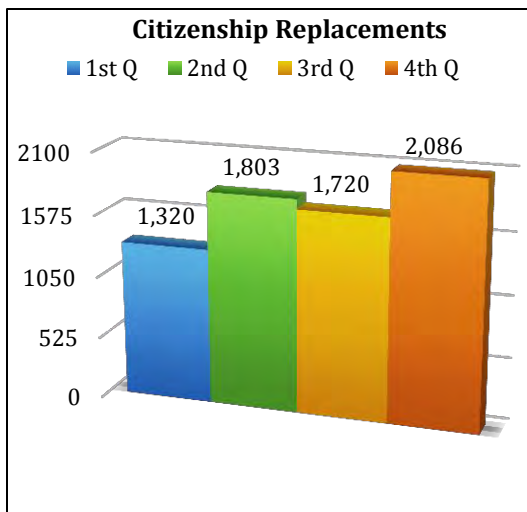
**INDEPENDENT CONSTITUTIONAL EXECUTIVE AGENCIES**  
**CITIZENSHIP BOARD – Nathan Wilson, Citizenship Board Director**

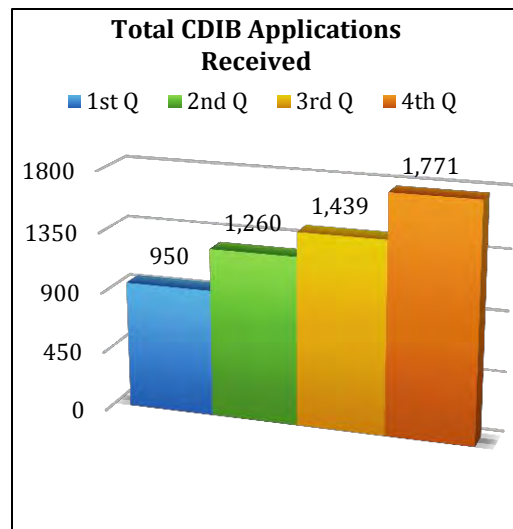
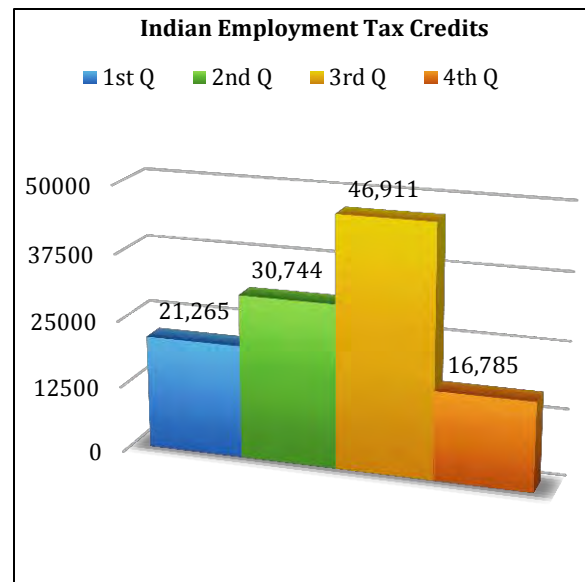
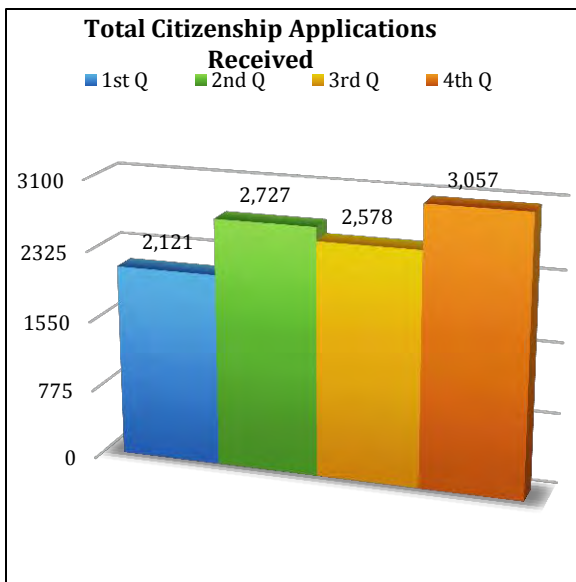
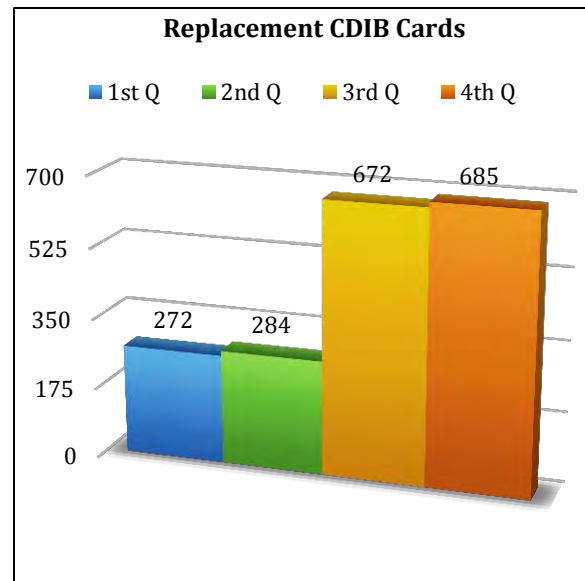
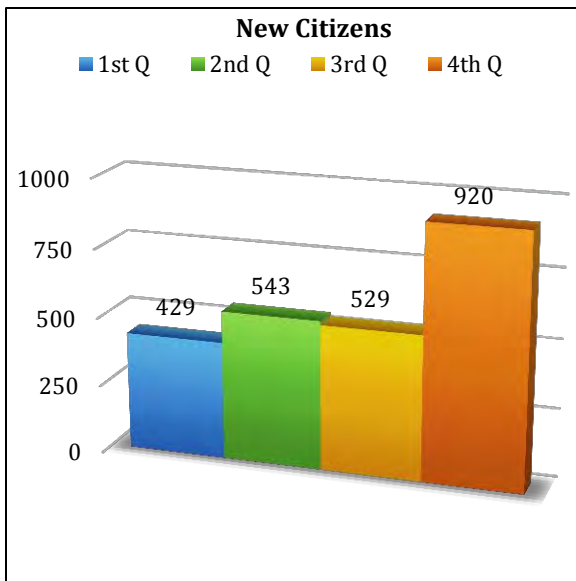
The Citizenship Board Office is governed by a Citizenship Board consisting of five members. This Office provides services to citizens of the Muscogee (Creek) Nation or to potential citizens in giving direction or assisting in the lineage verification process of the Muscogee (Creek) people. The mission of this Office is to verify the lineage of descendants of Muscogee (Creek) Indians by blood that is listed on the 1906 Dawes Roll.

During the fourth quarter of 2016 the Muscogee (Creek) Nation Citizenship Office had in-depth meetings with the Pascua Yaqui Tribe (PYT) to discuss consulting arrangements to assist with the implementation of an Enhanced Tribal Card (ETC). We traveled to Tucson, AZ to attend the mandatory annual ETC training hosted by PYT. While we were in Tucson we received a tour from Customs and Border Protection (CBP) of the Nogales port of entry and border crossing. In regards to the ETC, we submitted our first draft of the Inter-connectivity Service Agreement for review by CBP. Remote enrollments were held at Kiefer, Lone Star, Oklahoma City, Norman, and Wetumka. We also continue discussions on streamlining the enrollment process within the confines of the constitution and code.

During the fourth quarter the Citizenship Office has provided services to 10,700 citizens: replaced 2,086 Citizenship Cards, replaced 685 CDIB's, issued 920 new Citizenship Cards, and 983 new CDIB cards. Our total Tribal enrollment is 81,747 as of September 30, 2016. A total of 3,057 Citizenship applications and 1,771 CDIB applications were submitted to the office

Citizenship Board meetings are held every second Friday of the month. Citizenship Board members are: Nelson Scott Harjo, Joan Henson, Elizabeth Yahola, Clarence Johnson, and Darlene Taryole.





## **ELECTION BOARD – Nettie Harjo, Election Board Manager**

Total registered voters for the fourth quarter (July, August & September) Fiscal Year 2016 is currently 17,157; this count includes the Absentees. The Citizenship Board Office continually sends a monthly report of relinquished, removed and re-instated citizens from the Tribe. Social Services e-mails daily death reports to our office. Relinquished and removed enrolled citizens, and the deceased, are removed from the Election computer program.

First Quarterly report (Oct., Nov. & Dec.) total registered voters: 17,179

Second Quarterly report (Jan., Feb, & Mar.) total registered voters: 17,162

Third Quarterly report (April, May & June) total registered voters: 17,170

Fourth Quarterly report (July, August & September) total registered voters: 17,157

The Election Board and is currently reviewing the Election Codes. The Election Board will make proposed changes to the code that needs to be up-dated.

In September, the Election Board set up a voter's information and registration booth at the Creek Nation College during their festivities and a voter's information booth and registration at the Wetumka SRO. The Election Board and staff were requested by the Okmulgee Community to observe their election and assisted in counting results. Two Election Board members and two staff members attended the Tribal Election training in Las Vegas and received their certification.

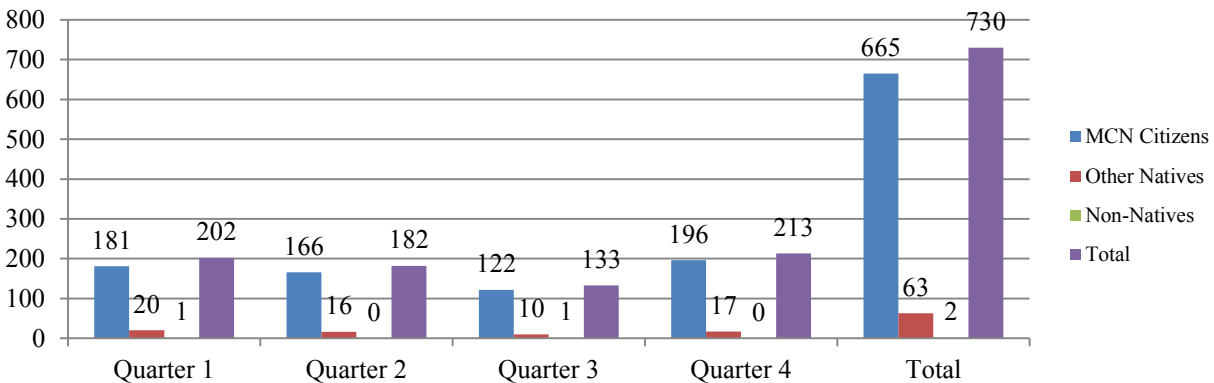
The Election Board's meetings are held the second Monday of each month 6:30 pm in the Tribal Conference Room located in the Solomon McCombs building.

Election Board members are: Chairperson Angela Diane Meeker, Vice Chairman Walter (Rocky Pigeon), Board Secretary Wilma Berryhill, members Vernon Courtwright and Wendy Dunson.

**COLLEGE OF THE MUSCOGEE NATION BOARD OF REGENTS -**  
**Robert Bible, CMN President**

The College of the Muscogee Nation (CMN) is a Constitutional College as a result of Creek citizens voting to include the College in the Constitution of the Muscogee (Creek) Nation, in Article XIII. This report includes six bar charts that are numbered as follows: 1a) Number of Citizens and Others Enrolled, 1b) Credit Hours Generated, 2) Courses Offered, 3a) Number of Events Hosted, 3b) Participants Served at Events, and 4) 2016 Graduates by Major. Note: Quarters shown in the charts are synonymous with the CMN trimesters (e.g., Quarter 1= Fall Trimester-2015, Quarter 2=Spring Trimester-2016, Quarter 3= Summer Trimester-2016, Quarter 4= Fall Trimester-2016.)

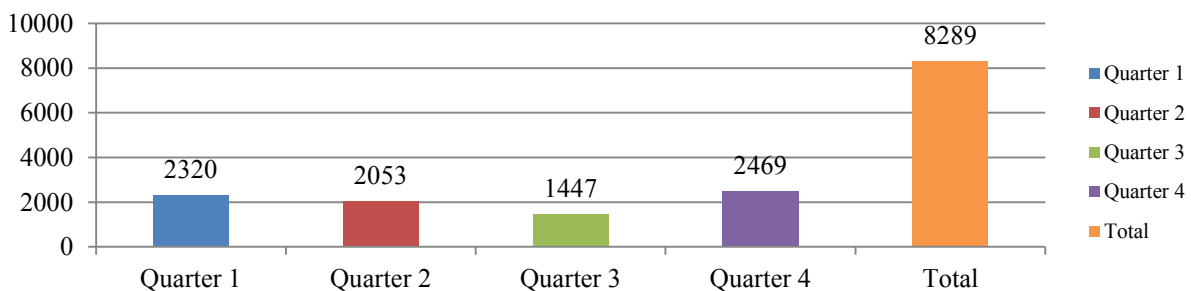
Chart 1a: Number of Citizens and Others Enrolled



Source: CMN Registrar's Office 9/2016

Chart 1a indicates that the college has enrolled 181, 166, 122, and 196 Creek students respectively for quarters 1, 2, 3, and 4, totaling 665. Other Native students enrolled during the first, second, third, and fourth quarters were 20, 16, 10, and 17, totaling 63. Non-Native students in the four quarters were 1, 0, 1, and 0, totaling 2. Overall, the College had a total cumulative enrollment of 730 students for FY 2015-16.

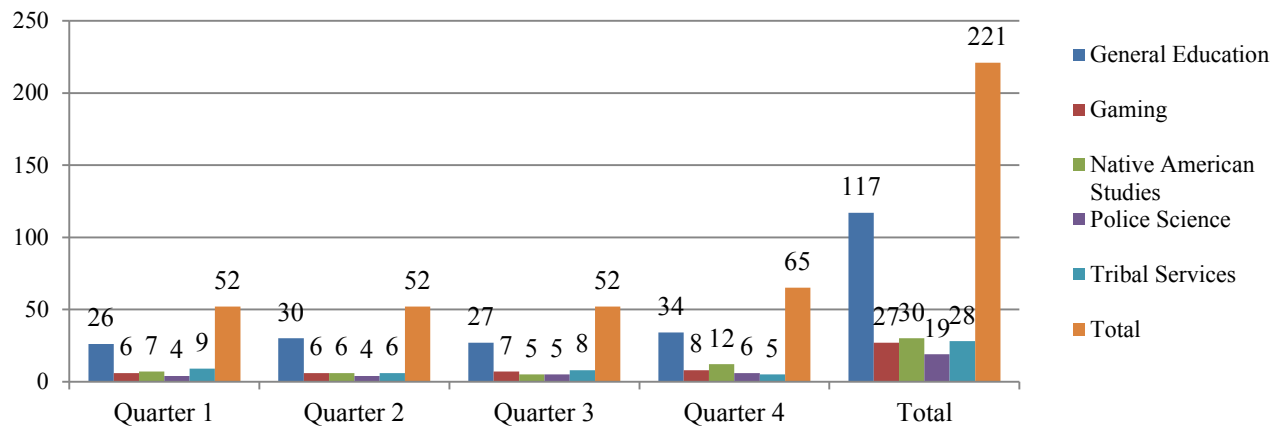
Chart 1b: Credit Hours Generated



Source: CMN Registrar's Office 9/2016

Chart 1b indicates the number of credit hours generated by students enrolled in all classes for quarters 1, 2, 3, and 4 (fall-2015, spring-2016, summer-2016, and fall-2016 trimesters). The number of credit hours generated for the fall trimester was 2,320, the spring trimester 2,053, the summer trimester 1,447, and for fall-16 trimester 2,469 credit hours were generated. The total number of credit hours generated for quarter 1, quarter 2, quarter 3, and quarter 4 was 8,289 credit hours, or a full-time equivalent (FTE) of 690.

Chart 2: Courses Offered



Source: CMN Registrar's Office 9/2016

Chart 2 presents the number of courses offered according to degree. First quarter (fall trimester), courses offered in the respective areas were: General Education 26, Gaming 6, Native American Studies 7, Police Science 4, and Tribal Services 9, totaling 52 classes. In the second quarter (spring trimester) courses offered were: General Education 30, Gaming 6, Native American Studies 6, Police Science 4, and Tribal Services 6, totaling 52 classes. The third quarter (summer trimester) courses offered were: 27 in General Education, 7 in Gaming, 5 in Native American Studies, 5 in Police Science and 8 in Tribal Services, totaling 52 classes. The fourth quarter (fall trimester) courses offered were: 34 in General Education, 8 in Gaming, 12 in Native American Studies, 6 in Police Science and 5 in Tribal Services, totaling 65 classes. The cumulative total for all courses during FY 2015-16: 117 in General Education, 27 in Gaming, 30 in Native American Studies, 19 in Police Science, 28 in Tribal Services, totaling 221 courses.

Chart 3a: Number of Events Hosted

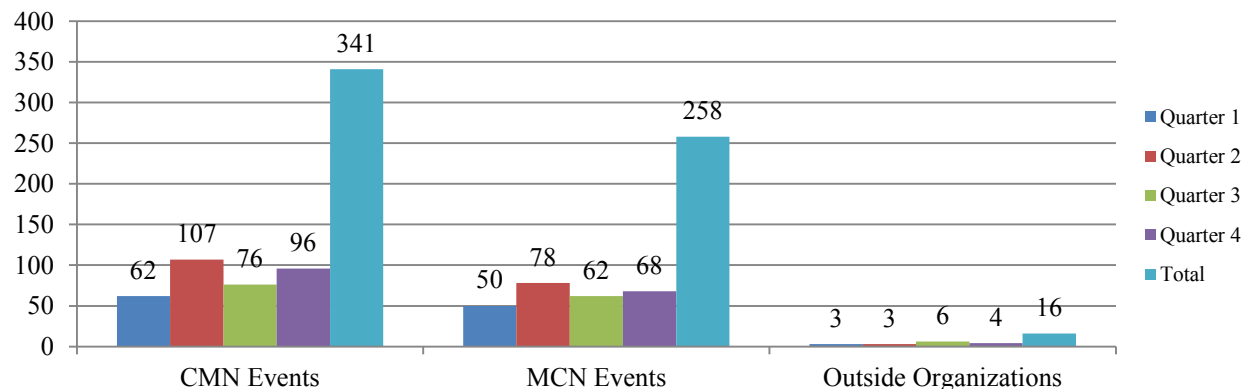
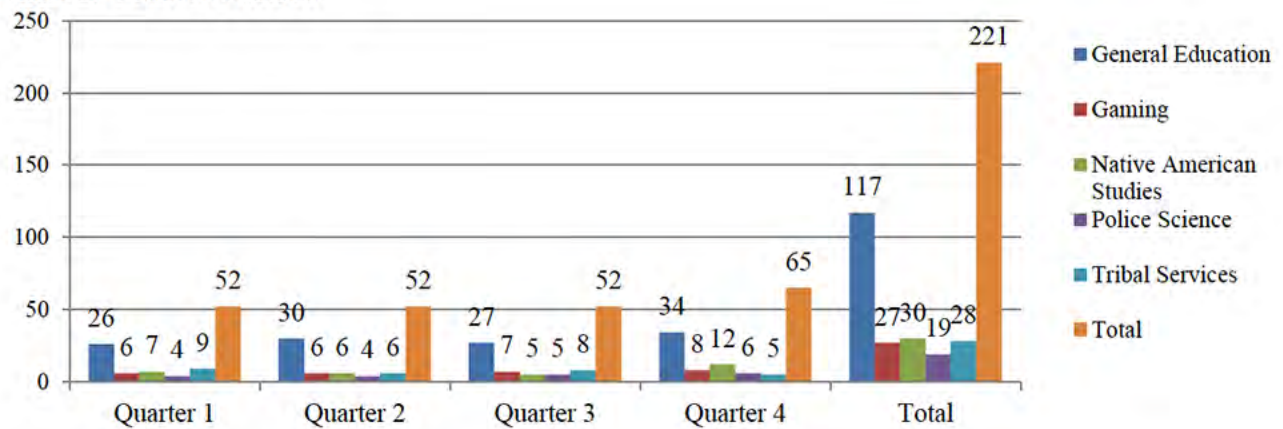


Chart 3a presents the number of events hosted the on CMN campus. For the first quarter (fall trimester) the events were: CMN events 62, MCN events 50, and outside agencies events 3. In the second quarter (spring trimester) the events were: CMN 107, MCN 78, and outside agencies 3. Third quarter (summer trimester) events: CMN 76, MCN 62, and outside agencies 6. Fourth quarter (fall trimester) events: CMN 96, MCN 68, and outside agencies 4. Total events for the quarters: CMN events 341, MCN events 258, and outside agencies 16.



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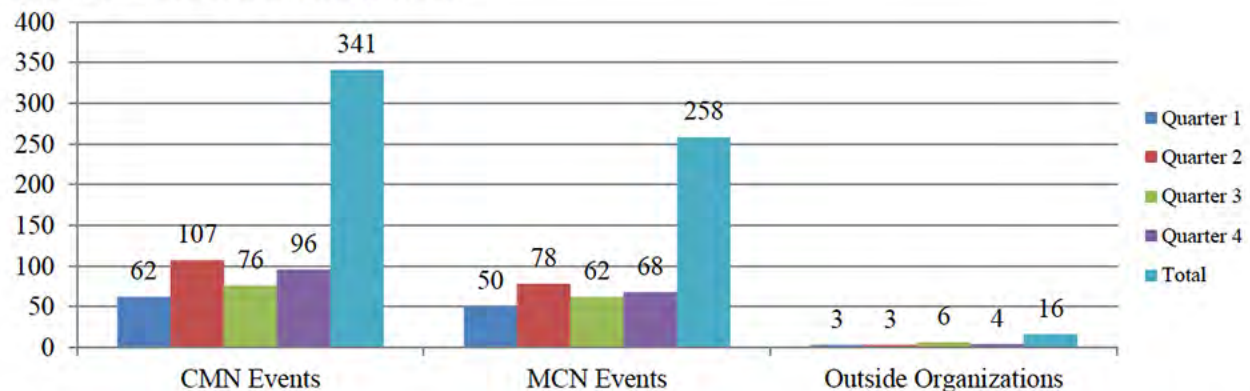


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